

**What is a Zoning or OCP Amendment?**

A Zoning or Official Community Plan (OCP) Amendment allows for a change to the zoning or OCP land use designation on a specific property. If approved, a Zoning or OCP Amendment will be effective on the property indefinitely.

**When is a Zoning or OCP Amendment required?**

Lytton’s Official Community Plan outlines the intended land use on each property throughout the Village. In some cases, the development plans of an applicant do not match the intended land use the Official Community Plan for that property. For example, if an applicant would like to construct multi-family dwellings on a property that is designated as low density residential in the OCP, then an OCP Amendment application is required to change the OCP land use designation to allow high density residential. A Zoning Amendment is required when an applicant would like to develop a property with a land use that is not permitted in the current zoning of the property. Using the same example as before, if an applicant would like to construct multi-family dwellings on a property that is zoned for single-family or two-family dwellings, then a Zoning Amendment application is required to change the zoning on the property to allow multi-family dwellings.

The Zoning or OCP Amendment application package outlining the documents and drawings that must be submitted as part of the application can be found at [www.lytton.ca](http://www.lytton.ca). The application fee can be found in the Fees and Charges Bylaw – Schedule F on the website. The application package containing all required documents may be submitted by email to [planning@lytton.ca](mailto:planning@lytton.ca). Application fees can be submitted to the Village of Lytton. Processing time for an application is generally 3-6 months (from submission until final decision from Staff and/or Council).

Applicants are encouraged to take the time to discuss the proposed Zoning or OCP Amendment with the Planning and Development Team prior to applying. Please send inquiries to [planning@lytton.ca](mailto:planning@lytton.ca). Applicants are also encouraged to consider the potential impact of the proposal on the community and talk to neighbours. Rezoning process shown below:

