



Village of Lytton

BUILDING BYLAW NO. 710, 2022

APPENDIX E – CONFIRMATION OF PROFESSIONAL LIABILITY INSURANCE

1. *This Confirmation letter must be submitted along with each BC Building Code Schedule A and Schedule B before issuance of a building permit. A separate Confirmation Letter must be submitted for each registered professional.*
2. *This Confirmation Letter must be submitted with each BC Building Code Schedule C after completion of the building but before a final inspection is made by the building official. A separate Confirmation Letter must be submitted for each registered professional.*
3. *Only an original Confirmation Letter, printed by the Village or an unaltered photocopy of this document is to be completed and submitted.*

Attention: Manager, Building Inspections

Property Address: _____

Legal Description: _____

The undersigned hereby gives assurance that:

- (a) I have fulfilled my obligation for insurance coverage as outlined in the Village BUILDING BYLAW NO. 710, 2022;
- (b) I am insured by a policy of insurance covering liability to third parties for errors and omissions in respect to the above project, in the amount of at least One Million Dollars (\$1,000,000.00);
- (c) I have enclosed a copy of my certificate of insurance coverage indicating the particulars of such coverage;
- (d) I am a registered professional; and
- (e) I will notify the building official in writing immediately if the undersigned’s insurance coverage is reduced or terminated at any time during construction.

Name (PRINT)

Phone _____

Signature

(Date) (Affix professional seal here)

Address (PRINT)

(If the registered professional is a member of a firm, complete the following)

I am a member of this firm:

Name of Firm (PRINT)

Address (PRINT)

I sign this letter on behalf of myself and the firm.

Note: This Confirmation letter must be signed by a registered professional. The BC Building Code defines a registered professional as a person who is registered or licensed to practice (a) as an architect under the Architects Act, or (b) as a professional engineer under the Engineers and Geoscientists Act.
