

BUILDING PERMIT PROCESS UPDATE

January 18, 2023

- Current activities
- Web Site information
- Online Building Permit Applications
- Additional Staff positions

Current Activities

- There are active building and property design discussions with owners and their representatives on over 15 properties.
- Discussions regarding “Rough Grade” for the lots is ongoing.
- Discussions to determine where the most useful location for Survey reference points.

Web Site information

- A package of information intended to assist people to access all the information required to go with the Building Permit Application will be on the Village of Lytton soon.
- Links will be provided to help you find Engineers, Building Designers, Energy Advisors, Utility providers and others
- Links will be included for easy access to Government requirements
 - Federal Government
 - Provincial Government
 - Village of Lytton

Online Building Permit Applications

- Cloudpermit is the online program you will be using for your application
- All the required plans and documents for your application can be attached electronically to the Cloudpermit program
- The program accepts online payments
- The program will be up and running very soon so that you can attach the plans and information
- The approvals will be done once the application is complete
- The issuance of the Building Permit will align with the completion of the soil recovery work.
- We have taking steps recently to be more available for enquiries so please do not hesitate to ask

Additional staff positions

- We have recently added a second Qualified Building Official to Lytton staff
- We are in the process of arranging for a Planner to be available for Zoning and Development work
- In preparation for the beginning of the construction cycle we have had discussions with a local person who would be able to help with the onsite inspections

QUESTIONS