



MINUTES

Special Council Meeting

5:00 PM - Tuesday, May 31, 2022

Zoom

The Special Council Meeting of the Village of Lytton was called to order on Tuesday, May 31, 2022, at 5:00 PM, on Zoom, with the following members present:

COUNCIL PRESENT: Mayor Jan Polderman
Councillor Ian Hay
Councillor Lillian Graie
Councillor Ross Urquhart
Councillor Melissa Michell

STAFF PRESENT: Acting Chief Administrative Officer Lori Wiedeman
Legislative Services Consultant Nikki Best
Recovery Project Manager James Heigh

1. CALL TO ORDER

2. ADOPTION OF AGENDA

1. Agenda for the Special Council Meeting
2. Introduction of Late Items

22-010S *Moved by Councillor Hay, seconded by Councillor Graie*

***Recommendation:** THAT Council adopt the May 31, 2022 agenda for the Special Council meeting as amended to include the late item documents under section 3.1 and 4.1.*

CARRIED

3. NEW BUSINESS

1. Memorandum of Understanding (MOU) with Insurance Companies on behalf of Property Owners

Recovery Manager James Heigh highlighted the details of the report including the streamlining of the debris removal process through an introduction of a Memorandum of Understanding for property owners, including those who were under-insured.

The MOU addresses funding shortfalls, debris removal, insurance policies and focuses on the collective effort to address the Village as one project, rather than individual housing projects.

The majority of insurance companies have agreed and provided assurance in the process should Council approve the recommendation and MOU. The Insurance Bureau of Canada has met with insurers to encourage any outstanding providers to support this proposed process. The MOU has been reviewed by the province which is also supporting this process.

A portion of the \$18.3 million of the provincial funding can be repurposed for debris removal and remediation, which is based on time/costs using the proposed MOU framework.

The contractor providing the soil and ground work is paid for services rendered and therefore the price risk is minimal compared to previous capital construction costs which have required change orders.

22-011S ***Moved by Councillor Graie, seconded by Councillor Urquhart***

Recommendation: THAT Council approve the Memorandum of Understanding (MOU) regarding the process for Village and Provincial support to Property Owners that have a shortfall or are “underinsured” for the debris removal and remediation of private properties in the Village of Lytton; and

THAT the Recovery Project Manager be authorized to share the MOU with the Property Owners their Insurers and the Province of BC; and

THAT Council approve the establishment of a Trust for Recovery Purposes, and that all monies deposited into the Trust on behalf of the property owners by their insurers will represent the maximum financial liability of the Insurers and the Policy Holders; and

THAT the VOL Recovery Team be authorized to use the monies in the trust for the recovery purpose, with due care and attention while abiding by all authorities having jurisdiction, provincial legislation and regulations.

CARRIED

4. BYLAWS, POLICIES AND RESOLUTIONS

1. Alternative Tax Collection Scheme Repeal Bylaw Repeal

22-012S ***Moved by Councillor Urquhart, seconded by Councillor Graie***
Recommendation: THAT Alternative Tax Collection Scheme Repeal Bylaw No. 720, 2022 be adopted.

CARRIED

Mayor Polderman verified that once the repeal bylaw is adopted the annual general tax collection for the Village of Lytton will now be based on section 234(1) of the *Community Charter*; which cites property taxes for each year are due on July 2.

5. ADJOURNMENT

1. Adjournment of the Meeting

22-013S *Moved by Councillor Graie*
THAT the May 31, 2022 Special Council be adjourned at 5:20 p.m. **CARRIED**

Mayor Jan Polderman

Acting CAO/Corporate Officer Lori
Wiedeman