



**Village of Lytton  
Special Council Meeting  
Minutes - Wednesday February 16, 2022 at 7:00 pm  
Conducted via Zoom**

**Council Present:** Mayor Polderman, Councillor Graie, Councillor Hay

**Staff Present:** Ron Mattiussi, Policy Group Liaison Advisor  
Leslie Groulx, Acting CAO  
James Heigh, Project Manager

**Guests:** 29 Public signed in

**Regrets:** Terry Hawes, CFO

**1 Call to Order**

Mayor Polderman called the meeting to order at 6:02pm.

**2 Adoption of Agenda**

**2.1 Agenda for the February 15, 2022 Special Council Meeting**

**2.2 Introduction of Late Items**

**22-052** *Moved by Councillor Hay, Seconded by Councillor Graie*

**THAT** Council adopt the agenda for the February 15, 2022 Special Council meeting as presented.

**CARRIED**

**3 Delegations**

**4 Public Comment**

Members of the public asked clarification questions regarding voting members of Council, the upcoming by-election and other general topics related to Lytton's rebuilding.

**5 Adoption of Minutes**

**5.1 Minutes of the Regular Council Meeting**

**6 Business Arising from the Minutes/Unfinished Business**

**6.1 Business Arising from the Minutes**

None.

**6.2 Unfinished Business**

None.

**7 Staff Reports**

**7.1 Chief Administrative Officer.**

- a) Contract Award for Municipal Land Debris Removal  
James Heigh, Project Manager presented a staff report in relation for awarding contracts for Environmental Consultant

and debris removal.

**22-053** *Moved by Lillian Graie, seconded by Ian Hay*

**THAT** Council approve the direct award of a contract with Environmental Consultant (Qualified Professional) – IBI Group (Teranis) in the amount of \$250,000 as a 10% retainer; and

**THAT** Council approve the direct award of a contract with Prime Contractor Matcon Environmental Ltd. in the amount of \$350,000; and

**THAT** the Mayor and Chief Administrative Officer are authorized to executed the required documents.

**7.3 Corporate Officer – n/a**

**7.4 Economic Development Officer – n/a**

**7.5 Public Works – n/a**

**7.6 Fire/Rescue – n/a**

**8 Bylaws, Policies and Resolutions**

**8.1 None.**

**9 Correspondence – n/a**

**9.1 Incoming Correspondence for Action**

**9.2 Correspondence List**

a) Incoming for Information

b) Outgoing Relevant to Council

**12 New Business**

None.

**13 Calendar of Events/Outstanding Items List**

a) Citizens' Advisory Committee Meeting February 16, 2022

b) Regular Council Meeting February 23, 2022

**14 Closed Meeting**

a) Items to be Released from Closed Session

b) Closed Session

**22-054**

*Moved by Ian Hay, seconded by Lillian Graie*

**THAT** Council close the meeting to the public to discuss matters related to Community Charter Section 90(2)(d) a matter that, under

**CARRIED**

*another enactment, is such that the public must be excluded from the meeting.*

**15 Adjournment**

**15.1 Adjournment of the February 15, 2022 Special Council Meeting**

*Moved by Lillian Graie*

**22-055 THAT the February 15, 2022 Special Council Meeting adjourn at 6:50 p.m. CARRIED**

Jan Polderman

\_\_\_\_\_  
Mayor

*Leslie Groulx*

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A/CAO – Corporate Officer