



**Village of Lytton  
Council Meeting  
Minutes - Wednesday February 9, 2022 at 7:00 pm  
Conducted via Zoom**

<b>1</b>	<b>CALL TO ORDER</b>		
	Mayor Polderman called the meeting to order at 7:03pm.		
<b>2</b>	<b>ADOPTION OF AGENDA</b>		
	<b>2.1</b>	<b>Agenda for the February 9, 2022 Regular Council Meeting</b>	
	<b>2.2</b>	<b>Introduction of Late Items</b>	
	<b>22-037</b>	<i>Moved by Councillor Hay, Seconded by Councillor Graie <b>THAT</b> Council adopt the agenda for the February 9, 2022 Regular Council meeting as presented.</i>	<b>CARRIED</b>
<b>3</b>	<b>DELEGATIONS</b>		
	<b>3.1</b>	<b>Mary Anne Coules, Stakeholder Engagement Advisor &amp; Community Relations and Derek Curll, Interconnections Manager of Major Distribution Load Connections regarding service options</b>	
	<b>3.2</b>	<b>Aaron Sutherland, Vice President (Pacific) and Rob de Pruis, Director of Consumer &amp; Industry Relations of the Insurance Bureau of Canada regarding the Village of Lytton rebuilding process</b>	
<b>4</b>	<b>PUBLIC COMMENT</b>		
	<i>The public provided their comments on agenda items:</i> <ul style="list-style-type: none"> <li>• <i>Thank you to staff and council for the work on bringing forward a new Building Bylaw</i></li> <li>• <i>Asked that Council vote tonight on the “like for like” option presented by BC Hydro on the build back of hydro services to the Village.</i></li> </ul>		
<b>5</b>	<b>ADOPTION OF MINUTES</b>		
	<b>5.1</b>	<b>Minutes of the Regular Council Meeting</b>	
	<b>22-038</b>	<i>Moved by Councillor Graie, Seconded by Councillor Hay <b>THAT</b> the minutes of the Regular Council Meeting held on Wednesday January 26, 2022, be adopted as amended to read Minutes not Agenda.</i>	<b>p.5-#</b>
<b>6</b>	<b>BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS</b>		

	<b>6.1</b>	<b>Business Arising from the Minutes</b>	
	<b>6.2</b>	<b>Unfinished Business</b>	
	<b>22-039</b>	<p><b>a) Appointment of Chief Election Officer for Spring 2022 By-Election</b></p> <p><i>Moved by Councillor Hay, Seconded by Councillor Graie</i></p> <p>1. <b>THAT</b> pursuant to Section 58(1) and (2) of the Local Government Act, Shannon Story be appointed as Chief Election Officer for conducting the 2022 Spring By-Election for the Village of Lytton with power to appoint other election officials as required for the administration and conduct of the by-election.</p>	<b>CARRIED</b>
	<b>22-040</b>	<p><i>Moved by Councillor Hay, Seconded by Councillor Graie</i></p> <p>2. <b>THAT</b> Sam Walters be appointed as Deputy Chief Election Officer for the Village of Lytton Spring 2022 By-Election.</p>	<b>CARRIED</b>
<b>7</b>	<b>STAFF REPORTS</b>		
	<b>7.1</b>	<b>Chief Administrative Officer</b>	<b>p. #-#</b>
		<p>a) Recovery Plan Updates (January 26 to February 9)</p> <p>CAO Groulx provided a verbal report to Council regarding:</p> <ul style="list-style-type: none"> <li>• Recovery work underway including the clean up in March 2022, with no impediments anticipated</li> <li>• Community engagement and hiring staff is needed to support the communications</li> <li>• Building Bylaw community engagement information will be posted soon – an Open House will take place on February 16, 2022 at 5:30pm</li> <li>• Economic Development Officer role is posted and Lytton is accepting applications</li> <li>• Unmet Needs Committee applications are open and the members of the public are encouraged to apply</li> <li>• Staff continue to review options for a temporary location for Municipal Hall</li> </ul>	
	<b>7.2</b>	<b>Chief Financial Officer</b>	
		<p>a) Financial Update (January 26 to February 9)</p> <p>CFO Hawes provided a verbal report to Council regarding:</p> <ul style="list-style-type: none"> <li>• The utility tax assessments for properties to have fees waived is still being assessed</li> <li>• The province announced today the \$8.3M of funding</li> </ul>	

		will be provided to the Village of Lytton for rebuilding support	
	<b>7.3</b>	<b>Corporate Officer</b>	
	<b>7.4</b>	<b>Economic Development Officer</b>	
	<b>7.5</b>	<b>Public Works</b>	
	<b>7.6</b>	<b>Fire/Rescue</b>	
		a) Storage Items Update (Verbal)  CFO Hawes provided a verbal report to Council regarding: <ul style="list-style-type: none"> <li>The new Fire Truck for Lytton is coming, but before accepting the ownership staff are working to establish shipping containers and needed storage items</li> </ul>	
<b>8</b>	<b>BYLAWS, POLICIES AND RESOLUTIONS</b>		
	<b>8.1</b>	<b>Appointment Extension of Chief Administrative Officer/Corporate Officer</b>	
	<b>22-041</b>	<i>Moved by Councillor Hay, Seconded by Councillor Graie</i> <b>THAT</b> Council extend the appointment of Leslie Groulx as Acting Chief Administrative Officer and Corporate Officer for the Village of Lytton from February 18 until such time until there is a permanent CAO in place.	
	<b>8.2</b>	<b>Introduction of Building Bylaws 710 and 711</b>	
	<b>22-042</b>	<i>Moved by Councillor Hay, Seconded by Councillor Graie</i> <b>1. THAT</b> first reading of Village of Lytton “Building Bylaw No. 750, 2021” be rescinded.  <i>Note: Bylaw 750, 2021 was introduced to Council at a Special Meeting on August 10, 2021 and read a first time.</i>	<b>CARRIED</b>
	<b>22-043</b>	<i>Moved by Councillor Graie, Seconded by Councillor Hay</i> <b>2. THAT</b> Village of Lytton “Building Bylaw No. 710, 2022” be introduced and read a first time.	<b>CARRIED</b>
	<b>22-044</b>	<i>Moved by Councillor Hay, Seconded by Councillor Graie</i> <b>3. THAT</b> Village of Lytton “Building Amendment Bylaw No. 711, 2022” be introduced and read a first time.	<b>CARRIED</b>
	<b>8.3</b>	<b>Revenue Anticipation Borrowing Bylaw – First Reading</b>	
		<i>Moved by Councillor Hay, Seconded by Councillor Graie</i>	

	<b>22-045</b>	1. <b>THAT</b> Village of Lytton “Revenue Anticipation Borrowing Bylaw No. 712, 2022” be read a first time.	<b>CARRIED</b>
	<b>22-046</b>	Moved by Councillor Graie, Seconded by Councillor Hay 2. <b>THAT</b> Village of Lytton “Revenue Anticipation Borrowing Bylaw No. 712, 2022” be read a second and third time.	<b>CARRIED</b>
<b>9</b>	<b>CORRESPONDENCE</b>		
	<b>9.1</b>	<b>Correspondence for Action</b>	
	<b>22-047</b>	a) 2022-01-20 Ernie Wagner Lytton Fire Cleanup with CN  Moved by Councillor Hay, Seconded by Councillor Graie <b>THAT</b> Council direct staff to follow up on the inquiries provided by Mr. Wagner.	<b>CARRIED</b>
	<b>9.2</b>	<b>Correspondence for Information</b>	
	<b>22-048</b>	a) 2022-01-28 Village of Cumberland Bill C-216 Support  b) 2022-02-03 - Building Bylaw Petition 1. Memo Regarding Municipal Petitions 2. Building Bylaw Petition Email 3. Building Bylaw Petition  Moved by Councillor Hay, Seconded by Councillor Graie <b>THAT</b> Council receive for information correspondence items 9.2(a) to (b) of the February 9, 2022 Regular Council meeting.	<b>CARRIED</b>
<b>10</b>	<b>REPORTS FROM MAYOR AND COUNCILLORS</b>		
	<b>10.1</b>	<b>Mayor Polderman</b>  Mayor Polderman commented on the encouraging announcement of the \$8.3M in funding from the Province and thanked all of the staff involved both government and VOL Recovery Team in the process. The funding breakdown is as follows: <ul style="list-style-type: none"> <li>• \$1.2 mil to operational funding for three years</li> <li>• \$6.1 mil for recovery and rebuild efforts – staffing, programming, and more</li> </ul> Hell or High Water fundraiser is underway and Mayor Polderman suggested the fundraised amounts shall be provided to the wildfire resiliency of the building bylaw.  Moved by Mayor Polderman, Seconded by Councillor Graie	

22-049	<p><b>THAT</b> staff be directed to investigate new granting programs under three categories as follows:</p> <ol style="list-style-type: none"> <li>1. Construction of a sewer lagoon system for redundancy to the sewage treatment plant,</li> <li>2. UBCM net zero community buildings, and</li> <li>3. Research grant on new technologies requiring research and</li> </ol> <p><b>THAT</b> staff provide a report to Council to aid in decision making.</p>	<b>CARRIED</b>
10.3	<p><b>Councillor Hay</b></p> <p>Councillor Hay reported his acknowledgement of the petition, providing correction to recent news articles</p>	
10.4	<p><b>Councillor Graie</b></p> <p>Councillor Graie reported sending new grant information to staff as well as suggestions for innovate products</p>	
11	<b>REPORTS FROM COMMITTEES OF COUNCIL AND COMMISSIONS</b>	
11.1  22-050	<p><b>Citizens' Advisory Committee</b></p> <p>a) 2022-01-19 Citizens' Advisory Minutes</p> <p><i>Moved by Councillor Hay, Seconded by Councillor Graie</i></p> <p><b>THAT</b> the minutes of the January 19, 2021 meeting of the Citizens' Advisory Select Committee be received.</p>	<b>CARRIED</b>
12	<b>NEW BUSINESS</b>	
13	<b>CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST</b>	
	<ol style="list-style-type: none"> <li>a) Citizens' Advisory Committee – February 16, 2022 – 4:00 p.m.</li> <li>b) Open House – Building Bylaw 710 &amp; 711 – February 16, 2022 from 5:30 p.m. to 7:00 p.m.</li> <li>c) Regular Council Meeting – February 23, 2022 – 7:00 p.m.</li> <li>d) Town Hall Meeting – February 24, 2022 – 7:00 p.m.</li> </ol>	
14	<b>CLOSED MEETING</b>	
	<p>a) Items to be Released from Closed Session</p> <p><b>22-12IC - 5.2 Service Provider Contracts</b></p> <p><i>Moved by Councillor Hay, Seconded by Councillor Graie</i></p> <p><b>THAT</b> Council approves the Service Provider Agreements between The Corporation of the Village of Lytton and</p> <ul style="list-style-type: none"> <li>• Owen Collings, Site Manager;</li> <li>• Nikki Best, Corporate Services; and</li> <li>• Terry Hawes, Chief Financial Officer</li> </ul>	

	<i>with the date as set out in the Service Provider Agreement; and</i>		
	<b>THAT</b> the sum of \$750 be expended from the General Government Insurance budget for 2022.		<b>CARRIED</b>
	b) Closed Session		
	<i>Moved by Councillor Hay, Seconded by Councillor Graie</i>		
	<b>THAT</b> Council close the meeting to the public to discuss matters related to Community Charter Sections:		
	<ul style="list-style-type: none"> <li>• 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;</li> <li>• 90(1)(c) labour relations or other employee relations;</li> <li>• 90(1)(d) the security of the property of the municipality;</li> </ul>		CARRIED
<b>15</b>	<b>ADJOURNMENT</b>		
	<b>15.1</b>	<b>Adjournment of the February 9, 2022 Regular Council Meeting</b>	
	<b>22-051</b>	<i>Moved by Councillor Hay</i> <b>THAT</b> the February 9, 2022 Regular Council Meeting be adjourned at 9:04 p.m.	

Jan Polderman  


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Mayor

*Leslie Groulx*  


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A/CAO/Corporate Officer