



**Village of Lytton
Council Meeting**

**Minutes - Wednesday January 26, 2022 at 7:00 pm
Conducted via Zoom**

Council Present: Mayor Polderman, Councillor Graie, Councillor Hay

Staff Present: Leslie Groulx, Acting CAO
Ron Mattiussi, Policy Group Liaison Advisor
Terry Hawes, Financial Officer
Shannon Story, Corporate Recovery Lead
Ron Dickinson, Director of Development & Planning

Guests: Paul Kovacs, Executive Director, Institute for Catastrophic Loss Reduction (ICLR)
Sophie Guilbault, Director of Partnerships, ICLR
Nikki Best, Legislative Services Consultant
Press, Public

1 CALL TO ORDER

Mayor Polderman called the meeting to order at 7:02pm

2 ADOPTION OF AGENDA

2.1 Agenda for the January 26, 2022 Regular Council Meeting

2.2 Introduction of Late Items

22-024 *Moved by Councillor Graie, Seconded by Councillor Hay
THAT Council adopt the agenda for the January 26, 2022
Regular Council meeting as presented/amended, to include the
correspondence from the Clinton Assisted Living Society as
item 9(1)(e) and that the BC Hydro delegation be moved to a
future Council meeting.*

CARRIED

3 DELEGATIONS

**3.1 Paul Kovacs, Executive Director and Sophie Guilbault,
Director of Partnerships, Institute for Catastrophic Loss
Reduction (ICLR)**

*Attachment: 2022-01-5 Institute for Catastrophic Loss Reduction
Draft Submission re: Lytton's Building Bylaw*

*ICLR staff presented wildfire protection advice, research and
details applicable to the Village of Lytton's building bylaw.*

4 PUBLIC COMMENT

The public asked questions regarding the by-election, building bylaw and the presentation provided by ICLR.

5 ADOPTION OF MINUTES

5.1 Minutes of the Regular Council Meeting

22-025 *Moved by Councillor Hay, Seconded by Councillor Graie* **CARRIED**
***THAT** the minutes of the Regular Council Meeting held on*
Wednesday January 12, 2022, be adopted as presented.

6 BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

6.1 Business Arising from the Minutes

6.2 Unfinished Business

a) Election Procedures Bylaw No. 708, 2022

Note: See the January 10, 2022 Ministerial Order M4 regarding the By-Election Exemption (Local Emergency) Regulation.

22-026 *Moved by Councillor Graie, Seconded by Councillor Hay* **CARRIED**
***THAT** “Elections Procedures Bylaw No. 708, 2022” be*
adopted.

7 STAFF REPORTS

7.1 Chief Administrative Officer

a) Recovery Plan Updates (January 12 – present)

CAO Groulx and Ron Mattiussi provided the following Recovery Plan Updates:

- The plan has now been operationalized and timelines are now incorporated; and
- The permitting system will be launching online and will be available by January 31, 2022. This will allow people to apply for demolition permits and submit documents, along with application instructions and requirements.

7.2 Chief Financial Officer

a) Fire Truck Acquisition – Financing

22-027 *Moved by Councillor Hay, Seconded by Councillor Graie* **CARRIED**
***THAT** Council receive the report on Fire Truck*
Acquisition – Financing dated January 26, 2022.

b) Disaster Mitigation and Adaptation Fund (DMAF) Grant

22-031 *Moved by Councillor Hay, Seconded by Councillor Graie
THAT Council receive the correspondence from Ross
Urquhart and refer to staff to provide public responses at
an upcoming meeting of Council.* **CARRIED**

22-032 e) *Moved by Councillor Hay, Seconded by Councillor Graie
THAT Council supports SILGA in an advocacy role to
lobby the provincial and federal government for
adequate funding supports in relation to recovery and
restoration of community assets damaged by fire /
floods.* **CARRIED**

22-033 f) 2022-01-22 Clinton and District Assisted Living Society
offer of Support

*Moved by Councillor Graie, Seconded by Councillor Hay
THAT staff be directed to post the letter on the Village of
Lytton website.* **CARRIED**

9.2 Correspondence for Information

a) Incoming for Information

- 1) 2022-01-06 – Girl Guides Canada Landmark
Lighting Request **CARRIED**
- 2) 2022-01-05 - Ministry of Transportation and
Infrastructure re: Speed Limits
- 3) 2022-01-12 - Ministry of Forests, Lands, Natural
Resource Operations and Rural Development -
Updates to British Columbia’s Geographical
Naming Principles, Policy and Procedures
- 4) 2022-01-18 Ministry of Municipal Affairs -
Investing in Canada Infrastructure Program:
Environmental Quality Program – Application
Intake Extended
- 5) 2022-01-21 Teck Highland Valley Copper
Management Change

22-033 *Moved by Councillor Hay, Seconded by Councillor Graie
THAT Council receive for information correspondence
items 9.2(a) 1-5 of the January 26, 2022 Regular Council
meeting.* **CARRIED**

10 REPORTS FROM MAYOR AND COUNCILLORS

10.1 Mayor Polderman

- Meetings with government officials
- Working on Communications (internet) draft policy for Council
- Working with Staff for grant funding options

10.3 Councillor Hay

- Thanked Ministry of Transportation staff for all their work in getting roads open
- Thanked the Rattlers for work in the village

10.4 Councillor Graie

- expressed the need for worker accommodation, noting there is building pressures.

11 REPORTS FROM COMMITTEES OF COUNCIL AND COMMISSIONS

11.1 Citizens' Advisory Committee

- a) January 19, 2022 Meeting Report
 - a. Concerns the CASC meeting was not following meeting procedures determined to move the meeting forward and sought support from Council.
 - b. Procedure Bylaw Part 6, with 3 motions to Council for unanimous consent:

***WHEREAS** "building back better", NetZero and fire resistance have financial implications for those who wish to rebuild;*

***AND WHEREAS** prior comments by Mayor and Council have mentioned additional funds from outside sources that would help the rebuild,*

***THAT** the Citizens Advisory Select Committee recommends to Council that the Village of Lytton create an Incentive Fund from funds secured from donations, NGOs and senior levels of government. Further, that criteria is established in a timely fashion, so those designing their rebuilds have assurance that additional funds may be accessed to incorporate higher cost materials and heating/cooling systems.*

Reported that three staff from the IBC presented, available on

Village website.

Councillor Hay also provided updates on comparative communities that experienced wildfire devastation and noted Slave Lake was over 6 years clean up and rebuild. Fort MacMurry is still ongoing and 2 years after the fire only 20% of the homes were rebuilt.

Councillor Hay addressed recent news articles regarding Lytton and addressed each staff and support role while explaining the duties, responsibilities, and dedication he has witnessed as the community continues to rebuild.

12 New Business

12.1 Grant Applications for consideration by Climate Caucus

Council asked that staff review available grant applications

13 Calendar of Events/Outstanding Items List

13.1 Citizens Advisory Committee – February 2, 2022

13.2 Regular Council – February 9, 2022

13.3 Town Hall Meeting – February 24, 2022

14 Closed Meeting

- a) Items to be Released from Closed Session
- b) Closed Session

THAT Council close the meeting to the public to discuss matters related to Community Charter sections:

- *90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- *90(1)(c) labour relations or other employee relations;*
- *90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*
- *90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- *90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*
- *90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]; and*
- *90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial*

government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15 Adjournment

15.1 Adjournment of the January 26, 2022 Regular Council Meeting

THAT the January 26, 2022 Regular Council Meeting be adjourned at 11:03 pm.

Jan Polderman, Mayor

Leslie Groulx CAO/Corporate Officer