



**Village of Lytton  
Council Meeting  
Minutes - Wednesday December 8, 2021 at 7:00 pm  
Conducted via Zoom**

**Council Present:** Mayor Polderman, Councillor Graie, Councillor Hay

**Staff Present:** Leslie Groulx, Acting CAO  
Ron Mattiussi, Policy Group Liaison Advisor  
Terry Hawes, Financial Officer  
Alison Poste, Recovery Manager

**Regrets:** Councillor Leitch (resigned)

**Guests:** Ron Dickinson, Director of Development  
Jasmine Smith, Urban Systems Ltd.  
Nikki Best, Consultant (Acting Secretary)

**1 CALL TO ORDER**

Mayor Polderman called the December 8, 2021 Regular Council meeting to order at 7:030 pm.

**2 ADOPTION OF AGENDA**

**2.1 Agenda for the December 8, 2021 Regular Council Meeting**

**2.2 Introduction of Late Items – add 3.1 Sgt Clay/10.4 Councillor report re: taxes**

**21-233** *Moved by Councillor Hay, Seconded by Councillor Graie*

**THAT** Council adopt the agenda for the December 8, 2021 Regular Council meeting as amended to include a delegation from RCMP Sgt. Clay as item 3.1 and discussion from Councillor Graie at item 10.4.

**CARRIED**

**3 DELEGATIONS**

**3.1 Sgt Clay – RCMP Updates**

RCMP Sgt. Clay provided Council with the following updates:

- The RCMP now has staff members residing in the community, one additional staff along with himself.
- There have been ongoing liaison with Skuppah Indian Band, Siska Indian Band, of the Lytton First Nation.
- To date, service calls to the RCMP are minimal:
  - Highest number of calls are for noise and traffic violations, with some regarding family services.
  - No calls have been for personal or property crimes.
- The detachment is still working out of the Lillooet office. The portable bunkhouse and location is looking to move soon within the Lil'wat First Nation lands, with a lease pending, but most likely the move will happen mid-January 2022.

- The detachment is currently recruiting and seeking to have five officers servicing the area of Lytton.
- Working to have staffing back into community
- Overall, the integration with Lillooet office has been positive

#### 4 PUBLIC COMMENT

Public are invited to comment on matters pertaining to the agenda, for up to two (2) minutes.

Nonnie McCann provided community updates, including:

- Light up Lytton Project is going under way
- AG Foods (Choi Family) is supporting with 500 food hampers on Dec 13, 2021 and extended an invitation to Mayor and Council to attend the handout at the Stein Valley School.
- Any community volunteers are welcome to attend.

#### 5 ADOPTION OF MINUTES

##### 5.1 Minutes of the Regular Council Meeting

**21-234** *Moved by Councillor Hay, Seconded by Councillor Graie  
**THAT** the minutes of the Regular Council Meeting held on Wednesday December 1, 2021, be adopted as amended to update the language from Mr. Deeks to state “any step” on page 2.*

**CARRIED**

#### 6 BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

##### 6.1 Business Arising from the Minutes

None.

##### 6.2 Unfinished Business

- a) Building Bylaw Public Engagement Plan
 

Mr. Ron Dickinson noted the building bylaw engagement plan is forthcoming with anticipated delivery to come before Council before end of January, and included

  - The bylaw adoption process includes:
    - Two public meetings will be scheduled to compare to the existing bylaw and a general overview of the new proposed bylaw, as it is important to get input from the community
    - Noting the 2<sup>nd</sup> meeting is to inform the public of the final draft of the bylaw for adoption – and last chance to provide public input.
    - The final bylaw before adopted by council is reviewed by legal team
    - The final review and approval is with Council
  - The specific timeline is not set as there is not a prescribed outcome of the proposed bylaw – it is council discretion on the process and timeline as well as Council’s discretion to take to the CAC in January.

## 7 STAFF REPORTS

### 7.1 Chief Administrative Officer

#### a) Recovery Plan Updates (Nov 17-Nov 28-2021)

Acting CAO Groulx introduced Alison Poste, Recovery Manager and Ron Dickinson to provide updates on the recovery plan.

#### Debris Removal:

Ron Dickinson noted there will be a three-phased approach for the removal of the debris:

1. Ministry of Environment (MOE) will determine the contamination and leeching into soil, and removed. It is not determined where this brownfield land will be moved. The metal debris will also be removed.
2. Removal of other waste and rubble
3. Foundation work, groundwork in partnership with monitors with the MOE archaeological branch.

#### Water:

Water results and testing are underway, and a report was received regarding the infrastructure damage and work needed because of the Atmospheric River event. The community is closer to lifting the Do-Not-Consume (DNC) order in compliance with health authority requirements, but no clear date anticipated yet.

#### Housing:

Housing survey review by Emergency Management BC and noted there was an incomplete data set.

#### Resiliency Centre:

The Resiliency Centre is up and running as a community hub. Members of the public can watch meetings and Town Hall who do not have access to devices or internet.

#### Staffing and Support:

The Village is recruiting for 3 staff positions: Administrative support, Communications, and Economic Development. There is also positions on the Unmet Needs Committee (deadline to apply is December 15). The Citizens Advisory Committee met, and the next meeting is on December 15, 2021.

#### Engagement:

Councillor Hay asked if there was a room setup meeting viewing galleries for Kamloops, Merritt and Hope and other areas to give more access to the dispersed community. Alison Poste noted that this can be considered for future Council meetings.

*Action Item: In January, for next town hall meeting provide additional viewing and potentially engagement galleries.*

**7.2 Chief Financial Officer**

**a) Municipal Finance Authority (MFA) Signing Authority**

**21-235** *Moved by Councillor Hay, Seconded by Councillor Graie  
THAT Council adopts and executes a Resolution appointing Mayor Polderman, Councillor's Ian Hay and Lillian Graie and the Financial Officer (CFO), Terry Hawes, to be signing authorities for the Municipal Finance Authority (MFA) and that two signatures are required to execute any transaction: one from Council and the other the CFO.*

**CARRIED**

**7.3 Corporate Officer**

**a) 2022 Council Meeting Schedule**

**21-236** *Moved by Councillor Hay, Seconded by Councillor Graie  
THAT Council adopt the 2022 Council Meeting Schedule as presented and updated by Council with the understanding that it may be amended from time to time.*

**CARRIED**

**7.4 Economic Development Officer**

None.

**7.5 Public Works**

**a) Water Recovery Update Report**  
Acting CAO Groulx, noted the intake should be cleaned out and clear of debris shortly, this was because of the Atmospheric River event. Councillor Hay asked if there was damage the dam, and Acting CAO replied staff will find out and return to Council with a response.

*Action item: Find out information from Mr. Mundall if the dam sustained damage.*

**7.6 Fire/Rescue**

None.

**8 BYLAWS, POLICIES AND RESOLUTIONS**

**8.1 Council Procedures Amendment Bylaw 707, 2021 and Staff Report**

**21-237** *Moved by Councillor Graie, Seconded by Councillor Hay  
THAT the Council adopt the Council Procedures Amendment Bylaw 707, 2021, a Bylaw to Amend Council Procedures Bylaw 692, 2017.  
Action item: housekeeping correction to be noted as "and/or" before the statement "urgent city business."*

**CARRIED**

## 9 CORRESPONDENCE

### 9.1 Incoming Correspondence for Action

*Moved by Councillor Hay, Seconded by Councillor Graie*

**THAT** staff be directed to draft a new letter of support regarding the Gold Country Community Societies.

**CARRIED**

- 21-237** a) 2021-11-29 – Gold Country Community Societies – Letter of Support for GeoTour 150 Immemorial Grant Program, Heritage BC.

### 9.2 Correspondence List

*Moved by Councillor Hay, Seconded by Councillor Graie*

- 21-238** **THAT** the correspondence list items 9.2 be received and filed.

**CARRIED**

- 1) 2021-11-23 – Vancouver Foundation Funding Commitment for Extreme Weather Response
- 2) 2021-11-30 – District of North Saanich – Recovery Funding to Village of Lytton
- 3) 2021-11-30 - Kanaka Bar Indian Band Rebuilding and Renovations residents and business

- 21-239** *Moved by Councillor Hay, Seconded by Councillor Graie*

**CARRIED**

**THAT** Mayor and Council add the District of North Saanich to the thank you letter list

*Moved by Councillor Hay, Seconded by Councillor Graie*

- 21-240** **THAT** Mayor and Council add the City of Abbotsford to the thank you letter list.

**CARRIED**

## 10 REPORTS FROM MAYOR AND COUNCILLORS

### 10.1 Mayor Polderman

Mayor Polderman provided the following updates to the community:

- Thanking the many volunteers at the resiliency centre in Lytton for their efforts.
- Noting that one of the top priorities is to get the water system back up and running and that the usual phone calls and items that required addressing have been dealt with as they come in.
- Lytton is being gifted a house with more information to follow.

- 21-241** *Moved by Councillor Hay, Seconded by Councillor Graie*

**THAT** Council complete the 2022 Acting Mayor Schedule based on Part 3. S. 10 of Bylaw 692, 2017, Council Procedures Bylaw with the following dates:

- January – March Councillor Hay
- April – June: Councillor Leitch

- July – September: Councillor Graie

CARRIED

**10.2 Councillor Leitch**  
None. (Absent)

**10.3 Councillor Hay**  
None.

**10.4 Councillor Graie**

Councillor Graie expressed several points of concern with the timelines of a rebuild of the community.

Acting CAO Groulx noted conversations are happening with the province regarding the support and services for non-insured residents, yet some matters are not ready for public disclosure.

*Action Item: Councillor Hay requested Councillor Graie to provide her concerns and ideas in writing to Council regarding the rebuild process and partnerships and collaborations for the next meeting so Council may understand and support these ideas.*

## **11 REPORTS FROM COMMITTEES OF COUNCIL AND COMMISSIONS**

### **11.1 Citizens' Advisory Committee**

- a) December 1, 2021 Meeting Report  
Councillor Leitch is no longer available to chair these meetings.  
Councillor Hay offered to chair until a new person is appointed.

### **11.2 Leadership and Policy for Recovery Select Committee**

- a) Next meeting January 12, 2022

## **12 NEW BUSINESS**

None.

## **13 CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST**

- a) Citizens' Advisory Committee Meeting December 15, 2021
- b) 2022 Calendar for Council Meetings (earlier in agenda)

## **14 CLOSED MEETING**

- a) Items to be Released from Closed Session

**21-072C** *Moved by Mayor Polderman seconded by Councillor Leitch  
THAT the following items be removed from closed session:*

**21-067C** *Moved by Councillor Hay, seconded by Councillor Leitch  
THAT Council approves the Service Provider Agreements between:  
The Corporation of the Village of Lytton and:*

- Recovery Manager – Alison Poste,
  - Director of Development, Ron Dickinson,
  - Approving Officer (fixed from Policy Advisor) – Ron Mattiussi,
  - Corporate Rebuilding Lead – Shannon Story, and
  - Acting Chief Administrative Officer – Leslie Groulx
- with the date as set out in the Service Provider Agreement; and

**THAT** the sum of \$1,250 be expended from the General Government Insurance budget for 2021 to cover these costs.

**CARRIED**

b) Closed Session

*Moved by Councillor Hay, seconded by Councillor Leitch*

**21-242** **THAT** Council close the meeting to the public to discuss matters related to Community Charter Section 90(1)(a) and (c) personnel, and matters related to Community Charter Section 90(1)(k) negotiations and related discussions respecting municipal service.

**CARRIED**

**15 ADJOURNMENT**

**15.1 Adjournment of the December 8, 2021 Regular Council Meeting**

*Moved by Councillor Hay*

**21-243** **THAT** the December 8, 2021 Regular Council Meeting be adjourned at 9:40p.m.

**CERTIFIED CORRECT**

Jan Polderman

Mayor Polderman

*Leslie Groulx*

A/Corporate Officer Groulx