



**Village of Lytton
Council Meeting
Minutes - Wednesday November 10, 2021 at 7:00 pm
Conducted via Zoom**

Council Present: Mayor Polderman, Councillor Graie, Councillor Hay, Councillor Leitch

Staff Present: FO Hawes, CAO Advisor Wiedeman

Regrets:

1 Call to Order

Mayor Polderman called the November 10, 2021 Regular Council meeting to order at 7:00 pm.

2 Adoption of Agenda

2.1 Agenda for the November 10, 2021 Regular Council Meeting

Correction to Agenda Item 14:

***THAT** Council close the meeting to the public to discuss three matters related to Community Charter Section 90(1)(g) legal, one matter related to Community Charter Section 90(1)(a) personnel, and one matter related to Community Charter Section 90(1)(e) land.*

2.2 Introduction of Late Items

6.1 Business Arising from the Minutes

d) Removal of Signing Authority for Rod Bate

21-211 *Moved by Councillor Leitch, seconded by Councillor Hay, **THAT** Council adopt the agenda for the November 10, 2021 Regular Council meeting as amended.*

CARRIED

3 Delegations

4 Public Comment

Public are invited to comment on matters pertaining to the agenda, for up to two (2) minutes.

5 Adoption of Minutes

5.1 Minutes of the Regular Council Meeting

Amendment made to correct a name under Agenda Topic 10.2.

21-212 *Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** the minutes of the Regular Council Meeting held on Wednesday October 27, 2021, be adopted as amended.*

CARRIED

6 Business Arising from the Minutes/Unfinished Business

6.1 Business Arising from the Minutes

a) Advisory Planning Committee

21-213 *Moved by Councillor Leitch, seconded by Councillor Hay, **THAT** Council create an Citizen's Advisory Committee made up of a one Council member, and a maximum of 10 residents of Lytton who put their names forward for consideration, to provide advice and recommendations to Council on DRAFT plans, donations and other items as assigned, as per the Terms of Reference.*

CARRIED

b) DRAFT Terms of Reference

21-214 *Moved by Councillor Leitch, seconded by Councillor Hay, **THAT** Council accept the DRAFT Terms of Reference for the Citizen's Advisory Committee as presented, and that the Chair of the Committee will be Councillor Leitch, and the first meeting will be November 22, 2021 at 4:00 pm.*

CARRIED

c) Recovery Funding

21-117

THAT Council approve \$500,000 be made available for emergency response and recovery efforts.

CARRIED

21-215 *Moved by Councillor Leitch, seconded by Councillor Hay, **THAT** Council rescind resolution 21-117 which stated THAT Council approve \$500,000 be made available for emergency response and recovery efforts.*

CARRIED

d) Removal of Signing Authority for Rod Bate

21-216 *Moved by Councillor Graie, seconded by Councillor Leitch, **THAT** Rod Bate be removed as a Signing Authority for the Village of Lytton's accounts at the Scotia Bank effective November 10, 2021.*

CARRIED

7 Staff Reports

7.1 Chief Administrative Officer

In the absence of the A/CAO Ron Mattiussi, Alison Poste, Recovery Manager, provided a brief update on work to date and the positions they hope to hire soon. Highlights included:

- Jim McDonald has been on the ground in Lytton working with the First Nations partners on site assessments, debris removal and clean up efforts with Calder Graham of Emergency Management BC (EMBC), and Tim McLeod, Re-entry Coordinator.

- Alison Poste has been working on developing an organizational and governance structure with recruitment and establishing an Unmet Needs Committee as a priority.

7.2 Chief Financial Officer

7.3 Corporate Officer

7.4 Economic Development Officer

7.5 Public Works

7.6 Fire/Rescue

8 Bylaws, Policies and Resolutions

9 Correspondence

9.1 Incoming Correspondence for Action

9.2 Correspondence List

- a) Incoming for Information
 - October 29, 2021 Lytton and District Chamber of Commerce comments on Recovery Plan

21-217 *Moved by Councillor Hay, seconded by Councillor Leitch **THAT** the October 29, 2021 Lytton and District Chamber of Commerce comments on Recovery Plan be recieved for information.*

CARRIED

- b) Outgoing Relevant to Council

10 Reports from Mayor and Councillors

10.1 Mayor Polderman

Mayor Polderman acknowledged the passing of Vivian Roy and expressed condolences to the Roy family, noting that she was a long-term resident of Lytton.

Mayor Polderman reported that on behalf of Council he:

- Attended the Thompson Nicola Regional District (TNRD) Annual General Meeting.
- Talked with Provincial officials regarding debris removal financing.
- Met with Tim McLeod who would like residents to contact him regarding removing trees on private property for free – Tim’s contact information is available on the Village website.
- Noted that the Interior Health Authority is hosting a flu clinic on November 17, 2021 which is open to everyone - 250 455 2715
- Met with Gord Rattray, a representative of the BC Manufactured Housing Association (BCMHA).
- Met with President Frida of the Aerated Concrete Association (ACA) at Kumsheen.

- Announced that funding for uninsured debris clean-up is in place and noted that Area I Director Steve Rice would like to meet with the Village and the Lytton First Nation regarding fire protection in the spring.
- Attended and spoke at the November 8, 2021 Public Information Meeting.

10.2 Councillor Leitch

Councillor Leitch reported that on behalf of Council he:

- Attended and spoke at the November 8, 2021 Public Information Meeting.
- Worked on responding to Citizen's Advisory Committee applicants and developing recommendations for committee size and representation.
- Was in contact with the Fraser Valley Tourism committee.

10.3 Councillor Hay

Councillor Hay reported that on behalf of Council he:

- Attended the November 8, 2021 Public Information Meeting.

10.4 Councillor Graie

Councillor Graie reported that on behalf of Council she:

- Thank you to Matthew for Desolate Sound Holdings for doing grant (ask her for thank yous) Brad Vis and Britney Lange for getting extension.

11 Reports from Committees of Council and Commissions

11.1 Leadership and Policy for Recovery Select Committee

a) November 10, 2021 Meeting Report

Chair Leitch reported the following recommendations from the November 10, 2021 Leadership and Policy for Recovery Select Committee:

- The committee was provided with a list of the applicants for membership on the Citizen Advisory Committee;
- A recommendation was presented for committee size and representation.

21-041 LPR

*Moved by Mayor Polderman, **THAT** the Select Committee recommend the following individuals be appointed to the Advisory Planning Committee at the November 10, 2021 Regular Council Meeting:*

Residents – Michelle Swan, Melissa Michelle

Loring/Ponderosa – Dylan Taylor

Westside – Jessoa Lightfoot

First Nations – John Haugen (pending confirmation)

Small Business/Famer's Market – Patsy Gessey

Non-Profit Organizations – Sheila Maguire

Volunteers – Noni McCann

Youth – Jade Baxter
Local Artist – Ollie Harrison

CARRIED

21-042 LPR

Moved by Mayor Polderman, **THAT** the Select Committee recommend that Council adopt the terms of reference as presented at their meeting on November 10, 2021, with a maximum of 10 committee members.

CARRIED

21-218 Moved by Councillor Hay, seconded by Councillor Graie, **THAT** Council appoint the following individuals to the Advisory Planning Committee:

Residents – Michelle Swan, Melissa Michelle
Loring/Ponderosa – Dylan Taylor
Westside – Jessoa Lightfoot
First Nations – John Haugen (pending confirmation)
Small Business/Famer’s Market – Patsy Gessey
Non-Profit Organizations – Sheila Maguire
Volunteers – Noni McCann
Youth – Jade Baxter
Local Artist – Ollie Harrison

CARRIED

21-219 Moved by Mayor Polderman, seconded by Councillor Hay, **THAT** Council adopt the terms of reference as presented, with a maximum of 10 committee members.

CARRIED

12 New Business

12.1 SAFERHomes Standards

Topic was referred to the Citizen’s Advisory Committee for input, along with the gift card distribution process.

13 Calendar of Events/Outstanding Items List

- a) November 22, 2021 Citizen’s Advisory Committee first meeting
- b) November 24, 2021 Leadership and Policy for Recovery Select Committee Meeting
- c) November 24, 2021 Regular Council Meeting

14 Closed Meeting

21-220 Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** Council close the meeting to the public to discuss three matters related to Community Charter Section 90(1)(g) legal, one matter related to Community Charter Section 90(1)(a) personnel, and one matter related to Community Charter Section 90(1)(e) land.

CARRIED

15 Adjournment

15.1 Adjournment of the November 10, 2021 Regular Council Meeting

21-221 *Moved by Councillor Leitch, **THAT** the November 10, 2021 Regular Council Meeting be adjourned at 8:47 pm.*

CARRIED

Certified Correct

Jan Polderman

Mayor Polderman

Ron Mattiussi

A/Corporate Officer Mattiussi