



**Village of Lytton  
Council Meeting  
ADOPTED Minutes - Wednesday October 13, 2021 at 7:00 pm  
Conducted via Zoom**

**Council Present:** Mayor Polderman, Councillor Graie, Councillor Hay, Councillor Leitch

**Staff Present:** CAO Advisor Wiedeman, Council Liaison Mattiussi

**Regrets:**

**Guests:** Colin Doylend, Solar Earth

**1 Call to Order**

Mayor Polderman called the October 13, 2021 Regular Council meeting to order at 7:02 pm.

**2 Adoption of Agenda**

**2.1 Agenda for the Regular Council Meeting**

**2.2 Introduction of Late Items**

**11.1 Leadership and Policy for Recovery Select Committee**

c) October 13, 2021 Regular Meeting

**12.7 Add a motion for tax forgiveness for 2021**

**12.8 Travel Expenses**

**21-170** *Moved by Councillor Leitch, seconded by Councillor Hay, **THAT** Council adopt the agenda for the October 13, 2021 Regular Council meeting as amended.*

**CARRIED**

**21-171** *Moved by Councillor Hay, seconded by Councillor Leitch **THAT** the October 13, 2021, regular Council meeting be recorded.*

**CARRIED**

**3 Delegations**

**3.1 Diana Tesic-Nagalingam, CPHI(C) Specialist Environmental Health Officer, Drinking Water Systems Program, Interior Health Authority**

Diana Tesic-Nagalingam was not present at the meeting.

### **3.2 Jennifer Thoss regarding Homeowners Consultation Opportunities**

Jennifer Thoss presented a PowerPoint on behalf of 59 businesses and home owners of the Village of Lytton. The presentation made several requests of Council for specific motions, and posed several questions.

#### **4 Public Comment**

Public are invited to comment on matters pertaining to the agenda, for up to two (2) minutes.

Edith Loring-Kuhanga

- Residents have a lot of questions they would like answered.
- Would like to know the priority of interim housing as winter is approaching.
- Concerned about elders continuing to be displaced and homeless.
- Would like to see a by-election called to fill the vacant Council seat.

Denise O'Connor

- Fully supports the presentation by delegate J. Thoss, and looks forward to receiving answers to the questions that were posed.
- Remains concerned about the new Building Bylaw 750.

Nonie McCann

- Fully supports the presentation by delegate J. Thoss.
- Interested in volunteering to assist with recovery efforts.
- Would like to see a by-election called to fill the vacant Council seat.

Jessoa Lightfoot

- Appreciated today's Village update by Tim McLeod.
- Attended the Leadership and Policy for Recovery Select Committee Meeting today and pleased to hear the plans coming together.
- Concerned about Gathering Lytton Community Proposal given timeline since the event took place.
- Concerned about the District Energy System idea as ongoing operation and maintenance costs could be prohibitive. Suggested alternative investment in clean energy for new homes.

Sheila Maguire

- Asked for introduction to people at the table.

Megan Fandrich

- Support delegation the presentation by delegate J. Thoss and in particular the request to hire locals.

#### **5 Adoption of Minutes**

##### **5.1 Minutes of the Regular Council Meeting**

Councillor Hay requested corrections to Agenda Item 10.3 and Council Resolution 21-158.

**21-072** *Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** the minutes of the Regular Council Meeting held on Wednesday September 22, 2021, be adopted as amended.*

CARRIED

## **5.2 Minutes of the Special Council Meeting**

Councillor Hay requested changes to Council Resolution 21-167 and 21-168.

**21-073** *Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** the minutes of the Special Council Meeting held on Tuesday October 5, 2021, be adopted as amended.*

CARRIED

## **6 Business Arising from the Minutes/Unfinished Business**

### **6.1 Business Arising from the Minutes**

#### **6.2 Unfinished Business**

- a) Rental Subsidies for Displaced Residents

**21-074** *Moved by Councillor Hay, and seconded by Councillor Leitch, **THAT** Council defer discussion on Rental Subsidies for Displaced Residents to the next regular meeting.*

CARRIED

- b) Fraser Basin Council Immediate Recovery Report

**21-075** *Moved by Councillor Hay, and seconded by Councillor Leitch, **THAT** Council defer discussion on the Fraser Basin Council Immediate Recovery Report to the next regular meeting.*

CARRIED

## **7 Staff Reports**

### **7.1 Chief Administrative Officer Curry**

- a) Village of Lytton Alternative Site Location
- b) Recovery Report

**21-076** *Moved by Councillor Hay, and seconded by Councillor Leitch, **THAT** Council defer discussion on the Village of Lytton Alternative Site Location report and the Recovery Report to the next regular meeting.*

CARRIED

### **7.2 Chief Financial Officer**

- a) DRAFT 2020 Audited Financial Statements

Camie Haggerty of MNP Accounting has been contracted with the Village of Lytton since October 2020 to provide Chief Financial Officer services. Ms. Haggerty provided a review of the DRAFT 2020 Audited Financial Statements.

## 6.2 Unfinished Business

- b) Fraser Basin Council Immediate Recovery Report

**21-077** *Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** Council receive the report from the Fraser Basin Council, as Mike Simpson is available on the call.*

**CARRIED**

Mike Simpson of Fraser Basin Council gave a presentation on the Village of Lytton Immediate Needs Recovery Plan. He requested that when Emergency Management BC contacts citizens, that they please respond so they can collect accurate data to assist with planning.

## 7.3 Corporate Officer

## 7.4 Economic Development Officer

## 7.5 Public Works

- a) Mundall Engineering Village Office Site Suitability Report  
b) Mundall Engineering Interim Housing Site Suitability Report

**21-078** *Moved by Councillor Graie, seconded by Councillor Hay, **THAT** the Village of Lytton defer discussion of the 7.5 a) Mundall Engineering reports until the next regular Council meeting.*

**CARRIED**

**21-079** *Moved by Councillor Graie, seconded by Councillor Hay, **THAT** the Village of Lytton defer discussion of the 7.5 b) Mundall Engineering reports until the next regular Council meeting.*

**CARRIED**

## 7.6 Fire/Rescue

## 8 Bylaws, Policies and Resolutions

### 8.1 Permissive Tax Exemption Report

#### **21-080 Permissive Tax Exemption Bylaw**

*Moved by Councillor Graie, seconded by Councillor Leitch, **THAT** Council give 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading to the Village of Lytton Permissive Tax Exemption Bylaw No. 706, 2021, Being a Bylaw to define the areas exempted from taxation pursuant to Section 224 of the Community Charter.*

**CARRIED**

## 9 Correspondence

### 9.1 Incoming Correspondence for Action

- a) September 27, 2021 email from the Canadian Healthy Communities Initiative regarding approval of the Village of Lytton 4<sup>th</sup> Street Improvements Project funding application

## 9.2 Correspondence List

- a) Incoming for Information
  - 2021 10 06 email Community Futures press release regarding Venture Connect Celebrates 10 years Helping Businesses Stay Open in Rural BC
- b) Outgoing Relevant to Council
  - 2021 10 07 Letter to the Lytton First Nation requesting support for the writing of a joint letter to BC Hydro requesting buried infrastructure

**21-081** *Moved by Mayor Polderman, seconded Councillor Leitch, **THAT** staff defer the letter going out to the Lytton First Nation regarding the joint letter to BC Hydro requesting buried infrastructure, as the letter does not reflect the motion.*

**CARRIED**

## 10 Reports from Mayor and Councillors

### 10.1 Mayor Polderman

Reported that on behalf of Council he:

- Worked on temporary housing,
- Attended a lot of meetings,
- Spoke with individuals regarding the debris clean up in town.

**21-182** *Moved by Mayor Polderman, seconded by Councillor Leitch, **THAT** Council appoint Ron Mattiussi as Acting Chief Administrative Officer for the purposes of this meeting.*

**CARRIED**

### 10.2 Councillor Leitch

Reported that on behalf of Council he:

- Talked to Brad Vis, Member of Parliament regarding providing updates to the Prime Minister and reaching out to the Canada Mortgage and Housing Corporation (CMHC), and getting in touch with the new Treasury Secretary in Ottawa regarding funding.
- Noted that the Transportation Safety Board is holding a press conference on October 14, 2021, by ZOOM at 11:00 am on [www.tsb.gc.ca](http://www.tsb.gc.ca) regarding their findings on the Lytton fire investigation.

### 10.3 Councillor Hay

Reported that on behalf of Council he:

- Was in contact with the Fire Chief who reported that the Fire Department responded to a motorcycle accident and medical emergency in the past two weeks, and that the Fire Truck is now at the Forestry Site.
- Continues to store the Village's radio rebroadcast vehicle in his backyard as the antennae for the fire department was lost in the fire.
- Thanked the Recovery Coordinator and On Side Restoration for their work in the Village to provide information to residents, remove unsafe structures, and patrol the downtown area.

- Assisted with pulling security fencing away from the road during the high winds on October 10<sup>th</sup>.
- Was in contact with residents regarding Team Rubicon's sifting activities on their properties.
- Thanked residents and former residents who have volunteered time to assist Team Rubicon and Samaritan's Purse with sifting activities.
- Contacted the Assistant Fire Chief regarding a smoldering fire in the CP Rail Yard on October 11<sup>th</sup>.
- Discussed with the Fire Chief that he requires some type of storage facility for the donations of fire equipment that have been received.

Therefore, Councillor Hay requested unanimous support from Council to put forward a Motion regarding the purchase of a sea-can for the Fire Department. Mayor Polderman polled Council regarding making a motion not on the agenda, and Council provided unanimous concurrence to allow the following motion:

**21-082** *Moved by Councillor Hay, seconded by Mayor Polderman, **THAT** the Fire Chief of the Lytton Volunteer Fire Department be given no more than \$7,500.00 to purchase and have delivered a sea-can to his residence in Siska for the temporary storage of donated fire fighting equipment.*

**CARRIED**

#### **10.4 Councillor Graie**

Reported that on behalf of Council she:

- Has been working with Derek Baker on the Disaster Mitigation and Adaptation Fund (DMAF) application for complete infrastructure support to cover everything from repair and replacement of various services, building a new Village Office, and other infrastructure replacement.

## **11 Reports from Committees of Council and Commissions**

### **11.1 Leadership and Policy for Recovery Select Committee**

#### a) September 27, 2021 Special Meeting

Chair Leitch reported the following from the September 27, 2021 Special Meeting of the Leadership and Policy for Recovery Select Committee:

- As the reports were provided 20 minutes before the start of the meeting, the Select Committee asked Mayor Polderman to call another Special Meeting of the Leadership and Policy for Recovery Select Committee to be held on October 1, 2021 at 1:00 pm on the topics of:
  - Village of Lytton Re-Entry Plan,
  - Recovery Plan Update, and the
  - Aspen Planners Site Update.
- Staff have been working with the insurance companies and it is likely that there will be more than one contractor involved. There has been no response yet from the Province about funding for

debris removal for uninsured residents. If funding for uninsured residents is approved, debris removal for Village property will occur at the same time.

b) October 1, 2021 Special Meeting

Chair Leitch reported the following from the October 1, 2021 Special Meeting of the Leadership and Policy for Recovery Select Committee:

- That the committee recommended two time-sensitive motions related to the Village of Lytton Re-Entry Plan and the Interim Housing Plan, for consideration at a Special Council Meeting that was held on October 5, 2021 at 1:00 pm where both resolutions were passed.

c) October 13, 2021 Meeting Recommendations

**21-031 LPR**

*Moved by Councillor Hay, **THAT** the Select Committee recommend that Council consider and discuss the information received this afternoon from Steel River Energy Services at the meeting this evening to determine whether or not we want to proceed.*

**CARRIED**

- 21-083** *Moved by Councillor Hay, seconded by Mayor Polderman, **THAT** Council consider and discuss information received this afternoon from Steel River Energy Services and determine to proceed with further investigations regarding their proposal.*

**CARRIED**

**21-032 LPR**

*Moved by Mayor Polderman, **THAT** the Select Committee recommend to Council that the Village of Lytton hire Exton and Dodge to complete the land survey as per the proposed contract.*

**CARRIED**

- 21-084** *Moved by Councillor Hay, seconded by Mayor Polderman, **THAT** the Village of Lytton hire Exton and Dodge to complete the land survey as per the proposed contract.*

**CARRIED**

**12 New Business**

**12.1 CUPE Local 900 – Message of Support**

September 28, 2021 letter from Harry Nott, Regional Representative, CUPE Local 900

**12.2 Gathering Lytton Community Residents Support Proposal**

September 26, 2021 Proposal to Health Emergency Management BC and Fraser Basin Council from Yolanda Hall, MSW, RCSW

- 21-085** *Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** the Village of Lytton support the Gathering Lytton Community Residents Support Proposal as per the budget, notes and terms and conditions presented, utilizing a grant of \$25,000 from School District 74 on a cost recovery basis, with the contract to begin on October 14, 2021, and the activities to commence on Sunday October 17, 2021, proceeding as outlined until funding is fully expended or other outside funding is sourced.*

CARRIED

### **12.3 Early Endorsement of TELUS Rebuilding Plans**

John Cimino, TELUS regarding ensuring that necessary infrastructure is in place to re-establish phone, television and internet services in a timely manner. Have completed environmental reviews and are approved to clean up yard. Looking for approval of construction plans. Lytton outage affecting a larger area and they have a Federal mandate to provide the service.

- 21-086** *Moved by Councillor Hay, seconded by Councillor Leitch, **THAT** all non-Village utilities organizations will deal through the Acting Chief Administrative Officer (CAO) for direction on the process for demolition and construction approvals.*

CARRIED

### **12.4 Memorandum of Understanding for Solar Earth**

Colen Doyland, representing Solar Earth provided an outline of his Memorandum of Understanding (MOU) for using photovoltaic panels for driveways, sidewalks and parking lots, acting as an energy source for businesses/residents, and their intention to locate a factory in Lytton providing up to 10 jobs. Mr. Doyland also works for Steel River Energy Services who are an Alliance partner with Solar Earth.

- 21-087** *Moved by Councillor Graie, seconded by Councillor Hay, **THAT** the Village of Lytton forward the Solar Earth Memorandum of Understanding (MOU) to legal counsel for review and that the MOU be included in the Fraser Basin Council review as an option.*

CARRIED

### **12.5 Disaster Mitigation and Adaptation Fund (DMAF) Grant Application**

- 21-088** *Moved by Councillor Hay, seconded by Councillor Graie, **THAT** the Village of Lytton apply to the Disaster Mitigation and Adaptation Fund (DMAF) for up to \$200 million to protect against future wildfires by rebuilding the community using fire resistant building materials, and drought tolerant plants and tree species, with the project to include:*

- *A Geothermal District Energy System Village grid;*
- *Photovoltaic sidewalk and parking lot panels to reduce “heat island” heat absorption and reuse the power generated for municipal, business and residential needs;*
- *Supportive green energy technologies in homes and buildings; and*
- *Net Zero/Net Zero-ready homes and business buildings to protect residents against rising energy costs.*

CARRIED



**12.6 Zoning for the Mill Site**

Mayor Polderman noted that the Aspen Planners Mill site is currently zoned Industrial and Council may need to review zoning to allow for temporary accommodations.

**12.7 Motion for Tax forgiveness for 2021**

Councillor Graie suggested making a form request to other tax collectors, such as the RCMP and School Tax, to formally request that their portion of the 2021 taxes be forgiven.

Camie Haggerty of MNP clarified that she is in the process of working with the insurance company on what the business interruption clause will cover in terms of lost revenue from taxes. She also noted that the 2022 assessments will be adjusted from 2021 as the tax base has shrunk with so many properties losing their improvements in the wildfire. Staff will provide a report back to Council once they have more information.

**12.8 Travel Expenses**

Mayor Polderman clarified that it is his understanding that travel expenses for Council will now be covered by the Province.

**13 Calendar of Events/Outstanding Items List**

- a) October 27, 2012 Leadership and Policy for Recovery Select Committee Meeting
- b) October 27, 2021 Regular Council Meeting

**14 Closed Meeting**

**15 Adjournment**

**15.1 Adjournment of the October 13, 2021 Regular Council Meeting**

**21-089** *Moved by Councillor Hay, THAT the October 13, 2021 Regular Council Meeting be adjourned at 9:30 pm.*

**CARRIED**

Certified Correct

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Mayor Polderman

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Corporate Officer Curry