



**Village of Lytton
AGENDA –Leadership and Policy for Recovery Select Committee
Virtual over Zoom
Wednesday, October 13, 2021 at 1:00 pm**

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2.1 Agenda for the October 13, 2021 Leadership and Policy Select Committee meeting

2.2 Addition of Late Items

THAT the Select Committee adopt the agenda for the October 13, 2021 Leadership and Policy for Recovery Select Committee as presented/or amended.

3 ADOPTION OF THE MINUTES

3.1 Minutes of the September 27, 2021 Special Leadership and Policy for Recovery Select Committee Meeting p.#2

THAT the Select Committee adopt the minutes of the September 27, 2021 Special Leadership and Policy for Recovery Select Committee meeting as presented/amended.

3.2 Minutes of the October 1, 2021 Special Leadership and Policy for Recovery Select Committee Meeting p.#4

THAT the Select Committee adopt the minutes of the October 1, 2021 Special Leadership and Policy for Recovery Select Committee meeting as presented/amended.

4 DONATIONS

4.1 Donation Uses to Inform Donation Policy

5 VILLAGE OF LYTTON OFFICE RE-ENTRY PLAN

5.1 Alternative Village Office Location Report

6 FINANCIAL RECOVERY

6.1 Finance Position Replacement Update

7 INTERIM HOUSING

7.1 Housing Survey Update Plan

7.2 Briefing by Steel River Energy Services

8 ADJOURNMENT

8.1 Adjournment of the October 13, 2021, Leadership and Policy for Recovery Select Committee

THAT the October 13, 2021 Leadership and Policy for Recovery Select Committee be adjourned.



**Village of Lytton
DRAFT Minutes – Special Leadership and Policy for Recovery Select Committee
Virtual over Zoom
Monday September 27, 2021 at 1:00 pm**

Council Present: Mayor Polderman, Councillor Graie, Councillor Hay, Councillor Leitch

Staff Present: CAO Curry, Community Recovery Manager Yanciw, CAO Advisor Wiedeman, Council Liaison Matussi

Regrets:

1 CALL TO ORDER

Chair Leitch called the September 27, 2021, Special Leadership and Policy for Recovery Select Committee Meeting to order at 1:03 pm.

2 ADOPTION OF THE AGENDA

2.1 Agenda for the September 27, 2021 Leadership and Policy Select Committee meeting

2.2 Addition of Late Items

21-016 *Moved by Mayor Polderman, **THAT** the Select Committee adopt the agenda for the September 27, 2021 Special Leadership and Policy for Recovery Select Committee as presented.*

CARRIED

3 ADOPTION OF THE MINUTES

3.1 Minutes of the September 15, 2021 Leadership and Policy for Recovery Select Committee Meeting

21-017 *Moved by Mayor Polderman, **THAT** the Select Committee adopt the minutes of the September 15, 2021 Leadership and Policy for Recovery Select Committee meeting as amended.*

CARRIED

4 VILLAGE OF LYTTON OFFICE RE-ENTRY PLAN

4.1 Village of Lytton Office Re-Entry Plan

Chair Leitch noted that the reports were provided 20 minutes before the start of the meeting, and therefore, the Select Committee would ask Mayor Polderman to call another Special Meeting of the Leadership and Policy for Recovery Select Committee to be held on October 1, 2021 at 1:00 pm.

5 RECOVERY PLAN

5.1 Recovery Plan Update

Recovery Manager Yanciw reported that staff are meeting with Fraser Basin Council (FBC) this week to review the first DRAFT of the plan. Chair Leitch

asked for an update to be on the Agenda for the October 1, 2021 Special Meeting of the Leadership and Policy for Recovery Select Committee.

6 INSURANCE UPDATE

6.1 Insured and Uninsured Residents

Recovery Manager Yanciw reported that staff have been working with the insurance companies on the concept of a sole contractor, however, it is likely that there will be more than one contractor involved. There has been no response yet from the Province about funding for debris removal for uninsured residents. If funding for uninsured residents is approved, debris removal for Village property will occur at the same time.

7 INTERIM HOUSING

7.1 Aspen Planner Site Update

Recovery Manager Yanciw provided a high-level introduction to the report, which will be discussed in more detail at the October 1, 2021, Special Meeting of the Leadership and Policy for Recovery Select Committee.

7.2 Alternative Sites and Options

Staff confirmed they have not had time to look at alternative sites. Chair Leitch stated that the Select Committee would wait for staff to have time to conduct research before bringing this item back on the agenda.

7.3 Interim Housing Plan

a) Coordinator Position

Recovery Manager Yanciw stated that it will be important to have the Interim Housing Plan in place prior to hiring a Coordinator. Funding for the position was already denied by the Province as it was not an eligible expense. Staff are waiting to hear back from the Province on whether the request can be funded from another source.

8 ADJOURNMENT

8.1 Adjournment of the September 27, 2021, Special Leadership and Policy for Recovery Select Committee

21-018 *Moved by Councillor Hay, THAT the September 27, 2021 Special Leadership and Policy for Recovery Select Committee be adjourned at 1:28 pm.*

LPR

CARRIED

Certified Correct

Chair Leitch

Corporate Officer Curry



Village of Lytton
DRAFT Minutes – Special Leadership and Policy for Recovery Select Committee
Virtual over Zoom
Friday October 1, 2021 at 1:00 pm

Committee Present: Chair Leitch, Mayor Polderman, Councillor Hay

Staff Present: CAO Curry, Community Recovery Manager Yanciw, CAO Advisor Wiedeman, Council Liaison Matussi

Regrets: Councillor Graie

Guests: Darlene Clark Emergency Management BC, Lindsay Tithecott Urban System

1 CALL TO ORDER

Chair Leitch called the October 1, 2021, Special Leadership and Policy for Recovery Select Committee Meeting to order at 1:00 pm.

2 ADOPTION OF THE AGENDA

2.1 Agenda for the October 1, 2021 Special Leadership and Policy Select Committee meeting

2.2 Addition of Late Items

21-019 LPR *Moved by Councillor Hay, **THAT** the Select Committee adopt the agenda for the October 1, 2021 Special Leadership and Policy for Recovery Select Committee as presented.*

CARRIED

3 ADOPTION OF THE MINUTES

3.1 Minutes of the September 27, 2021 Special Leadership and Policy for Recovery Select Committee Meeting

21-020 LPR *Moved by Mayor Polderman, **THAT** the Select Committee defer the adoption of the minutes of the September 27, 2021 Leadership and Policy for Recovery Select Committee until the next Leadership and Policy for Recovery Select Committee meeting.*

CARRIED

4 VILLAGE OF LYTTON OFFICE RE-ENTRY PLAN

4.1 Village of Lytton Office Re-Entry Plan

Recovery Manager Yanciw introduced flow chart for Lytton Office Re-Entry Plan. Report was reviewed and discussed.

21-021 LPR *Moved by Mayor Polderman, **THAT** the Select Committee recommend that the Village of Lytton enter into a **DRAFT** agreement with Aspen Planners to use the mill office as a temporary Village Office after inspection by Mundall Engineering and the draft agreement be sent to council.*

CARRIED

Chair Leitch noted that this item is time sensitive, and therefore, the Select Committee would ask Mayor Polderman to call another Special Meeting of the Leadership and Policy for Recovery Select Committee to be held on Tuesday, October 5, 2021 at 1:00 pm.

5 RECOVERY PLAN

5.1 Recovery Plan Update

Recovery Manager Yanciw reported that she met with the Fraser Basin Council (FBC) who are developing the Short Term Recovery Plan and provided feedback on the plan so far. FBC will be incorporating staff's feedback and will create another DRAFT for Council approval.

6 INTERIM HOUSING

6.1 Aspen Planner Site Update

Urban Systems provided a report providing site considerations at the temporary Mill Site.

6.2 Interim Housing Plan

Recovery Manager Yanciw provided an update on the Interim Housing Plan. The Province is continuing to provide housing support in the form of extended Essential Support Services (ESS). Urban Systems has provided a high-level assessment of costs. The reports were reviewed and discussed.

21-022 LPR *Moved by Mayor Polderman, **THAT** the Select Committee recommend to Council that staff enter into a DRAFT agreement with Aspen Planners for a portion of the site suitable for up to 60 houses, and that an engineering report be prepared on the suitability of the site for the October 13, 2021, regular council meeting.*

CARRIED

7 ADJOURNMENT

7.1 Adjournment of the October 1, 2021, Special Leadership and Policy for Recovery Select Committee

21-023 LPR *Moved by Chair Leitch, **THAT** the October 1, 2021 Special Leadership and Policy for Recovery Select Committee be adjourned at 1:58 pm.*

CARRIED

Certified Correct

Chair Leitch

Corporate Officer Curry