



**Village of Lytton
Regular Council Meeting
MINUTES**

**Council Chamber, 380 Main Street, Lytton, BC
7:00 pm – Monday, December 11, 2017**

IN ATTENDANCE:

Mayor Lightfoot
Councillor Smith
Councillor Polderman
Councillor Callewaert-Haugen

ABSENT WITH LEAVE:

Councillor Hay

STAFF:

CAO, Rebecca Anderson

1) **CALL TO ORDER** – Mayor Lightfoot at 7:04 pm

2) **ADOPTION OF AGENDA**

17-329 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the agenda be adopted as presented or amended. **CARRIED**

3) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Council Meeting of November 27, 2017

17-330 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT the Minutes of the Regular Council Meeting of November 27, 2017 be adopted as presented. **CARRIED**

4) **OTHER BUSINESS (“Business Arising”)**

5) **DELEGATIONS**

6) **ADMINISTRATIVE MATTERS**

(a) Lytton Museum and Archives – November 17, 2017 AGM Agenda package

17-331 Moved, Seconded by Councillors Smith/Callewaert-Haugen That Council receive and file the Museum and Archive Minutes and report for information. **CARRIED**

(b) Gordon A. McIntosh – Post Election Possibilities

17-332 Moved, Seconded by Councillors Polderman/Smith THAT CAO, Anderson look into booking a date for a session with Gordon A. McIntosh for the newly elected Council of 2018. **CARRIED**

7) CORRESPONDENCE

a) Action Items

i. District of Sicamous – Prevention of Quagga & Zebra Mussels

- No action taken

b) Information Items

- UBCM – Gas Tax Agreement Community Works Fund Payment
- Southern Interior Local Government – Community Health and Well Being in Rural Health
- Canadian Commission and Fire Codes – Public review on proposed changes to the National Building, Fire and Plumbing Codes
- Ministry of Municipal Affairs and Housing – Letter from Selina Robinson

c) Incoming Correspondence Log – None

d) Outgoing Mail Log – List attached

17-333 Moved, Seconded by Councillors Callewaert/Haugen/Polderman THAT the above noted correspondence be received and filed. **CARRIED**

8) ADMINISTRATIVE REPORTS

(a) CAO Report – Verbal Report from Rebecca Anderson

17-334 Moved, Seconded by Councillors Polderman/Smith THAT Council accepts the verbal report from CAO, Anderson. **CARRIED**

9) TREASURER/CORPORATE OFFICER REPORT

(a) FCM Municipal Asset Management Program Grant Application

17-335 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Comprehensive Asset Management Implementation project.

Be it therefore resolved that the Village of Lytton commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Review of existing information;
- Development of Corporate-data-driven indicators; and,
- Development of analysis process for short, mid and long-term performance.

Be it further resolved that the Village of Lytton commits the lesser of \$12,500 or 20% from its budget toward the total costs of this initiative.

CARRIED

(b) BDO – Standard terms and conditions

17-336 Moved, Seconded by Councillors Polderman/Smith THAT Council receive and file the BDO terms and conditions for information. **CARRIED**

10) **PUBLIC WORKS REPORT** – None

11) **FIRE DEPARTMENT REPORT** – Reports from June to October 2017

17-337 Moved, Seconded by Councillors Polderman/Smith THAT Fire Department reports from June to October 2017 be received and filed. **CARRIED**

12) **BYLAWS/POLICIES**

(a) Council Policy and Procedure Bylaw No. 692, 2017

17-338 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT Bylaw 692, 2017 Council Procedure Bylaw, has been given a first and second reading. **CARRIED**

13) **COUNCIL REPORTS**

(a) Mayor Lightfoot

Mayor Lightfoot attended the Special Council meeting regarding the water projects that was held on December 4, 2017. Later that same day, she attended with CAO Anderson and Water Project Coordinator at a meeting with LFN Council and staff. Lonny Miller provided an update on the water projects. Lytton First Nation had a lot of questions about the projects and how we are funding them, and expressed that they had not received adequate information about the drilling for the horizontal well project. Mayor Lightfoot feels that we have been unclear about our direction, and empathizes with LFN's need to provide information to their funders. She suggested that we may need to have better discussion at a future Committee of the Whole meeting.

The Mayor attended the Committee of the Whole Meeting on Policy & Procedures on December 5, 2017.

On December 6, 2017, Mayor Lightfoot attended the LFN Elders' Christmas Party. It was well attended as usual, and everyone had a good time. There was a visit from Santa and each person received a gift, a lovely poinsettia. Mayor Lightfoot wishes to express her thanks to the organizers of this event, as they did a superb job and it takes a lot of energy.

Mayor Lightfoot was unable to attend the Gold Country meeting on December 6th. She received draft minutes, which will be shared after they are approved, but she noted that geocache events are scheduled for Savona, Merritt and Lytton from May 11-13, 2018. The Mayor and ED/CO Martin Pilar were attending these meetings, and since Martin has left, Council will need to appoint a new alternative in January 2018.

On December 7, 2017, the first meeting of the leadership group met to discuss changes to the public-school system, and in particular the 6-month extension of public consultation process regarding the proposed school closure. There was a good turnout: Mayor Lightfoot, Chief Janet Webster, LFN Councillors Jason Robertson and Sheila Adams, Nicomen Representative Donna Aljam, Kanaka Representative Janet Sampson, Nzen'man' Executive Director Ramona Baxter, MLA Jackie Tegart, TNRD Area "I" Representative Steve Rice, School Board Trustee Mavourneen Varcoe-Ryan, Teacher Assistant Brenda Munroe, and Gloria Raphael, a consultant hired to act as the group's facilitator. A news release is being prepared. Because of the timelines, participants are to attend meetings and appoint an alternative to attend in their absence. The next meeting is scheduled for January 24, 2018, and in the meantime, members of the group are to be looking for funding for a feasibility

study. The 6-month timeline for acquiring funds is a problem. The group hopes to have this deadline extended, so that if the group has made progress, they will be able to continue. Approximately \$20,000-30,000 is needed to pay for the feasibility study. The group hopes that starting in January, the meetings will result in engagement of the wider community. There is an attempt to engage the students, as it is believed that the situation may be causing anxiety for them. The meeting was encouraging. Consideration was given to having our Grant Writer submit an application to the BC Rural Dividend Fund, but Mayor Lightfoot feels this program may not be a good fit for this project and is concerned that the funding would not be announced for 3-4 months, and this timeline would not result in funding being provided in time to meet the deadline.

(b) Councillor Callewaert-Haugen

She has been very ill for awhile, and was unable to attend some of the meetings due to illness.

(c) Councillor Hay – absent with leave

(d) Councillor Polderman

Attended the Special Council Meeting regarding the water projects on December 4, 2017, as well as the Committee of the Whole Policy & Procedure meeting held December 5, 2017. He attended at the site of the drilling for the horizontal well with Councillor Smith.

(e) Councillor Smith

He participated in the FireSmart Community Clean-up Event on Saturday November 18, 2017. He attended the Special Council Meeting regarding the water projects on December 4, 2017, but was not able to attend the Committee of the Whole meeting held December 5, 2017. He went with Councillor Polderman to check out the drilling for the horizontal well while they were drilling the first hole.

17-339 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT the Council Reports be received and filed. **CARRIED**

14) **CALENDAR OF EVENTS**

- Committee of the Whole Operations Finance meeting – Tues Dec 12, 2017 @ 10am
- Museum lunch & Bake sale at Parish Hall – Wed Dec 13, 2017 from 11am – 2pm
- Kumsheen Secondary School Christmas Fair Fundraiser 1:00 – 7:00pm @ K.S.S.
- CPR Holiday Train – Saturday, December 16 @ 12:45 pm
- Kanaka Bar Christmas Party – Sunday December 17, 2017

15) **NEW BUSINESS**

- (a) Sargeant Curtis Davis announced that he will have a new member joining the RCMP Detachment next week.

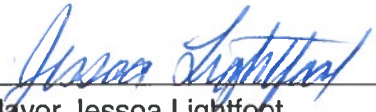
16) **IN-CAMERA**

17-340 Moved, Seconded by Councillors Callewaert-Haugen, Polderman THAT in accordance with Section 90(2)(b) of the *Community Charter*, this portion of the meeting is closed to the public, AND THAT Council move into an in-camera session at 7:54 p.m.

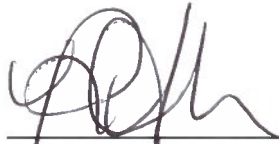
Council resumed the Regular Council Meeting at 8:49 p.m.

17) **ADJOURNMENT**

17-341 Moved, Seconded by Councillors Callewaert-Haugen, Polderman THAT the meeting adjourn at 8:50 p.m.



Mayor Jessa Lightfoot



Corporate Officer

