



**Village of Lytton  
Minutes – Regular Council Meeting  
Council Chamber, 380 Main Street, Lytton, BC  
7:00 pm – Wednesday November 27, 2019**

**IN ATTENDANCE:**

**Council:** Mayor Polderman, Councillor Callewaert-Haugen, Councillor Hay, Councillor Murray

**Absent with notice:** Councillor Cranmer-Underhill

**Staff:** CAO Anderson, CFO Bidwell

**Public:** Peggy Chute, Lilliane Graie, Huntley Smith

- 1) **CALL TO ORDER** – Mayor Polderman called the meeting to order at 7:02 p.m.
- 2) **ADDITION OF LATE ITEMS**
  - Item 10(a)(ii) – Letter dated Nov. 21, 2019 from D. Hauka, New Pathways to Gold Society re Chief Cexpe'nthlEm Memorial Precinct Revitalization Project Update
  - Item 10(b)(v) – Letter from BC Honours and Awards Secretariat re Order of BC, 2020 Call for Nominations
- 3) **ADOPTION OF AGENDA**

**19-288 Moved, Seconded** THAT the agenda be adopted as amended to add late item 10(a)(ii) and 10(b)(v). **CARRIED**
- 4) **DELEGATIONS** - None
- 5) **PUBLIC COMMENT**
  - a) Councillor Hay spoke as the representative for Sheila Maguire, President of the Legion, and read into the record a written statement she had provided to him regarding item 8(b)(i) on the agenda, the Report on Legion Utility Billing. As the President of the Legion, she implored Council to accept the recommendation of CFO Bidwell and not increase the utility bills for the Legion. The Legion currently runs on an annual budget of less than \$15,000. It is open for approximately fifteen functions per year. The Legion's executive, members and community are working hard on the upstairs renovations for the benefit of the entire community. Maguire advised Council that if the Legion is required to pay an additional \$7,118 per year for utilities, the Legion as it is now being used would have to close and all of the communities' volunteer hours and grants that have gone toward the upstairs renovations would be for naught.
- 6) **ADOPTION OF MINUTES**
  - a) Minutes of Council meetings held:
    - i) October 23, 2019
 

**19-289 Moved, Seconded** THAT the minutes of the regular Council meeting held on

Wednesday, October 23, 2019 be adopted as amended to correct a spelling error, the information recorded for the Mayor's report, and the report regarding the FireSmart Board. **CARRIED**

ii) November 13, 2019

**19-290 Moved, Seconded** THAT the minutes of the regular Council meeting held on Wednesday November 13, 2019 be adopted as amended to correct Council Report by Councillor Callewaert-Haugen. **CARRIED**

iii) November 18, 2019

**19-291 Moved, Seconded** THAT the minutes of the special Council meeting held on Monday, November 18, 2019 be adopted as presented. **CARRIED**

## 7) BUSINESS ARISING

a) CN Rail – maintenance of embankment on below west side of Fraser Street

CAO Anderson reported on communications with CN Rail's Manager, Public Affairs, BC, regarding the maintenance of the embankment between CN property and residential properties along Fraser Street

b) RFP for fire truck

CAO Anderson reported that the RFP was posted on the Village website and BC Bid site on November 4, 2019 and there has been an extension to January 6, 2020.

## 8) REPORTS FROM STAFF

a) Chief Administrative Officer

Council reviewed CAO Anderson's written report to Council dated November 21, 2019.

b) Chief Financial Officer

Council reviewed CFO Bidwell's report dated November 27, 2019 regarding the Legion Utility Billing

**19-292 Moved, Seconded** THAT the Village finance staff shall reverse the 3<sup>rd</sup> and 4<sup>th</sup> quarter, and adjust the 2<sup>nd</sup> quarter for one (1) months's use, for the Legion Utility billing Account #31001; AND THAT the Village staff will review the Fees & Charges Bylaw No. 696, 2018 Schedules "D" and "E" to include the information on how and when notification of discontinued use is to be provided, to update Category descriptions and equitability of the fees. **CARRIED**

c) -Corporate Officer – no report

d) Economic Development Officer – no report

- e) Public Works – no report
- f) Lytton Fire Rescue – no report
- g) Water Project Coordinator – no report
- h) Engineering Consultant – no report
- 9) **BYLAWS, POLICIES & RESOLUTIONS – None**
- 10) **CORRESPONDENCE**

- (a) Incoming Correspondence for Action
  - i) Letter from LFN Community Event Planner dated November 14, 2019 requesting a cash donation.
  - ii) Letter from Don Hauka, New Pathways to Gold Society re Chief Cexpe'nthlEm Memorial Precinct Revitalization Project Update

These items were postponed to the next Committee of the Whole meeting.

- b) Incoming correspondence for information
  - i) E-mail dated November 15, 2019 from TNRD Director of Community Services re Broadband Report and NDI Funding, and attaching the Broadband NDI Strategy and Funding Board Report
  - ii) Christmas card from Kanaka Bar Indian Band Chief & Council & Staff
  - iii) Email dated October 29, 2019 from Fire Commissioner Bownlee re EPA Modernization – public consultation and feedback
  - iv) Letter dated October 25, 2019 from CN re Grade Crossing in Lytton
  - v) Letter from the Provincial Government re Order of BC 2020 Call for Nominations
- c) Incoming correspondence list - none
- d) Outgoing correspondence list - none

#### 11) **REPORT FROM MAYOR –**

Mayor Polderman attended the TNRD Board meeting and the Hospital Board meeting. At the Hospital Board meeting, the board members discussed various expenditures and Mayor Polderman noted the comparison between the provision of funds to pay for Lytton versus the funds to pay for neighbouring communities' expenses, with Lytton receiving far less funding. Information was provided regarding the Jenny Green program for seniors, a grant funding opportunity with a deadline of February 28, 2020. Cindy Peary (250-378-3221) is newly appointed to our area. The Board also approved a \$2.2 million small capital purchase. At the TNRD Board meeting, requests were brought forward for donations to pay for Christmas hampers. Also, the Board dealt with applications for zoning changes.

#### 12) **COUNCIL REPORTS**

- a) Councillor Callewaert-Haugen – no report.
- b) Councillor Cranmer-Underhill – Absent.

## c) Councillor Hay

Councillor Hay reported that he had attended the Remembrance Day parade and ceremony. He inquired if Council or staff knew the cause of smoke he had observed and whether it might be from the fuel management. He informed Council that he had noticed issues with some streetlights on Fraser Street.

## d) Councillor Murray

Councillor Murray reported that he had represented Council at the Grand Opening of the ceremony of the PowWow and said a few words. He also attended the Economic Development Working Group meeting on November 21<sup>st</sup> and a report will be provided later.

**13) REPORTS ON COMMITTEES & COMMISSIONS**

## a) Age-friendly Seniors Housing Committee

Councillor Hay reported that a new Housing Society is being formed to take over the work that was being done by the Committee. The Society members are still working on bylaws and a constitution. At their last meeting held in August or September, an issue arose about whether it was permissible legally to have a husband as treasurer and wife as secretary, or if this would constitute a conflict of interest. The society is waiting for legal advice about this question.

## b) Economic Development Working Group

Councillor Murray reported that a meeting was held on November 21, 2019. A presentation was made regarding the Website redesign project and the wireframe was approved and has now been sent to the programmer. The Working Group has made recommendations to be brought to Council for their consideration regarding the Economic Development Officer position and the property located at 4<sup>th</sup> & Main Street.

## c) Emergency Centre Committee – no report

## d) Emergency Preparedness Working Group – no report

## e) FireSmart Board

Mayor Polderman attended the FireSmart Emergency Preparedness & Planning meeting that was held at Memorial Hall on November 14<sup>th</sup>. There were presentations by TNRD on household emergency kits and “go bags” for people facing evacuations. There were also presenters from Highland Valley Copper regarding the maintenance of the dam and their plans in case of an emergency. A presenter from CP Rail discussed their emergency measures and plans for community response in case of a derailment. Our volunteer fire department made a short presentation also.

## f) Gold Country Communities Society – no report

- g) Land Use Advisory Committee – no report
- h) LFN and Village of Lytton Joint Working Group on Agriculture – no report
- i) Lytton Museum & Archives Commission

Councillor Hay reported that the AGM has been postponed to December 3, 2019.

- j) Lytton Recreation Commission – no report
- k) NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee- no report
- l) nkshAytkn Caring for our Children Committee & Lytton First Nations- no report
- m) TNRD Board of Directors

Mayor Polderman reported on this earlier in this agenda.

- n) Volunteer Appreciation Committee – No report

**14) NEW BUSINESS - None**

**15) CALENDAR OF EVENTS**

- Lytton First Nations Christmas Parade & Two Rivers Community Service Lighting of the Christmas Tree Event – December 3, 2019
- Lytton First Nations' Elder's Christmas Dinner – December 4, 2019
- Lytton First Nations' Children's Christmas Dinner – December 5, 2019.
- Holiday Train – December 16, 2019 at 11:15 a.m.

**16) IN-CAMERA MEETING**

**19-293 Moved, Seconded** THAT in accordance with Section 90(1) of the Community Charter, this portion of the meeting is closed to the public and that Council move into an in-camera session at 7:55 p.m. **CARRIED**

Council returned to the regular Council meeting at 8:33 p.m.

**17) ADJOURNMENT**

**19-294 Moved** THAT the meeting adjourn at 8:33 p.m. **CARRIED**

  
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Mayor Polderman

  
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Corporate Officer Anderson

*Jan 15/2020*

