

## MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, November 23, 2009  
at the Council Chambers, 380 Main Street, Lytton, BC

- 1) **REGULAR MEETING OF COUNCIL** - Call to Order 7:00pm
- 2) **ADOPTION OF AGENDA** - November 23, 2009 – amended to include Borrowing Bylaw Resolution under New Business. PW report

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**09/210 “That the Agenda be adopted as amended”. Carried Unanimously**

- 3) **ADOPTION OF MINUTES** – Minutes of Regular Council Meeting November 9, 2009

**Cnclr McKay moved, and  
Cnclr Polderman seconded;**

**09/211 “That the Minutes of the November 9 meeting be accepted as amended”.  
Carried Unanimously**

- 4) **DELEGATION** - - None

- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES** - **Holiday Train** – Some discussion. Train will arrive in Lytton on 17 December at 4:30pm.

- **Theresa Adams Request** – A discussion ensued on current contract, requests by Ms Adams to hire an employee, quality of work being done. CO will compile data on actual time spent in the building by the contractor and the actual work done, whether or not what is being done is actually in compliance with the contract requirements. CO will also speak to Ms Adams on Council’s concerns. Council requires that the employee have own key pad code and have criminal record check completed, paid for by contractor, prior to the new employee being allowed to access the building. It will also be determined that Ms Adams has WCB coverage as required by contract.

- **Fire Protection Agreements** – Some discussion. LFN would like the agreement by 15 December to allow time to meet INAC deadlines.

- 6) **NEW BUSINESS** - **Elders Christmas Party** - For information.

- **Letter of Appreciation** – For information.

- **Lease Agreement for the Village Office** –

Some discussion. Documents examined indicate that the portion of the building used by the Village will pass the Village ownership when the cost of the building has been paid through lease

payments. CO requested to determine the original cost of the building, the approximate date when the lease will be paid out, whether there is warranty on the building to cover the crack in the cement in the commercial room.

- **Water Disconnection Letter** – Some discussion on letter received from Mr. Bains and on requirements of current bylaws. Staff was requested to forward a letter to Mr. Bains outlining the bylaw requirements. The current Water Service Bylaw and the related portions of the Fees and Charges Bylaw will be subject of discussion at upcoming budget meeting.

- **Letter from MLA Harry Lali** – For information

- **Borrowing Bylaw** – A resolution in Council is required by TNRD and MFA to cover the borrowing bylaw.

**Cnclr Steer moved, and  
Cnclr Polderman seconded;**

**09/212 “That Council approves borrowing from the Municipal Finance Authority of British Columbia, as part of their 2010 Spring issue, \$100,000.00 as authorized through Loan Authorization Bylaw No. 621, 2009, A Bylaw to authorize the borrowing of a portion of the estimated cost of improvements to the Potable Water System, and that the Thompson Nicola Regional District be requested to consent to our borrowing over a 20 year term and include the borrowing in their security issuing bylaw.” Carried Unanimously**

## **7) ADMINISTRATIVE MATTERS**

- a) Correspondence for Information** - Accepted for information
- b) Administrator Report** - Letter from Fields - Written Report for Info only. Report given by EDO
- c) Finance/Corporate Officer Report** - **No report**

**d) Economic Development Officer** - **Fields** - Short report on visit to Village by representative of Fields. He was taken to the RC Legion building and shown the interior, this being the only building in town which comes close to meeting their size requirements.

- **Sub-Regional Governance** - Short report on future meeting of the Village Council and surrounding First Nations. There is funding available under "Community to Community Forums" and an application is being prepared for submission.

**e) Public Works Report**  
For information

- **Fire Hydrant Flushing & Check** completed –

- **Christmas Decorations** - light poles – Lead Hand requested guidance on placement of available decorations for light standards. Council recommended that two be placed near the Info Centre and the remained be placed along Main Street.

**Cnclr McKay:** no report

**Cnclr Polderman:** An old cement structure has been found above Loring Way, he suggested that it should be destroyed, as it is unsightly. Bert Glasgow suggested he could remove it for \$200.00 per day. Comments on recent power outages, and suggestion that letter be sent to BC Hydro over problem with switches. Some discussion. No action recommended

**Councillor Robertson:** Spoke on stray dog problem, bylaw somewhat weak, Village does not have enforcement personnel for animal bylaw enforcement.

**Councillor Steer:** Passed congratulations to Council on completing one year in office. Short report on Wireless Society. They intend to concentrate on service to existing customers. Some progress is being made in this regard. The Society is negotiating with Telus for more bandwidth. Attended Chamber Meeting. Election was held, dramatic lack of interest, not enough people were found to fill executive positions. The Chamber will be dissolved at year end, if no interest shown and the assets distributed to charity. Spoke briefly on establishing a Letterhead Logo for the Village. There are three in use currently and there is no consensus or consistency in their use. Some discussion. Council will make a decision in the future. Requested CO to produce examples of the current selection for the next meeting.

**Mayor Lightfoot:** Spoke briefly on progress of CDT program and on upcoming Seniors dinner.

**9) CALANDER OF EVENTS** Mayor Lightfoot requested the 2010 Council meeting calendar be prepared for presentation at the next meeting.

**10) ADJOURNMENT 09/213** Cnclr Polderman moved "That the meeting be adjourned".  
8:27pm

  
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Mayor

  
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Corporate Officer