

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, **November 13, 2007**
at the Council Chambers, 380 Main Street, Lytton, BC

- 1) **REGULAR MEETING OF COUNCIL** - Mayor O'Connor called meeting to Order at 7:00PM

Mayor O'Connor
Councilor McArthur
Councilor McKay
Councilor MacIntyre
Councilor Lightfoot
CAO Kildaw
CFO Harrison

- 2) **ADOPTION OF AGENDA**

**188/07 "Moved that the agenda be adopted as amended to include items as follows: Cache Creek letter, Tourism information, water/sewer agreement".
Carried Unanimously**

- 3) **ADOPTION OF MINUTES**

a) Regular meeting of Council – October 22, 2007.

**189/07 "Moved that minutes adopted as amended to include names of attendees."
Carried Unanimously**

- 4) **DELEGATION** – none

- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES**

a) Rec Commission by-law & operating guidelines – discussion on reason for commission and its relationship to Village and bylaw. No action taken.
b) Volunteer Firefighter applications - discussion on application process and information required by Council, the selection process and information required. CAO recommended that applications be reviewed in-camera and the successful applicants names only be released in the public meeting. .

**190/07 "Moved that Recommendation by CAO be adopted"
Lightfoot/McKay Carried Unanimously**

c) LFN - Halloween Celebration – Discussion on help provided to LFN, Public Works Staff will assist with supplies to Elders Christmas Party, 1 Dec.

- 6) **NEW BUSINESS** – none

- 7) **ADMINISTRATIVE MATTERS**

a) **Correspondence**

i) request for comments on the proposed Guidelines for the Resolution of Railway Noise and Vibration Complaints Under the Canada Transportation Act – Some Discussion

- ii) Request for donation – Kumsheen Secondary School Christmas Fair – Council agreed to supply ten water sprinkler timers and ten plastic rain gauge cups to the school as a donation in kind.
- iii) Request for donation – Lytton Remembrance Day Traditional Pow Wow. no discussion
- iv) BC Hydro – for information on power outages – some discussion – Mayor requested a log of outages be kept indicating when the outage started, when ended, and how many occurred during the period.
- v) Lytton First Nation – Burning of trailer @ 882 IR 18 Main St. –

191/07 “Moved that the Lytton Fire Department burn the trailer as a training exercise”

McArthur/MacIntyre, discussion, objection by Councilor Lightfoot Carried, 3 for, 1 against (Councilor Lightfoot)

tourism – Some Discussion on the Osprey Watch, and on banner for Lytton days,

POOL - Agreement required with pool group laying out guidelines and operation and responsibilities of both parties.

CACHE CREEK - letter to be sent from village with congratulations on 40th Anniversary, and an 1/8 page ad with the Hot Spot logo is to be taken. **unanimous agreement**

b) Correspondence for Information - in yellow folder, list attached. Discussion on letter from school regarding agreement to cooperate in well #2 location.

ADMINISTRATOR’S REPORT:

Office closure – Some discussion

192/07 “moved that the Village office be closed one noon hour before Christmas for staff lunch”, McArthur/ MacIntyre carried Unanimously

193/07 “Moved that Village Office be closed to the public from December 24th to first of January, 2008” McArthur/MacIntyre carried Unanimously

Some Discussion.

Letter from constituent – feral cat problem - discussion – A letter shall be drafted and delivered to people’s doors asking them to cease feeding strays. The CFA will look for information from other jurisdictions and contact the SPCA

JEPP Funding – Emergency Response Plan - Some discussion on current status of the Village plan. Some discussion on funding and mock disasters. Some discussion on the need co-plan with native communities Some discussion on funding.

193/07 “Moved that the Village update the Emergency Response Plan, employing Emergex to help, subject to JEPP financing”. McArthur/McKay carried.

- i) **Deputy Mayor** – Some discussion on reinstating Councilor McArthur as Deputy Mayor. Subject held over to December council meeting.
- ii) **School Community Connections:** Some discussion on use of stage

**194/07 “Moved that the Village support in principal the stage project with SD 74 subject to approval of financial requirements”
McArthur/MacIntyre carried unanimously.**

Short break at 8:50pm, reconvened 9:05pm

c) Finance/Corporate Officer Report

- i) **Revenue and Expense Report** - Some discussion and requests for additional information. plus receivables on taxes, water, sewer.

ADDITION: Cheque Listing

**195/07 “Moved that cheque listing be approved as presented”
McArthur/MacIntyre Carried Unanimously**

- ii) **Travel Expenses** - Some discussion, recommendation not approved
- iii) **Tangible Capital Assets.** - discussion

d) Public Works Report

e) Fire Department Report

- i) month end report - some discussion on fire and sewer/water agreements with LFN
Invoice submitted for October \$374.00

**196/07 “Moved that the invoice for Fire Services be paid”
McArthur/MacIntyre. Carried Unanimously**

8) BYLAWS/POLICIES

9) COUNCIL REPORTS

- a) Councillor McArthur: no report
- b) Councillor Lightfoot: no report
- c) Councillor McKay: no report
- d) Councillor MacIntyre: discussion on repair of museum exterior siding, Christmas lunch, tree planting, railroad artifacts at water/sewer yard.
- e) Mayor O’Connor - Discussion on volunteer dinner.

**197/07 “Moved that council authorize the spending of \$2000 for volunteers dinner”
McArthur/MacIntyre carried unanimously**

10) CALENDAR OF EVENTS

11) IN-CAMERA – Section 90 (1)(c) Community Charter – staffing issues

198/07 “moved that Council adjourn to in-camera”
McArthur/MacIntyre

12) ADJOURNMENT

204/07 “moved that meeting be adjourned”
MacIntyre/McArthur Carried 10:15pm

MAYOR

CORPORATE OFFICER