



**Village of Lytton
Minutes
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00pm, Monday November 9, 2015**

PRESENT: Mayor Jessoa Lightfoot (arr. 8:13pm)
Councillor Ian Hay
Councillor Tiffany Callewaert-Haugen
Councillor Jan Polderman
Councillor Rob Austen

STAFF: Keir Gervais, CAO
Owen Collings, Public Works Lead Hand
Annette Turley, Administrative Clerk

PUBLIC: Peggy Chute
Dorothy Dodge

1) **CALL TO ORDER** – Deputy Mayor Callewaert-Haugen at 7:00pm

2) **ADDITION OF LATE ITEMS**

None

3) **ADOPTION OF AGENDA**

Moved, Seconded by Councillors Austen/Hay that the agenda be adopted as presented

Carried

4) **ADOPTION OF MINUTES**

a) Minutes of the Regular Council Meeting October 26, 2015.

Moved, Seconded by Councillors Hay/Austen that the minutes of the Regular October 26, 2015 Council Meeting be adopted as amended.

Carried

5) **DELEGATIONS**

a) Debbie Arnott, General Manager, Community Futures Sun Country re: Annual Presentation

Mrs. Arnott gave her presentation on the following and addressed any questions Council asked.

- What is happening in Community Futures
- What Community Futures does
- Venture Connect – Opportunities BC
- Rural Advisor Council

Mrs. Arnott left the meeting at 7:36pm

6) PUBLIC PARTICIPATION PERIOD

None

7) ADMINISTRATIVE MATTERS

- a) Owen Collings – Public Works Report

Moved, Seconded by Councillors Hay/Polderman that the Public Works report be filed for information

Carried

Mr. Collings left the meeting at 7:08pm

- b) Accounts Payable Cheque Listing October 15 – November 4, 2015

Moved, Seconded by Councillors Polderman/Hay that the Cheque Listing report be filed for information

Carried

- c) Jason Phillips, Fire Chief – September & October Month End Reports
 d) Will George, Economic Development Intern – October Report
 e) CAO, Keir Gervais – Monthly Report
 f) Resolutions/Directions to CAO

Moved, Seconded by Councillors Austen/Hay that the reports b) – f) be filed for information

Carried

8) CORRESPONDENCE FOR INFORMATION

a) Action Items:

- i. Two Rivers Farmers Market Association – Use of Village trailer to store canopies

Council directed staff to write a letter to the Two Rivers Farmers Market Association declining their request to use the Village's trailer to store their market supplies.

- ii. Public Interest Advocacy Center – Bill affordability for BC Hydro’s Low & Fixed income residential customers

Council directed staff to contact the Public Interest Advocacy Center to coordinate a meeting with Mayor and Council and interested residents.

b) Information Items:

- i. VSA Highway Maintenance Ltd. - Lytton Pre-Winter Stakeholder Meeting Minutes October 7, 2015.
- ii. TNRD - Board of Directors Meeting October 22, 2015
- iii. BC Hydro - 1% of Revenue Grant for 2016
- iv. Young Anderson Barristers & Solicitors - Annual Local Government Law Seminar, Vancouver, BC Friday, November 27, 2015
- v. LGLA - 2016 Leadership Forum, Vancouver, BC February 3-5, 2016
- vi. Firewise Consulting - LGMA Training Program
- vii. UBCM – October 28, 2015 Compass

Mayor Lightfoot Joined the meeting at 8:13pm

c) Correspondence Log – October 2, – October 15, 2015

d) Outgoing Correspondence

Moved, seconded by Mayor Lightfoot and Councillor Austen that correspondence for information, correspondence log & outgoing mail log be received and filed.

Carried

9) BYLAWS/POLICY

None

10) COUNCIL REPORTS

a) Mayor Lightfoot

October 30, 2015: I attended the opening of the new Lytton First Nations Health Centre. IHA participated in the dedication as well as the architects and many LFN and tribal leaders. There was a large group to witness the opening and a lunch was served after at the Stein Valley School. Much work and dedication was required to realize this dream.

November 5, 2015: I attended the TNRD regular board meeting. Approval for a Public Survey to review library hours; approval of \$150,000 Gas Tax Funding for Spences Bridge; creation of an Agricultural Commission and numerous policy

amendments were made. A tagline for the TNRD vignette "The Region of BC's Best" was chosen.

November 6, 2015: participated in a planning session with council

November 7, 2015: I attended the Remembrance Day Powwow. This annual event once again brought in participants from afar. The organizers did an excellent job.

November 9, 2015: I along with Chief Janet Webster and other First Nations representatives attended the School District 74 meeting regarding the k-12 amalgamation. Topics covered were: renovation of Kumsheen Secondary School, community prefers downtown for the site, feasibility study for the Lytton Elementary School site. Another meeting will take place on January 18, 2016.

Upcoming events:

November 11, 2015 - Legion Remembrance day service

November 12, 2015 - Chamber of Commerce meeting: our EDI and I will attend and update the Chamber on Small Town Love and well as other Village activities
Lytton River Fest will hold a special meeting to elect a new executive as Mr. Fandrich and Ms Urquhart step down from their positions.

November 14, 2015 - Gold Country Symposium in Merritt

November 16, 2015 - IHA has scheduled to meet with council at 2pm First Nations leaders have been invited to attend.

b) Councillor Austen

Inquired about the Village's street lights and if LED should be considered.

Councillor Austen brought up the Christmas light up competition. Discussion in sued about changing the Policy so that Council may participate and participants could win consecutively every year. CAO Gervais said he will review it with Council.

c) Councillor Callewaert-Haugen

October 24, 2015: Attended Museum and Archives meeting. The Committee would appreciate any opportunity for their funding dollars to be safely invested in a higher earning interest account of some kind.

Also former Councillor Jim Steer expressed his appreciation for the reduced water restrictions the Village put in place this year.

I put my name in to be the secretary for the Museum.

Unfortunately I missed the Hospital Auxiliary meeting, but everything is on schedule as planned for Christmas.

d) Councillor Hay

Nothing to report

e) Councillor Polderman

Councillor Polderman met with CAO Gervais last week and went over the remaining fuel management program. To date the CAO is unable to determine how much money is left.

Councillor Polderman informed Council about a late payment penalty to Revenue Canada for Botanie Forest Services, and mentioned a possible reimbursement process.

Councillor Polderman suggested that the public talk with Edie Polderman who is a lab tech for further insight before their meeting with Interior Health regarding its sustainability planning for lab services in Lytton.

Noticed most of the Council meeting Minutes have been added to the Villages Website.

Councillor Polderman asked about the \$10,000.00 grant that was applied for earlier in the year for more subscriptions for fuel management. CAO Gervais will inquire with Tawnya Collins for an update.

Councillor Polderman explained why he contacted a prospective CFO.

Moved, Seconded by Mayor Lightfoot and Councillor Austen that the Council Reports be received and filed for information.

Carried

11)NEW BUSINESS

a) Village Office Holiday Hours of Operation

Moved, Seconded by Mayor Lightfoot and Councillor Austen that the Village of Lytton Municipal Office be closed for the holiday season beginning at noon on December 24, 2015 and to re-open Monday, January 4, 2016 at 8:30am.

Carried

12)UNFINISHED BUSINESS/BUSINESS ARISING

a) Nonie McCann, President, Two Rivers Community Services Society – Community Bulletin Boards

Council directed staff to continue to work with Mrs. McCann towards a mutually beneficial maintenance plan for the community bulletin boards.

13)QUESTION PERIOD

14) ADJOURNMENT 8:47pm

Mayor Jessoa Lightfoot

Chief Administrative Officer Keir Gervais
