

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, October 24 , 2011
at the Council Chambers, 380 Main Street, Lytton, BC

PRESENT:

Mayor Lightfoot
Cnclr Polderman
Cnclr Steer

CAO Hay
RAC Keir

- 1) **REGULAR MEETING OF COUNCIL** - Call to Order – 7pm
- 2) **ADOPTION OF AGENDA** - October 24, 2011, addition 5c CAO, 6e Deputy Election Officer, 6f Community Recreation Program, 6g Age friendly & Projects Program, 7b3 Hospital Emergency Hours

**Moved by Cnclr Polderman, and
Seconded by Cnclr Steer;**

11/144 "That the agenda be adopted as amended." Carried unanimously

- 3) **ADOPTION OF MINUTES** – Minutes of Regular Council Meeting 11 October, 2011. Some corrections and additions required.

**Moved by Cnclr Steer, and
Seconded by Cnclr Polderman;**

**11/145 "That the minutes of the 11 October meeting be adopted as amended."
Carried unanimously**

- 4) **DELEGATION** –

- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES** - **Bright New Day Workshop**-has been postponed, we will keep cheque.

Inter-fund Loan motion – Water and Sewer have no funds for reserves. Cnclr Polderman made a Notice of Motion in that it is understood that from time to time unexpected expenses may occur that water & sewer rates are best established in a stable & predictable manner be it therefore solved

- the surplus in water from any said year be put in a reserve fund for future water expenses.
- the surplus in sewer from any one year be divided between repayment of interfund loan motion 040-07 and a sewer reserve.

- to be determined by council each year during budget process.

CAO Search - Headhunter or to be in House. Will have Job Description out by November and run until January 2012 Meeting this Friday 10:00 am to Discuss.

6) NEW BUSINESS

- **Inaugural Meeting**

**Moved by Cnclr Steer, and
Seconded by Cnclr Polderman;**

11/146 "That the Inaugural Meeting on an Election year be the First Monday in December" Carried unanimously

Halloween Celebration - No Motion

Visitor Centre Report - The Mayor to write letter of appreciation and be forwarded to Ms Peggy Chute for her hard and dedicated work over the years to this crucial service.

Statistics Canada - info

Deputy Election Officer -

**Moved by Cnclr Steer, and
Seconded by Cnclr Polderman;**

11/147 " Appoint Enid Keir as Deputy Election Officer for the Civic Elections 2011" Carried unanimously

Community Recreation Program - Info
Direction to be decided so Daniel can look into Grant Writing

Age Friendly & Projects - Info
Direction to be decided so Daniel can look into Grant Writing

7) ADMINISTRATIVE MATTERS

a) Correspondence for Information -

b) Administrator Report

Water Project – information , waiting on Focus from Trigg

CWPP - has been shortlisted 17% in kind & supplement from LFN. Have 5 years of prescriptions

Emergency Hours - Advisement of No Nurse 9:00 to 1:00 Closure - Info

c) Finance/Corporate Officer Report-

Bylaw 654, Second, Third Reading

**Moved by Cnclr Steer, and
Seconded by Cnclr Polderman;**

**11/148 " To take Bylaw 654 to third reading"
Carried unanimously**

Policy # 2009-004 for amendment

**Moved by Cnclr Steer, and
Seconded by Cnclr Polderman;**

**11/149 "That the Village of Lytton Travel Expense Policy be adopted"
Carried unanimously**

Bylaw 655, Council Procedure Bylaw, First Reading

**Moved by Cnclr Polderman, and
Seconded by Cnclr Steer;**

**11/150 "To take to First Reading"
Carried unanimously**

Bylaw 656, Building Bylaw, Third Reading

**Moved by Cnclr Steer, and
Seconded by Cnclr Polderman;**

**11/151 "To be moved to Third Reading"
Carried Unanimously**

d) Economic Development Officer -

Short listed from 13 to 7
Terry Vulcano to start October 31, 2011

e) Public Works Report -

Pictures of Caboose Roof
Public Works need to Protect Roof

f) Fire Department Report -

Nothing to Report

9) COUNCIL REPORTS

Councillor McKay: NTR

Councillor Polderman: Went to Public Works yard looks good and neat, also took tour of Fire Dept met with Firefighters looks good

Councillor Robertson: NTR

Councillor Steer: Was working on some Bylaws. Attended L.A.W.S. meeting, they are expanding their service to the north, Next meeting for L.A.W.S. Nov 10th 7:30pm. Went with Jan up to the Water Project, not impressed with the water leaks

Mayor Lightfoot – Attended a Meeting with VSA with CAO and Cnclr Steer. With Bernie Fandrich and Terry Raymond Interviewed for the New EDO, also did reference checks, Still seem to have a cat problem, Donated X-ray machine to Veterinarian in Lower Mainland to aid in neutering program. Meeting with Chief Janet for review of UBCM on Wed. November 17th. Meeting at LFN with LCB 12:00 at Band Office to review what has been promised, CAO is to take picture at the grocery store. Holiday train possibly due Dec 16. Will check. Had a lovely going away party for George Love. Sent Flowers in Hospital for Councillor McKay

11) ADJOURNMENT

Moved by Cnclr Steer 11/152 "That the regular meeting of Council be adjourned." 8:10pm

Mayor

Corporate Officer