



**Village of Lytton
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm – Tuesday October 11, 2016**

1) **CALL TO ORDER** – Mayor Lightfoot at 7:02 pm.

2) **ADOPTION OF AGENDA**

16/252 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the agenda be adopted as amended.

CARRIED

3) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Council Meeting September 12, 2016

16/253 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the minutes of the Regular Council Meeting held September 12, 2016, be adopted as amended.

CARRIED

(b) Minutes of the Special Council Meeting October 4, 2016

16/254 Moved, Seconded by Councillors Callewaert-Haugen/Smith THAT the minutes of the Special Council Meeting held October 4, 2016, be adopted as amended.

CARRIED

4) **DELEGATIONS** – None

5) **ADMINISTRATIVE MATTERS**

(a) Water Project Coordinator, Lonny Miller – Unapproved Expenses paid to Opus Dayton Knight, per the letter dated August 15, 2016 and e-mail dated September 12, 2016

16/255 Moved, Seconded by Mayor Lightfoot/Councillor Callewaert-Haugen THAT the CAO write a letter to Opus Dayton Knight acknowledging that:

- the microturbine is an agreed-upon expense in the amount of \$11,646, and is approved retroactively;
- the other expenses were not anticipated and, in future, all expenses need to be pre-approved or else such expenses will not be approved retroactively; and
- the Village be compensated for the over-payment of \$3,061 which has never been accounted for by Opus Dayton Knight.

16/256 Moved, Seconded by Councillors Polderman/Smith THAT the Motion 16/255 be amended, so that the letter include a request that Opus Dayton Knight refund the Village for the cost of the design of the block wall in the amount of \$2,015.

**16/256 (AMENDMENT) CARRIED
16/255 CARRIED, AS AMENDED**

6) CORRESPONDENCE FOR INFORMATION

a) Action Items:

- i. Tl'kemsin Community Health Center – Support Annual Sobriety Walk Monday November 14, 2016 at 11:00am.

16/257 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT the CAO send a letter to Tl'kemsin Community Health Centre expressing Council's support for this event.

CARRIED

- ii. Lytton & District Chamber of Commerce – Highway Sign North End of Town.

Council directed staff to inform the Chamber of Commerce that while Council supports their idea, but must decline because the location of the proposed sign, being on the highway and outside the Village boundaries, requires approval and a permit from the Ministry of Transportation to erect a sign at that location.

- iii. St. Bartholomew's Health Care Auxiliary – asking for a donation towards current project.

16/258 Moved, Seconded by Mayor Lightfoot/Councillor Callewaert-Haugen THAT the Village donate \$2,000 towards the purchase of the equipment to augment the new Digital network Monitoring System.

CARRIED

- iv. Dr. Rosalin Miles, Lytton First Nation – Support for NDIT Grant Application for Additional Improvements for the Memorial Hall.

16/259 Moved, Seconded by Councillor Polderman/Mayor Lightfoot THAT Council provide a letter to Lytton First Nation expressing support for the Lytton First Nation's Grant Application to Northern Development Initiative Trust for additional Improvements to the Memorial Hall.

CARRIED

b) Information Items

- i. Cariboo Chilcotin Coast – Invitation to Association's Annual General Meeting and Tourism Summit October 26-28, 2016 in Clinton, BC.

- ii. UBCM – Applications Invited for Clean Water & Wastewater Fund.

Council directed staff to bring this matter forward at the next Regular Council Meeting on October 24, 2016.

- iii. Auditor General for Local Government. - Invitation to participate in the Audit Planning Survey for the Office of the Auditor General for Local Government.
- iv. Transport Canada – Requirements under the Grade Crossing Regulations pursuant to the Railway Safety Act.
- v. Lytton Area Wireless Society – 2017 Provisional Five Year Financial Plan.
- vi. BC Emergency Health Services – Community Paramedicine Initiative – Interior Health.

- vii. Ministry of Environment – Factsheet on Burning Requirements.
- viii. Ministry of Finance – Lytton First Nation Taxation Certificate – Indian Self-Government Enabling Act.
- ix. Canadian Union of Postal Workers – Another Opportunity to Have your Say in Canada Post Review.
- x. UBCM – 2017 Age-friendly Communities Grant Program & Application Guide.

Council directed staff to bring this matter forward at the next Regular Council Meeting on October 24, 2016.

- xi. Green Communities Committee – Climate Action Recognition Program.
- xii. Ministry of Transportation and Infrastructure – Nominations for New Stop of Interest Signs.

Council directed staff to forward a copy of this letter to the Chamber of Commerce and the Lytton Museum.

- c) **Correspondence Log** – List attached
- d) **Outgoing Mail Log** – August 29 – October 5, 2016

16/260 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the above information items be received and filed.

CARRIED

7) ADMINISTRATIVE REPORTS

- (a) CAO, Rebecca Anderson – Written Report

16/261 Moved, Seconded by Councillors Callewaert-Haugen/Smith THAT Council receive the CAO's report.

CARRIED

8) TREASURER/CORPORATE OFFICER REPORT

- (a) Cheque listing for Council September 9 – October 5, 2016

Council directed staff to inquire about the reason that new tires are needed for the backhoe.

16/262 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the cheque listing be received and filed.

CARRIED

9) PUBLIC WORKS REPORT – Written report by Austin Doyle (August 2016)

10) FIRE DEPARTMENT REPORT – None

11) BYLAWS/POLICIES

- (a) CAO, Rebecca Anderson – Bylaw No. 687, 2016 Permissive Tax Exemption (2016-2021)

16/263 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT Bylaw No. 687, 2016 Permissive Tax Exemption (2016-2021) be read for the first, second and third readings.

CARRIED

12) COUNCIL REPORTS

(a) Mayor Lightfoot

On September 13, 2016, the Mayor and the CAO attended the LFN's all-day planning session for their Comprehensive Community Plan.

On September 16, 2016, the Mayor attended the TNHB meeting in Kamloops, and they opened a new wing. Afterwards, there was a business meeting regarding an increase in taxes.

On September 23, 2016, the Mayor and CAO attended the first meeting of the FireSmart Program committee.

Mayor, Council and the CAO attended the UBCM Convention from September 25-30, 2016, where we attended meetings with representatives of the Ministry of Education, CN Rail, BC Hydro, and Brian Bedford (Ministry of Community, Sport and Cultural Development – re the BCCWIP grant). These were worthwhile meetings with sharing of information. The Mayor attended the Mayors' Caucus, which meets twice per year, and who discussed the issue of the downloading of programs onto municipalities that cause an increase in responsibilities without a corresponding increase in tax revenues. There is a paper entitled *Strong Fiscal Futures* expressing concerns about this. The keynote speaker was Dr. Nutt, who founded the War Child Program, and who gave a very inspiring speech.

On October 5, 2016, we held a meeting of the Water Advisory Committee.

On October 7, 2016, Mayor and CAO attended the 2nd FireSmart Program meeting.

The Mayor received information from CP that the Holiday Train will be in Lytton on December 16, 2016.

Gold Country is having their 2nd annual Tourism Symposium in Merritt on October 23 and 24, 2016. On October 23rd, there will be a trade show and workshops. On October 24th, there will be more workshops, trade show and a networking event. This is also a commemoration of their 25th anniversary, with former mayors being honoured (including former Mayor Joe Chute).

(b) Councillor Callewaert-Haugen

Councillor Callewaert-Haugen attended the Special Council Meeting regarding the FireSmart Program on October 4, 2016.

(c) Councillor Hay

(d) Councillor Polderman

Attended the UBCM Convention from September 26-30. He participated in the "Understanding the Village" session, which was about how indigenous cultures raised their families traditionally in the past, and how white settlers came to their lands and took the foundations out from under their societies and caused them to collapse. Attended the meeting with Brian Bedford about the funding for our water project, where we learned that our reports and claims have to be submitted by March 31, 2017. We need to be sure that whatever we need to do must be underway by March 31, 2017. The Water Advisory Committee must make decisions in order to be in compliance with the terms of the grant. We also spoke with CN Rail about their starting

wildfires, and suggested that they have extra assistance on site when they are grinding so that they do not start more fires. They said they would look into this and get back to us later. We also discussed the embankment and tidying up of their yard near O'Dwyer Park.

(e) Councillor Smith

16/264 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the Council Reports be received and filed.

CARRIED

13) OTHER BUSINESS

(a) CAO, Rebecca Anderson – Terms of Reference – Water Resource Working Group.

This matter is tabled to the next meeting, October 24, 2016.

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

- (a) Water Resource Working Group Meeting – Thursday, October 13th @ 1:30pm in Council Chambers
- (b) Lytton Community Water Committee Meeting – Thursday, October 27 @ 1pm in Council Chambers
- (c) Fire Smart Event – Saturday, November 5, 2016.

15) IN-CAMERA MEETING

16/265 Moved, Seconded by Councillors Callewaert-Haugen/Smith THAT in accordance with Sec. 90(1) of the *Community Charter*, this portion of the meeting is closed to the public, and that Council move into In-Camera at 9:12 pm.

CARRIED

16) ADJOURNMENT

16/266 Moved by Councillor Polderman THAT the meeting adjourn at 10:09 pm.

Mayor Jessoa Lightfoot

Corporate Officer Rebecca Anderson