



**Village of Lytton  
Minutes  
Regular Council Meeting  
Council Chamber, 380 Main Street, Lytton, BC  
7:00pm – Tuesday October 10, 2017**

**IN ATTENDANCE:**

Mayor Lightfoot  
Councillor Callewaert-Haugen (joined the meeting late)  
Councillor Hay (absent with notice)  
Councillor Smith  
Councillor Polderman

**STAFF:**

CAO, Rebecca Anderson

**Public: Chael Haugen**

- 1) CALL TO ORDER – Mayor Lightfoot at 7:01 pm
- 2) ADOPTION OF AGENDA

**17-267 Moved, Seconded** by Councillors Polderman/Smith THAT the agenda be adopted as amended. **CARRIED**

- 3) ADOPTION OF MINUTES

- (a) Minutes of the Regular Council Meeting of September 11, 2017

**17-268 Moved, Seconded** by Councillors Polderman/Smith THAT the Minutes of the Regular Council Meeting of September 11, 2017 be adopted as amended. **CARRIED**

- (b) Minutes of the Special Council Meeting of September 12, 2017

**17-269 Moved, Seconded** by Councillors Polderman/Smith THAT the Minutes of the Special Council Meeting of September 12, 2017 be adopted as amended.

**CARRIED**

- 4) OTHER BUSINESS (“Business Arising”)
- 5) DELEGATIONS - None
- 6) ADMINISTRATIVE MATTERS

- (a) Lonny Miller, Water Project Coordinator – Water Project Update

**17-270 Moved, Seconded** by Councillors Polderman/Smith THAT the 2016/17 Water Project Update Report dated October 10, 2017 be received for information.

**CARRIED**

- (b) Lytton Museum and Archives – Financial Statement as of August 2107 Minutes from General Meeting held April 25, 2017, and 2017 Summer Season Statistics.

**17-271 Moved, Seconded** by Councillors Polderman/Smith THAT the Lytton Museum and Archives Financial Statement as of August 2017, Minutes from General Meeting held April 25, 2017 and 2017 Summer Season Statistics be received for information and filed.

**CARRIED**

(c) Martin Pilar, EDCO – Greyhound Services Elimination

**17-272 Moved, Seconded** by Councillors Smith/Polderman THAT Council accepts the CO report on the Greyhound Service Elimination application to BC Transportation Board, and THAT Council signs the attached letter expressing concerns about the service cuts, where the letter be presented as the first page followed by the petition signatures/comments and sent by both registered mail and hand delivered by the Economic Development Officer as an in-person representative of Council on this issue to the Passenger Transportation Board in Victoria by October 13, 2017.

**CARRIED**

(d) Moved by Councilman Polderman THAT that the check listing be tabled until the next regular Council meeting on Contober 23, 2017

**CARRIED**

## 7) CORRESPONDENCE

a) Action Items

i. Letter to CAO Anderson from Councillor Polderman - Select Committees for Development of Crown Land identified as Parcel DL225 and for planning, design and construction of a new Fire Hall.

b) Information Items

- i. Greyhound Canada Transportation – Elimination of certain route points
- ii. Borden Ladner Gervais LLP – Environmental Protection Notice of Revolution Organics Limited Partnership
- iii. UBCM – Summary of resolutions for 2017 convention
- iv. Ministry of Municipal Affairs & Housing – Water & Sewer Utility Lifecycle Practices Assessment grant application was approved in the amount of \$10,000.00
- v. Lytton First Nation – Application to Eliminate Certain Route Points by Greyhound Canada
- vi. School District No. 74 – copy of response letter to Joe Chute
- vii. Gold Country – 5<sup>th</sup> Geocaching event May 11-13, 2018.
- viii. Green Communities Committee – Congratulations for efforts to reduce greenhouse gas emissions in your community.
- ix. BC Municipal Climate Leadership Council – Climate Leadership Institute from November 1-3, 2017 at the Hilton Vancouver Airport.
- x. School District No. 74 The Board Bulletin News
- xi. Lytton Area Wireless Society – 2018 Provisional Five Year Financial Plan
- xii. Lytton Museum & Archives – Thank you for providing funding for two summer employees for the museum and a report on the summer.
- xiii. Telus – Local Telephone Service Terms ( will get a copy to Council)
- xiv. BCEHS – Community Paramedicine Initiative – Interior Health

c) Correspondence Log – List attached

d) Outgoing Mail Log – List attached

**17-273 Moved, Seconded** by Councillors Smith/Polderman THAT the above noted correspondence be received and filed.

**CARRIED**

- 8) ADMINISTRATIVE REPORTS - None
- 9) TREASURER/CORPORATE OFFICER REPORT – None
- 10) PUBLIC WORKS REPORT – None
- 11) FIRE DEPARTMENT REPORT – None
- 12) BYLAWS/POLICIES - None
- 13) COUNCIL REPORTS

(a) Mayor Lightfoot

September 12 – There was a NDIT meeting which I participated via phone. There were no project reviews as the 2017 allocations had been dispersed. The group decided the first intake would allocate a maximum of \$800 thousand (50%) of the 2018 funds available. Community Development funds should be applied for by the end of October. NDIT staff is available for submission queries and will assist wherever possible. Later that morning a Special Council meeting was held to review project details.

September 21<sup>st</sup> – Attended the TNRD Utilities Committee in the morning and the Regular meeting in the afternoon.

September 25-29<sup>th</sup> – Attended the UBCM Conference in Vancouver. I enjoyed the week and attended several workshops. Zero Waste and CAMA's CAO evolution presentations. The MIA AGM celebrated 30 years and member municipalities received a plaque. In addition to the Ministry meetings the Village had I also participated in a TNRD meeting with the minister of Agriculture the focus of which was the potential development of a hemp processing facility.

October 4<sup>th</sup> – Councillor Callewaert-Haugen and I travelled to Ashcroft to the SD # 74 regular meeting. The Board decided to move ahead with school closure and the needs to enter into one more series of consultation to meet the Ministry requirements.

October 5<sup>th</sup> – Attended an all day Committee of the Whole meeting of the TNRD in Kamloops. The topic of discussion was the TNRD Draft Solid Waste plan. It was mentioned that there could be a workshop for all member councils in Kamloops on November 2<sup>nd</sup> or 3<sup>rd</sup>.

October 6<sup>th</sup> – I joined TNRD staff and Area I. Director Steve Rice at the Lytton Library for a TNRD 50<sup>th</sup> anniversary celebration. Refreshments were served, there was a trivia contest and gifts were given.

I was reminded that the TNRD time capsule items would be compiled soon and that if at all possible our contribution should be delivered on the 12<sup>th</sup> at the next regular meeting of the board.

Later that day I met with John Haugen, Tawnya Collins and Kevin Duncan to discuss the Chinese Memorial placement at O'Dwyer Park. There are several improvements to the site that the group would like to see done. Mrs. Collins intends to apply for a small grant from NPTG and requests letters of support from the VOL and LFN be given once she has the completed the paperwork. Other improvements suggested including landscape improvements on the North end of the site: river rock along the North bank; a bench; a tree planting and some fuel management below the fence. In the long term there is desire to develop Spintlum and O'Dwyer parks. It is hoped the Village can talk to CN about plans and perhaps solicit some funds.

(b) Councillor Callewaert-Haugen

Councillor Callewaert–Haugen attended the First Nations and Small Community Relations workshop at UBCM, Attended the SD # 74 meeting in Ashcroft with Mayor Lightfoot, Attended the Age Friendly Workshop

(c) Councillor Hay (absent)

(d) Councillor Polderman

Councillor Polderman attended four different seminars while at UBCM conference in Vancouver; Funding for Local Government – learned that GMF has 80% funding is available for staff to write emergency plans and funding will be available for up to two years. Energy Step Program – building energy efficient buildings, if you apply for funding the higher energy efficient your plans are the more likely you will get funding. Water Conservation – Using water responsibly. Spoke with BC Utility Commission every letter sent to them will be posted online.

(e) Councillor Smith

Spoke with the guy who did the sidewalks in Lytton. Had a good talk with Volunteer Fire Department people and the people who did our fire department report. They pointed out Council decides what level our fire department will be. Councillor Smith enjoyed the cranberry farm tour.

**17-274 Moved, Seconded** by Councillors Callewaert-Haugen/Polderman THAT the Council Reports be received and filed. **CARRIED**

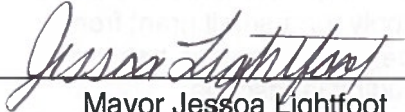
#### 14) CALENDAR OF EVENTS

- Lytton Mural Project: Painting of Mural at CPR Underpass – October 16-23, 2017
- Lytton Community Water Committee Meeting Wednesday October 18, 2017 @ 11am
- Committee of the Whole FD Finance meeting Thursday October 26, 2017 @ 7pm
- Committee of the Whole Capital Finance meeting Tuesday November 28, 2017 @ 10am
- Lytton Museum & Archives AGM Tuesday November 28, 2017 @ 7 pm
- Committee of the Whole Operations Finance meeting Tuesday December 12, 2017 @ 10am

#### 15) IN-CAMERA

#### 16) ADJOURNMENT

**17-275 Moved** by Councillor Callewaert-Haugen THAT the meeting adjourn at 8:45pm.

  
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Mayor Jessoa Lightfoot

  
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Corporate Officer