

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Tuesday, October 9, 2007
at the Council Chambers, 380 Main Street, Lytton, BC

PRESENT:

Mayor O'Connor
Councillor McArthur
Councillor MacIntyre
Councillor Lightfoot
CAO Kildaw
Corporate Officer Harrison

GUEST:

Peggy Chute

1) **REGULAR MEETING OF COUNCIL** - Mayor O'Connor Called Meeting to Order 7:07

2) **ADOPTION OF AGENDA**

Additions to Agenda: public works report, Mayor O'Connor
Councillor MacIntyre's report - Recreation Committee

170/07 **"Moved that Agenda be adopted as amended" Carried unanimously**

3) **ADOPTION OF MINUTES**

a) Regular meeting of Council – September 10, 2007 – Mayor requested that incidents raised at previous meetings be updated in agenda, along with to-do list. Mayor also suggested that the list be named action list rather than to-do list

171/07 **"Moved that Minutes be adopted as amended" Carried unanimously**

4) **DELEGATION** – none

5) **BUSINESS ARISING FROM PREVIOUS MINUTES** -

a) Airport Property Development Proposal - Mayor O'Connor has written a draft proposal for Council's discussion on solving the current development impasse with the owners of the airport property. The proposal addressed the financial concerns of the developers regarding road construction and lot access. The Village would not assume responsibility for road maintenance until complete build-out of the subdivision is finished. A discussion was held regarding the possible consequences for the Village, the establishment of rights of ways, time lines. The matter was referred forward for future discussion.

6) **NEW BUSINESS** – none

7) **ADMINISTRATIVE MATTERS**

a) **Correspondence**

- i) Invitation – Village of Ashcroft 2008 Celebration Event - discussion
- ii) Interior Health – Tie Back Anchors – Alonzo Way Discussion on placement of anchors and disruptive effect on citizens in the area. The drilling will require full or partial closure of Alonzo Way for possibly a week.

172/07 **Moved "That the village allow the closure of Alonzo Way between 6th St. and 4th St. to allow the vertical drilling of Soldier Piles on IHA Property between Main St. and Alonzo Way. The road closure must allow access at all times to 4th St. by emergency vehicles and vehicles of residents. Horizontal drilling for anchors must protect all Village infrastructure, and The Drillers must accept responsibility to repair any damage to Village infrastructure, nor can the drilling and installation of piles or anchors impair the Village's ability to run additional water supply pipes on Alonzo Way and permission must be obtained from land owners on east side of Alonzo Way where anchors will trespass on private property."**

McArthur/MacIntyre Carried Unanimously

- iii) LFN – Halloween Celebration discussion – moved “that the village donate \$50.00 to LFN for the Halloween Celebration” no seconder, Motion not passed. Request denied
- iv) BC 150 Years Direct Access Grants - discussion on availability of grants,
- v) Lytton Area Wireless Society – Financial Report - discussion
- vi) Gold Country Communities Society – Presentation to Council - discussion
- vii) Lytton Area Wireless Society – 5 Year Plan
- viii) Lytton First Nations – National Addictions Week - Request for \$100.00 donation. Discussion

173/07 “Moved that the Village donate 100 dollars to LFN for National Addictions Week Activities”

Lightfoot/MacIntyre 3 votes for motion, 1 dissenter, carried.

- b) **Correspondence for Information** - List attached. Letter from Dorothy Dodge discussed. A meeting has been arranged by CAO with Public Works Lead Hand and Mrs. Dodge.

Polderman – Dispute over zoning violation. Discussion

8) Administrator Report

- i) **“next steps” water report – to be handed out at meeting** - Some discussion. CAO read correspondence relating to well #2. Water treatment for well #2 could be built in parking lot across 7th St. from the RCMP Detachment on the corner of 7th St. and Main. Step 2: Scope change will be needed, with Phase 1 including completion of drilling of Well #2, construction of treatment plant, and construction of reservoir at 256 line. CAO and CFO working on finance plan for phase 1 and 2. An email from Harvey Pinnock was discussed re: Water treatment objectives and updating design costs. Pre-design and design process for phase 1 works and can go out for tender. We must reconsider actual requirements for phase ii. Discussion on need for an agreement on the land involved in the placement of well #3

174/07 “moved that the Village proceed with the scope change for phase 1 and 2 subject to agreements in principle on the identified land envelope with the school and with developer Randy, with drawings attached”

McArthur/MacIntyre Some Discussion Carried Unanimously

- ii) Healthcare centre wells. Presented to council for information purposes. On Oct 31 IHA will be in Lytton for a meeting. Draw-down testing of wells will require opening well 1 and pushing water into village mains, probably causing overflow. well may hit effective head pressure and stop pulling water. Can water from IHA system be channeled into village main if both wells are trying to draw at same time.
- iii) fuel management - email from forest protection branch – discussion on their activities on Loring way & Ponderosa and general brush cleaning in village and near railways.

9) Finance/Corporate Officer Report

- b) Financial Statements – September: Discussion of information contained in statements, some questions on disbursements, a request was made to check brush saw payment.

- c) Progress report of LFN water bills Council was advised of current standing of LFN bills, and advised of upcoming meeting with Administrator Rita McKay and PW foreman Jim Brown. Discussion followed.
- d) Pool income and expense report - Some discussion was held. A request was made to assemble profit and loss statement for next meeting
- e) **Public Works Report** - none
- f) **Fire Department Report**
- i) fire report & billing

**175/07 “moved that fire department report be accepted as presented”
McArthur/Lightfoot Carried Unanimously**

- ii) firefighters –Some discussion on new members selected as fire fighters. Council members questioned Fire Departments right to hire employees without Council approval. Request to check Fire Department agreement for Council’s power as to hiring, whether they should see applicants history)

**176/07 “moved that the hiring report be accepted as presented”
McArthur/MacIntyre carried Unanimously**

2) BYLAWS/POLICIES

9:40PM Councillor Lightfoot left the meeting.

3) COUNCIL REPORTS

- a) Councillor McArthur: BC hydro report, hydro outage Thursday, 4 October, took 20 minutes for power to be restored..
- b) Councillor Lightfoot: no report
- c) Councillor McKay: no report
- d) Councillor MacIntyre: The Rec. Commission is attempting to get together with various First Nations bands to organize a rec. facility. A discussion was held on future plans and ongoing discussions of the committee.

**177/07 “Moved to continue meeting past 10pm”
McArthur/MacIntyre Carried Unanimously**

- e) Mayor O’Connor: Mayor met with CAO to discuss current administrative procedures of the public works department. A discussion was held in this regard. There are a number of old asset items being stored that could be sold or destroyed. CAO will meet with Public Works staff to discuss the matter
- f) Water system monitoring – Mayor met with CAO & CFO to discuss current water measuring systems and the need to establish a system to monitor individual water users to identify high water users. Discussion on what data the Village is tracking and what info is missing, etc., how to detect water leaks as currently, approximately 60% of our treated water is leaking into ground. Discussion on the flush test for IHA wells. Discussion on the need to check why the # of meters read is different on the monthly reports. Discussion on the options available for a billing system based on usage. Discussion on need to establish reserve for water system so the Village will have money for future development and repair. Once possible billing systems have been identified, the results can be placed before a committee of citizens for a decision on best system.
- g) New Pathways to Gold. A letter of support was requested by NPTG regarding the grant from NDIT to NPTG.

**178/07 “Moved that the Village send a letter of support to NDIT in support of NPTG”
McArthur/MacIntyre Carried. Unanimously**

- h) Accountability Agreement: One community has to support NPTG by handling the grant money being issued by NDIT. Some discussion was held on the wording of the draft agreement. CFO requested to do report for council. NDI has \$30,000 in 2008 for development in communities for the purpose of attracting new businesses to community. The Business Development Bank is to be involved.

4) CALENDAR OF EVENTS

5) IN-CAMERA – Staffing Sec. 90[1][c] Community Charter

179/07 “Moved that Council adjourn to in-camera session as per Sec 90[1][c] of Community Charter” Carried Unanimously

In-Camera Council approved the hiring of a term position administrative staff person, the term ending 21 December 2007, to facilitate the implementation of the new filing system.

Council also approved the obtaining of the services of Mr. O’Genski to carry out a training session for the CAO and other Village staff.

6) ADJOURNMENT

**180/07 “Moved that Council Meeting Adjourn”
McArthur/MacIntyre Carried Unanimously**

MAYOR

CORPORATE OFFICER