



**Village of Lytton
MINUTES
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00pm – Monday September 11, 2017**

IN ATTENDANCE:

Mayor Lightfoot
Councillor Callewaert-Haugen
Councillor Hay
Councillor Smith
Councillor Polderman

STAFF:

CAO, Rebecca Anderson
CFO, Margaret Stewart
ED/CO, Martin Pilar

Public: Peggy Chute, Jennifer Thoss, Chael Haugen

- 1) CALL TO ORDER – Mayor Lightfoot at 7 pm
- 2) ADOPTION OF AGENDA

17-248 Moved, Seconded by Councillors Hay/Polderman THAT the agenda be adopted as presented. **CARRIED**

- 3) ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting of July 24, 2017

17-249 Moved, Seconded by Councillors Polderman/Hay THAT the Minutes of the Regular Council Meeting of July 24, 2017 be adopted as presented. **CARRIED**

(b) Minutes of the Special Council Meeting of August 28, 2017

17-250 Moved, Seconded by Councillors Callewaert-Haugen/Polderman THAT the Minutes of the Special Council Meeting of August 28, 2017 be adopted as amended. **CARRIED**

4) OTHER BUSINESS (“Business Arising”)

5) DELEGATIONS - None

6) ADMINISTRATIVE MATTERS

- (a) UBCM Convention - Meeting requests with Provincial Government Staff – Briefing notes

17-251 Moved, Seconded by Councillors Hay/Smith THAT the Briefing Notes for UBCM Convention meetings with Provincial Government Staff be received and filed. **CARRIED**

- (b) Lytton RCMP Detachment - Report to Council dated September 5, 2017

17-252 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT the Lytton RCMP Detachment’s Report to Village of Lytton Council dated September 5, 2017, be received and filed. **CARRIED**

7) CORRESPONDENCE

- a) Action Items - none

- b) Information Items

- i. Letter from TNRD re Plastic Bag and Film Plastic Recycling Change
- ii. Email from Claire Perusse re Councillors’ schedule for the 4th Annual Resource Breakfast Series on September 26-28, 2017
- iii. Email from Alison Slater, Executive Director, SILGA attaching Smithers Fire Chief & CAO Briefing Note for UBCM Convention re CWPP Grant and Wildland Fuel Mitigation Needs
- iv. Village of Lytton 2017 Tax Sale – Notice to be published in the Lillooet News on September 13 & 20

- c) Correspondence Log – List attached

- d) Outgoing Mail Log – List attached

17-253 Moved, Seconded by Councillors Callewaert-Haugen/Hay THAT the above noted correspondence be received and filed. **CARRIED**

8) ADMINISTRATIVE REPORTS

- (a) CAO Report – Reports from CAO Rebecca Anderson dated August 28, 2017 & September 11, 2017

17-254 Moved, Seconded by Councillors Polderman/Smith THAT the CAO reports be received and filed. **CARRIED**

9) TREASURER/CORPORATE OFFICER REPORT

(a) Cheque Listing

17-255 Moved, Seconded by Councillors Hay/Polderman THAT the August 10 to September 1, 2017 Cheque Listing be received and filed. **CARRIED**

10) PUBLIC WORKS REPORT – None

11) FIRE DEPARTMENT REPORT – None

12) BYLAWS/POLICIES - None

13) COUNCIL REPORTS

(a) Mayor Lightfoot

Attended the Riverfest over the Labour Day weekend where she participated in the dunk tank to help raise funds for community projects

(b) Councillor Callewaert-Haugen - none

(c) Councillor Hay

i. Age-friendly Seniors Housing Committee – Terms of Reference

17-256 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT Council approves the Age-friendly Seniors Housing Committee Terms of Reference as presented. **CARRIED**

ii. Hiring consultant for Age-friendly Seniors Housing Committee

17-257 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT Council approves the hiring of CityScapes Consulting for the Age-friendly Seniors Housing Committee. **CARRIED**

(d) Councillor Polderman – none

(e) Councillor Smith - none

17-258 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT the Council Reports be received and filed. **CARRIED**

14) CALENDAR OF EVENTS

- Special Council Meeting Re Water Projects – Tuesday, September 12, 2017 at 10:00 a.m.
- Finance Budget Meeting – Thursday, September 14, 2017 at 10:00 a.m.
- UBCM Convention – September 25-29, 2017 in Vancouver.

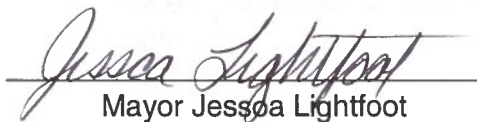
- Age-friendly Seniors Housing Committee Meeting – Wednesday, October 4th at 10 a.m.

17-259 Moved, Seconded by Councillors Hay/Polderman THAT the Special Council Meeting Re: Water projects be rescheduled to 11:00 am on Tuesday, September 12, 2017 at 11:00 a.m. **CARRIED**

15) IN-CAMERA

16) ADJOURNMENT

17-260 Moved by Councillor Polderman THAT the meeting adjourn at 8:50 pm.



Mayor Jessa Lightfoot



Corporate Officer