



## MINUTES

**of the Village of Lytton Regular Council Meeting held  
at the Council Chambers, 380 Main Street, Lytton, BC  
at 7:00 p.m. Monday, September 10, 2012**

**PRESENT:** Mayor Jessoa Lightfoot  
Councillor Rob Austen  
Councillor Denise MacIntyre  
Councillor Jim Steer  
Councillor Trisha Thorpe

CAO, CFO, two members of the public plus the delegations

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

(a) **Raft Take out** - memo from Brent McDonald of MOT under Item 10(c)

(b) **In Camera Item** - Councillor Austen under Item 12.

3) **ADOPTION OF AGENDA**

**12/254 - Moved, seconded** by Councillors Thorpe/ MacIntyre that the agenda be adopted as amended

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of August 27, 2012**

**12/255 - Moved, seconded** by Councillors Steer/Thorpe that the Minutes of the Regular Meeting of August 27, 2012 be adopted as presented

Carried

(b) **Minutes of the Committee of the Whole Meeting of September 5, 2012**

**12/256 Moved, seconded** by Councillors Austen/Thorpe that the Minutes of the Committee of the Whole Meeting held September 5, 2012 be adopted as amended by adding Fire Chief Jason Phillips and Councillor Steer to the Fire Hall Committee.

Carried

5) **DELEGATIONS**

(a) **Interior Health** - Jennifer Thur and Bryan Redford presented an update of IHA issues and events (attached) 45 min. Councillor Steer recommended next time a special meeting be called so they can present their entire portfolio. Mayor Lightfoot thanked them.

**(b) iCompass Web designers** - Joel Neustaeter presented a power point outline of the function and design proposed. Council requested that the CAO enquire if iCompass can provide e. mail, and negotiate the Council Minutes software as an addition and called for a special meeting on Thursday, September 13 for consideration of the amended proposal.

6) **ADMINISTRATIVE MATTERS** - will appear on the last meeting agenda of each month.

7) **CORRESPONDENCE FOR INFORMATION**

**(a) Letter from UBCM** - re Age-Friendly Community report. CAO was requested to provide copies for Council's information.

**12/257 - Moved, seconded** by Councillors Austen/Thorpe that Information items be received.

Carried

8) **BYLAWS and POLICY**

**(a) Policy #7001** - (Public Works) **DRIVEWAY PROPERTY ACCESS POLICY**

**12/258 - Moved, seconded** by Councillors Austen/Thorpe that Policy #7001 be adopted as amended by adding "in width" after 7.3 meters in Sec. 1.1(a)

Carried

**(b) Policy #4001** (Public Relations) **BENCHES AND PLAQUE POLICY**

**12/259 - Moved, seconded** by Councillors Thorpe/Steer to table this item to the next meeting.

Carried

**(c) Bylaw No. 663, 2012 - a bylaw to consolidate financial and regulatory bylaws, adoption**

**12/260 - Moved, seconded** by Councillors Austen/MacIntyre that Consolidation Bylaw No. 663, 2012 be reconsidered and finally adopted as amended by changing cat bylaw 598 to 657.

Carried

**(d) Bylaw 598-1, 2012 being a bylaw to repeal Cat Bylaw 598, 2008, First Three Readings.**

**12/261 - Moved, seconded** by Councillors Austen/Thorpe that Bylaw 598-1, 2012 be given the First Three Readings.

Carried

9) **COUNCIL REPORTS**

**(a) Mayor Jessoa Lightfoot**

- Personnel - request that staff meet with council in the fall
- Sub Regional Government (First Nations) - Meeting called for September 11
- TNRD - met last week - one more meeting before UBCM
- NDIT
- Housing Select Committee - will have their 1st meeting on September 19th.
- Economic Development Select Committee - nothing to report at this time.

**(b) Councillor Rob Austen**

- Recreation - nothing to report
- Fire Department - attended a very bad accident on Friday and members are commended on their excellent performance at the scene.
- Parks - nothing to report at this time.

**(c) Councillor Denise MacIntyre**

- Public Works - nothing to report
- Recreation Commission- nothing to report
- Fire Hall Select Committee - no meeting yet.

**(d) Councillor Jim Steer**

- Museum Commission (liaison) - circulated minutes from August 28th Meeting.
- Chamber of Commerce (liaison) - nothing to report.
- Fire Hall Select Committee - have not met yet. Councillor Steer was added to the committee from the COTW meeting minutes as he was not included.

**(e) Councillor Tricia Thorpe**

- Gold Country Liaison
- Housing Select Committee - nothing to report.
- Economic Development Select Committee - Spoke with members and will tentatively meet on October 2nd or 3rd.

**12/262 - Moved, seconded** by Councillors Austen/MacIntyre that Council reports be received

Carried

**10) NEW BUSINESS**

**(a) Letter from Nzenman Child and Family Development Ctr. requesting door prizes for their grandparents breakfast on Sept 9th and baby wellness on Sept 11th.**

CAO was requested to advise them that Council received the request too late and to ask that they send requests sooner to allow council time to respond.

**(b) Budget adjustment - memo attached from CFO**

Council requested that staff provide a policy for consideration.

**(c) Raft Take out (locked gate - MOT memo attached.**

CAO was requested to facilitate a meeting with Brent McDonald and Council in this regard.

**11. UNFINISHED BUSINESS**

**(a) Chamber of Commerce** - Lease agreement/Fee for service agreement - proposal was presented to the Chamber. The CAO will contact them after River Fest.

**(b) Caboose repairs** - has been awarded to Larrie Sartie who will commence work after the River Fest. Staff to investigate heritage grants to restore the caboose.

**(c) Hyak, Kumsheen and Fraser River Rafting** - remove from unfinished business.

(d) **Museum Commission** - remove from unfinished business

(e) **Pool discounts** - policy will be presented in the fall

**12. IN-CAMERA MEETING**

**12/263 - Moved, seconded** by Councillors Austen/Thorpe that in accordance with Sec. 90(1) of the Community Charter, Council move into a closed meeting at 9:27 PM  
Carried

**12/264 - Moved, seconded** by Councillors Austen/Thorpe that Council move out of In Camera at 9:40 PM  
Carried

**13. ITEMS BROUGHT FORWARD FROM IN-CAMERA** - none

**14. ADJOURNMENT**

**12/265 - Moved** by Councillor Austen that the meeting adjourn at 9:41 pm

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Mayor Jessoa Lightfoot

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CAO