



**Village of Lytton
Minutes
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00pm – Monday August 28, 2017**

IN ATTENDANCE:

Mayor Lightfoot
Councillor Hay
Councillor Callewaert-Haugen

STAFF:

CAO, Rebecca Anderson
ED/CO, Martin Pilar

Public: Peggy Chute, Jennifer Thoss, Chael Haugen

- 1) CALL TO ORDER – Mayor Lightfoot at 7:00 pm
- 2) ADOPTION OF AGENDA

17-226 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the agenda be adopted as amended, to include the 2016 Village Annual Report **CARRIED**

- 3) ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting of July 24, 2017

17-227 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the Minutes of the Regular Council Meeting of July 24, 2017 be postponed to the next regular Council Meeting **CARRIED**

(b) Minutes of the Special Council Meeting of August 1, 2017

17-228 Moved, Seconded by Councillor Hay/ Mayor Lightfoot THAT the Minutes of the Special Council Meeting of August 1, 2017 be adopted as presented **CARRIED**

(c) Minutes of the Special Council Meeting of August 16, 2017

17-229 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the Minutes of the Special Council Meeting of August 16, 2017 be adopted as presented. **CARRIED**

- 4) OTHER BUSINESS (“Business Arising”)

- 5) DELEGATIONS

(a) Jennifer Thoss re Council participation in fund-raising events and attendance at special events, and provision of in-kind support by the Village, for projects she is organizing for local youth.

- Jennifer is coordinating the creation of a mural at the CPR underpass at the South end of the village via a contest; artists in community at large will submit designs for judging on Sept. 15th by a panel of volunteer judges
- Jennifer will need paint and supplies, and plans to arrange for youth to be trained as Traffic Flaggers, as project-based learning to control traffic during the painting of the mural, from Sept 29th to Oct 5th.
- A dunk tank at RiverFest will aid in fundraising efforts and needs volunteers
- Support requested includes promotional support in posting information on the village website and volunteers for the dunk tank.
- The school principal is supporting the project.
- Councillor Callewaert-Haugen will volunteer to be a judge for the contest

6) ADMINISTRATIVE MATTERS

(a) Village of Lytton 2016 Annual Report

17-230 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the 2016 Annual Report be received for information and filed. **CARRIED**

(b) Scheduling of four dates for the Finance Budget Meetings:

- i. September 14;
- ii. October 12;
- iii. November 23; and
- iv. December 7

- September 14th meeting is confirmed to proceed; Council will review and confirm the subsequent meeting dates at September 14th budget meeting

(c) Scheduling of a Special Council Meeting for addressing issues arising from the water project – Council confirmed the meeting scheduled for September 12 at 10:00 a.m.

7) CORRESPONDENCE

a) Action Items:

- i. Letter dated July 28, 2017 from TNRD Chair, P.A.J. Ranta re TNRD 50th Anniversary Time Capsule

17-231 Moved, Seconded By Councillors Hay/Callewaert-Haugen THAT Council will contribute to TNRD 50th Anniversary Time Capsule. **CARRIED**

- ii. E-mail dated August 22, 2017 from SILGA Executive Director, Alison Slater, and attaching a letter from the Squamish-Lillooet Regional District, re feedback on how SILGA should proceed with the Federal Government's proposed elimination of the 1/3 tax-free expense allowance for local government officials.

17-232 Moved, Seconded By Councillors Hay/Callewaert-Haugen THAT the correspondence be received for information and filed. **CARRIED**

b) Information Items

- i. Letter dated July 18, 2017 from UBCM President, Councillor Murray Krause re Gas Tax Agreement Community Works Fund Payment

- ii. Emails dated August 18, 2017 from CAO Anderson and Briefing Notes re Council's meetings with Ministers at the 2017 UBCM Convention:
 - Email to Minister of Education;
 - Email to Minister of Forests, Lands, Natural Resource Operations, and Rural Development; and
 - Minister of Municipal Affairs and Housing.

c) Correspondence Log – List attached

d) Outgoing Mail Log – List attached

17-233 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the above noted correspondence be received and filed. **CARRIED**

8) ADMINISTRATIVE REPORTS

- (a) CAO Report – Report from CAO Rebecca Anderson
 - Postponed to next Regular Council Meeting

9) FINANCIAL OFFICER REPORT

- (a) Accounts Payable Cheque Listings by batch
 - Batch # 6242 – August 1, 2017
 - Batch # 6254 – August 3, 2017
 - Batch # 6262 – August 10, 2017

17-234 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the July 20, 2017 – August 3, 2017 Cheque Listing be received and filed. **CARRIED**

10) PUBLIC WORKS REPORT – None

11) FIRE DEPARTMENT REPORT – None

12) BYLAWS/POLICIES – None

13) COUNCIL REPORTS

- (a) Mayor Lightfoot - none
- (b) Councillor Callewaert-Haugen - none
- (c) Councillor Hay
 - Councillor Hay attended the TNRD Board meeting in Kamloops on 17 August 2017 where the Area I Rep made a motion to use \$20,000 of gas tax
 - Attended Age-Friendly Seniors Housing Committee Meeting on 11 August 2017 where Terms of Reference were completed, Councillor Hay was elected the position of Chair, and there was discussion about the grants received by the Village of Lytton for the Age-Friendly Seniors Housing project.

17-235 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the Council Reports be received and filed. **CARRIED**

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

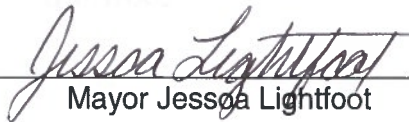
- UBCM Convention – September 25-29, 2017 in Vancouver.

15) IN-CAMERA

17-236 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT the Council moves in-camera **CARRIED**

16) ADJOURNMENT

17-237 Moved by Councillor Hay THAT the meeting adjourn at 8:22 pm. **CARRIED**



Mayor Jessa Lightfoot



Corporate Officer