

**Regular Meeting of Council
Monday, August 28, 2006 at 7:00p.m.**

**Minutes of the Regular Meeting of the Council held at the Village Council Chambers,
380 Main Street, Lytton, BC**

PRESENT:

Mayor O'Connor
Councillor McArthur
Councillor Lightfoot
Councillor MacIntyre
Councillor McKay
Administrator Dall
Financial Officer Wood

ABSENT:

PUBLIC:

Peggy Chute – Visitors Information Centre
Denise O'Connor
Jan Polderman

GUESTS/DELEGATION:

1. ORDER:

Mayor O'Connor called the regular meeting of Council to order at 7:02 p.m.

2. AGENDA

181-06 “Moved that the agenda for the August 28, 2006 Regular Meeting of Council be approved as presented.”

CARRIED Unanimously

Lightfoot/MacIntyre

3. MINUTES:

182-06 “Moved that the minutes of the August 14, 2006 Regular Meeting of Council be adopted, as presented.”

CARRIED Unanimously

Lightfoot/MacIntyre

4. BUSINESS ARISING FROM PREVIOUS MINUTES: none

5. DELEGATIONS:

a. Visitors Information Centre Peggy Chute – re: signage

Peggy Chute presented to Council the location for the new Visitor's Center directional signs. The proposal is that the old signs be removed and replaced with new ones on Third Street for traffic westbound and on Fifth Street for traffic eastbound. Two additional signs are proposed for Third and Fraser and Fifth and Fraser.

183-06 “Moved that Council supports the Visitors Information Centre signage on Main Street and Third Street, Main Street and Fifth Street, and directional signs on Fraser Street and Third Street and Fraser Street and Fifth Street where the project and costs are the responsibility of the Visitor Information Centre.”

CARRIED

Lightfoot/MacIntyre

Council suggested that the property owners affected by this change in signage be notified.

b. Jan Polderman – Water Issues

Mr. Jan Polderman presented to Council his concerns that no written answers were received to his the questions he posed on his March letter.

Mayor O'Connor replied that this meeting with Council was requested concerning his August 21, 2006 letter about his water meter and the letter the Village sent to him regarding possible disconnection because his meter is not reading and he admitted to disconnecting the wires.

Mr. Polderman replied that the meter is reading and we are on a flat rate, so you can come and read the meter in December 2006.

Mayor O'Connor said that the previous Council and this Council have decided to meter water and water is not a right but a privilege. If rules are violated then we are not obligated to provide you with water.

Mr. Polderman agreed that Council was elected, but since they are charging a flat rate why do you care if the meter is reading.

Mayor O'Connor replied that currently, we are not metering to charge on consumption, but to educate and encourage reduction.

Mr. Polderman said that all the facts that Council has presented are incorrect. The main intake has not been calibrated so saying that we use 2-3 times more water is incorrect. The Village has also used tax payer dollars to do plumbing work in other houses and he knew of one instance.

Administrator Dall replied that any work that was done on individual homes was billed to the homeowner.

Mayor O'Connor stated that the topic is Mr. Polderman's water meter and that he has contravened the bylaw.

Mr. Polderman replied saying that he unhooked the wires to the transmitter, but the meter is working. He also claimed that the meters are not CSA approved and therefore should not be installed in homes.

Mayor O'Connor read documentation regarding the need for CSA approval. Due to the fact that the meter is battery operated, it does not require CSA approval. Mayor O'Connor offered an option that Village Staff could read his meter manually and the transmitter would not have to be reconnected, but Staff would require access to his home each month based on the set schedule to read meters. He asked if Mr. Polderman would consider that option.

Mr. Polderman replied yes. He stated he still has a problem with the answers to all his questions not being responded to in writing.

Mayor O'Connor explained that the Village followed procedure with a variety of public meetings allowing the public to voice their concerns and Mr. Polderman had the opportunity to attend any of those meetings.

Mr. Polderman voiced his concerns about the Village stating that people should aerate their lawns, yet the Village does not provide an aerator to the public. He also felt that the project should have started with zone meters, not individual house meters.

Mayor O'Connor explained the cost of zone meters would not have allowed for house meters and it is proven that house meters aid to reduce water consumption. He stated that it is Council's intention to meter every household. One option is to allow the Village to enter your home on meter reading days to do a manual read or another option is to connect the transmitter for an electronic read. If you do not choose either of these options, then we will cut off your water access.

Mr. Polderman announced that he will respond to these options in writing.

Mayor O'Connor thanked Mr. Polderman on behalf of Council.

Mr. Polderman left the Council Chambers @ 7:42 p.m.

6. ADMINISTRATIVE MATTERS:
a) Correspondence

a) August 10, 2003 – FCM – Funding Opportunity Water & Transportation Projects

The Green Municipal Fund (GMF) offers financing for municipalities to implement specific water and transportation capital projects. The Intent to reply for projects that reduce water use or water loss is due September 20, 2006. This may be a funding source for the \$533,000 matching dollars necessary for the 1.6 million dollar water project.

b) August 10, 2006 – Gold Country – proposal to create own Tourism District

Gold Country members have asked to have a meeting with the Minister of Tourism during UBCM to discuss:

1. forming a new Tourism Region
2. start up funding for new information centres
3. funding assistance for staffing

c) August 10, 2006 – Gold Country e-mail – Update on Tourism Funding Projects

Gold Country has sponsored a “Gold Nugget” contest in their 2006 brochure and 50 entries have been received. Of those 50 entries, 19 have been “stamped” in Lytton. Of those 19 that were “stamped” in Lytton, 5 have picked Lytton as their “favorite spot” and several more have just said they “loved it all”.

d) August 10, 2006 – Peggy Chute – Update on Tourism Funding Projects

To date, the UBCM Tourism Grant projects are ongoing. The Welcome Signs are awaiting a fisherman dip-netting picture, the Kiosk at Skuppa should be ready in September, the donations to the Farmer’s Market, Lytton Days and River Festival have been distributed and the Visitors Centre has been fortunate to have Charlene Dunstan for 15 weeks working on various tourism projects.

e) August 16, 2006 – UBCM – Municipal Safety Association funding request

BC Municipal Safety Association is determining, through UBCM, interest in funding a fulltime safety coordinator. Worksafe BC would administer a levy of one-cent per \$100 assessable payroll to support this position if approved. The cost to the Village would be approximately \$30.00 based on 300,000 assessable earnings in 2005.

Council asked administration to determine what the responsibilities of this new position are and how it may affect the Village financially and if it would have an impact on a safety program.

Peggy Chute left the Council Chambers @ 8:04 p.m.

- f) August 16, 2006 – Ministry of Community Services – Infrastructure Planning Grant Program

Any suggestions for projects are appreciated.

- g) August 16, 2006 – Nzenman – request for Donation
For Council's information.

- h) August 16, 2006 – Charlie Wyse , Local Government Opposition Critic

For Council's information.

- i) August 21, 2006 – UBCM Ambulance Survey

UBCM has received correspondence from many communities concerned about ambulance service in relation to staff training and retention. Councillor Lightfoot and Administrator Dall will answer the survey and forward to Council prior to submitting it.

- j) August 21, 2006 – Fisheries & Oceans Riparian Area Regulation

For Council's information.

b) Correspondence for Information – as per attached listing.

The Correspondence List August 10, 2006 to August 23, 2006 was received for information. "Promoting Age Friendly Communities" was pulled and Councillor Lightfoot and Mayor O'Connor will work with Administration on this project.

c) Administrator Reports

a. CP Railway Water and Sewer Leases

CP Rail has offered an option to convert current lease agreements to easements with the municipalities responsible for the cost. Administrator Dall reported that the cost to do this would be approximately \$8,100.00 compared to the \$35.00 lease cost we currently have. The risk of not converting the leases to easements is, if the properties were sold the new owners may not allow access to the property.

Council advised administration to not convert the lease agreements to easements as the risk is low.

b. Water Intake Improvements Grant and Project

Administrator Dall reported that the all approvals and funds are in place to proceed with the Lytton Creek Intake project.

184-06 “Moved to authorize the Mayor to sign the LRMP grant application of \$30,000 for the Lytton Intake Upgrade, that the Lytton Intake Upgrade project be awarded to Lilloet Contracting for \$21,558.00 plus GST, to contract Civic Engineering to provide quality control at a cost of \$1,080.00 plus GST, and that Cherma Dozing and Landscaping be contracted to clean out the upper reservoir, clear the Loring Way Line right away and assist in the zone meter installation for 1,600.00.”

CARRIED Unanimously

McArthur/MacIntyre

d) Financial Officer Report:

a. Payment of Accounts – July 2006

185-06 “Moved that the payment of accounts for the month of July, 2006 in the amount of \$280,298.12 be approved as presented.”

CARRIED Unanimously

McArthur/Lightfoot

b. Financial Report – July 2006

186-06 “Moved that the Revenue and Expenditure Report as at July 30, 2006 be received and filed”

CARRIED Unanimously

McArthur/MacIntyre

Denise O’Connor left the council Chambers @ 8:33 p.m.

e) Public Works Report: none

f) Fire Department Report:

7. BYLAWS & POLICIES - none

8. COUNCIL REPORTS

Councillor McArthur:

- reported that he has noticed some properties with long dried grass that may be a fire hazard. Administrator Dall and Dave Roblin have planned to tour the neighborhood and correspond with property owners.

Councillor Lightfoot: nothing to report

Councillor McKay:

- reported that she attended a meeting with INAC, Civic Engineering and Administrator Dall regarding the Stein Water project and sewer project. INAC has requested more information from the parties.

- reported that the funding for the Main Street program on IR18 has been approved. The project will be tendered in January 2007 with construction to begin in March 2007.

Councillor MacIntyre:

- reported that she attended the Lytton & District TV Association meeting. They are selling the equipment for high speed internet access at cost with an additional fee for installation. There are stipulations in the quantity purchased, so no reselling of the equipment takes place. They will be offering package deals for monthly internet access.

Councillor MacIntyre stated that the Association has concerns about the Village's lease insurance requirements. Administrator Dall replied that the insurance is to protect the business and its workers from liability. The costs are high due to the responsibility of the ISP to report felonies that occur over their ISP and if they do not report them they become liable. Ian Robertson of Barton Insurance provided this insight into the high insurance costs as he sits on the National Insurance Board.

Internet access may take a little longer as Telus has spliced into an incorrect wire during installation and will have to remedy this before the connections can be made.

Mayor O'Connor:

- reported that there is a meeting scheduled September 18, 2006 @ 9:00 am in Salmon Arm with Health Minister George Abbott. The Mayor will send a letter prior to the meeting identify the issues specifically: the slow pace IHA is taking on the hospital/assisted living construction, ambulance station/emergency services building and payment of taxes on the newly purchased land.

9. CALENDAR OF EVENTS

10. MOTION TO GO IN CAMERA

11. ADJOURNMENT

187-06 "Moved that the regular meeting of Council be adjourned at 8:58 p.m."

CARRIED Unanimously

McArthur/Lightfoot

MAYOR

CORPORATE OFFICER