



**Village of Lytton
Minutes
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00pm Monday August 8, 2016**

PRESENT: Mayor Jessoa Lightfoot
Councillor Tiffany Callewaert-Haugen
Councillor Ian Hay
Councillor Jan Polderman

STAFF: Lonny Miller, Interim CAO
Annette Turley, Admin. Assistant

PUBLIC: Peggy Chute, Huntley Smith

1) CALL TO ORDER – Mayor Lightfoot at 7:00 pm

2) ADOPTION OF AGENDA

16/206 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the agenda be adopted with the following amendments:

Late Item – 13) (a) Replacement of Dolphin at the Swimming Pool.

Late Item – 13) (b) Water Deficit Discussion

Late Item – 13) (c) UBCM meetings to attend/schedule

Carried

3) ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting July 25, 2016

16/207 Moved, Seconded by Councillors Callewaert-Haugen/Hay that the minutes of the Regular Council Meeting of July 25, 2016 be amended to read:

Motion **16/201 Moved, Seconded** by Councillors Hay/Callewaert-Haugen that the Statement of Financial Information for Fiscal Year 2015 be postponed and staff is to provide clarity of several amounts and reporting requirements and bring the revised SOFI back for Council to review and approve.

Carried

4) DELEGATIONS - None

5) ADMINISTRATIVE MATTERS

(a) Lonny Miller, Interim CAO - NDIT - Economic Development Officer Grant

16/208 Moved, Seconded by Councillors Hay/Callewaert-Haugen That Council directs staff to submit a grant application to NDIT for \$22,500 under the Economic Development Capacity Building program to assist with the hiring of an EDO/CO and \$5,000.00 to fund collaborative economic development projects with another local government, First Nation band, or tourism industry association.

Carried

6) CORRESPONDENCE FOR INFORMATION

a) Action Items:

- i. Ashcroft Cache Creek Journal - Hometown Hero's - 2x2 advertisement

16/209 Moved, Seconded by Councillors Hay/Polderman That Council decline on placing a 2x2 advertisement in the Ashcroft Cache Creek Journal for their "hometown hero's" segment.

Carried

- ii. Interior Health - UBCM Conference - meeting with representatives
- iii. City of Victoria - Trans Mountain Pipeline Expansion Project - support for resolution

16/210 Moved, Seconded by Councillors Hay/Polderman That items ii. & iii. be received and filed for information.

Carried

b) Information Items

- i. Ombudsperson - 2015/2016 Annual Report
- ii. UBCM - Gas Tax Agreement Community Works Fund Payment
- iii. NDIT - Economic Development Capacity Building Funding - 2015

c) Correspondence Log - None

d) Outgoing Correspondence - None

16/211 Moved, Seconded by Councillors Hay/Polderman that the above noted correspondence be received and filed.

Carried

7) ADMINISTRATIVE REPORTS – None

8) TREASURER/CORPORATE OFFICER REPORT

- (a) Cheque listing for Council July 23, 2016 - August 5, 2016
- (b) Margaret Stewart, Interim CFO - Village Reserves

Some questions and concerns were raised by Council on the Village Reserve Accounts. CAO Lonny Miller will get back to Council with a report.

16/212 Moved, Seconded by Councillors Callewaert-Haugen/Polderman that the cheque listing and CFO Report be received and filed.

Carried

9) PUBLIC WORKS REPORT – July 2016

CAO Miller brought to Council's attention that there have been issues with the Waste Water Treatment Plant because of frequent power bumps. With every power bump or outage extra work is created not only for public works, but an electrician has to be called in to reset things costing \$250.00 each time. Currently the WWTP does not have any source of backup power or surge protection. Staff will produce a detailed report on the noted power bump issue.

16/213 Moved, Seconded by Councillors Callewaert-Haugen/Polderman to receive and file

Public Works report for July.

Carried

10) FIRE DEPARTMENT REPORT – June & July, 2016

16/214 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that both Fire Department reports for June and July be received and filed.

Carried

11) BYLAWS/POLICIES – None

12) COUNCIL REPORTS

(a) Mayor Lightfoot

Mayor Lightfoot would like to thank all those who participated in the baseball teams for the Battlefield/swimming Pool fundraiser hosted by Lytton First Nation on July 29th.

(b) Councillor Callewaert-Haugen

Nothing to Report

(c) Councillor Hay

Councillor Hay attended the Baseball game fundraiser on July 29th and extended his thanks to everyone who was involved.

Councillor Hay also expressed his gratitude to the Public Works crew for the fantastic job weed whacking.

(d) Councillor Polderman

Councillor Polderman has spoken with Mr. Doug Rebagliati in regards to creating a non-profit society for the museum. They will be looking to recruit members soon. Once the society has been created Mr. Rabagliati will be donating shares.

16/215 Moved, Seconded by Councillors that the Council Reports be received and filed.

Carried

13) OTHER BUSINESS

13. (a) CAO Lonny Miller – Replacement of Swimming Pool Dolphin

16/216 Moved, Seconded by Councillors Hay/Polderman that Council approves the replacement of the pool cleaning machine to a maximum expenditure of \$3,500.00.

Carried

13. (b) CAO Lonny Miller – Water Deficit Discussion

16/217 Moved, Seconded by Councillors Callewaert-Haugen/Hay that Council authorize interim CFO Margaret Stewart to attend the next Regular August 22, 2016 Council Meeting to discuss and answer questions on the water operating fund deficit.

Carried

13. (c) UBCM

Council directed staff to arrange a meeting with BC Hydro during UBCM to discuss:
Residential Inclining Block Electricity Rates/WWTP issues with power bumps.

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

- (a) Water Committee Meeting - August 17, 2016 @ 1:30pm
- (b) New CAO starts - August 22, 2016
- (c) Tentative By-Election - August 31, 2016
- (d) River Festival - September 2 & 3, 2016
- (e) Tentative By-Election - September 10, 2016
- (f) UBCM Convention September 26 - 30, 2016

15) IN-CAMERA MEETING

16/218 Moved, Seconded by Councillors Hay/Callewaert-Haugen that in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:43pm.

Carried

16) ADJOURNMENT

16/219 Moved by Councillor Hay that the meeting adjourn at 9:29pm.

Carried

Mayor Jessoa Lightfoot

Corporate Officer Lonny Miller