



**Village of Lytton
MINUTES
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm July 25, 2016**

PRESENT: Mayor Jessoa Lightfoot
Councillor Tiffany Callewaert-Haugen
Councillor Ian Hay
Councillor Jan Polderman (absent with notice)

STAFF: Lonny Miller, Interim CAO
Annette Turley, Admin. Assistant
Tom Peglow, Museum

PUBLIC: Peggy Chute, Huntley Smith,

1) **CALL TO ORDER** – Mayor Lightfoot at 7:00pm

2) **ADOPTION OF AGENDA**

Addition of late items:

6. (b) v. Email from Marie Heaster – Re: Kudos to Lytton

13. (a) CAO, Lonny Miller – Re: Public Access to Defibrillation Program

13. (b) CAO, Lonny Miller – Re: Statement Of Financial Information Report for 2015 Fiscal Year

16/196 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the agenda be adopted with the above mentioned amendments.

Carried

3) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Council Meeting July 11, 2016

16/197 Moved, Seconded by Councillors Hay/Callewaert-Haugen that item (a) Minutes of the Regular Council Meeting July 11, 2016 be adopted with the following amendments and corrections: *Motion 16/185 be changed to say a maximum of 50 hours, instead of reading approximately 50 hours.*

Also the spelling error in Councillor Hay's report: change proving Council with documentation regarding various aspects of the water project to *providing Council with documentation regarding various aspects of the water project.*

Carried

4) **DELEGATIONS** - None

5) **ADMINISTRATIVE MATTERS**

(a) Lonny Miller, Interim CAO - Museum Air conditioner Replacement

16/198 Moved, Seconded by Councillors Hay/Callewaert-Haugen that staff proceed to purchase a new Ruud 15 SEER Heatpump to replace the existing failed unit at the Lytton

Museum in the amount of \$2,976.75 as per the Milestone Mechanical July 9, 2016 quote.

Carried

Councillor Hay suggested increasing next year's Museum operating budget.

6) CORRESPONDENCE FOR INFORMATION

a) Action Items:

- i. UBCM – Appointments
- ii. Dag Sharman, BC Hydro - UBCM Meeting Request Letter

Council directed staff to arrange a meeting with Dag Sharman at UBCM

- iii. Mayor Marg Lampman, Lillooet - Passenger Rail Services

Mayor Lightfoot will get in contact with the District of Lillooet on the passenger rail service.

- iv. Tawnya Collins, Petanie Consulting - 2016 Village of Lytton Fire Smart Program

Council suggested Mayor Lightfoot, CAO, Lonny Miller, Schott Rennick, Kathie Hibberson or Denise MacIntyre and Tawnya Collins be part of a fire smart committee.

b) Information Items

- i. City of Prince George - Resolution Consideration at UBCM
- ii. Metro Vancouver - Mattress & Bulky Furniture Extended Producer Responsibility
- iii. Venture Kamloops - July 2016 Economic Indicators
- iv. Lytton Two Rivers Farmers Market - Use of Pocket Park Tuesday July 19, 2016

c) Correspondence Log - None

d) Outgoing Correspondence - July 11, 2016 - Lytton First Nation W/S Letter & Invoice

16/199 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the above noted correspondence be received and filed.

Carried

7) ADMINISTRATIVE REPORTS – None

8) TREASURER/CORPORATE OFFICER REPORT

(a) Cheque listing for Council July 8, 2016 - July 22, 2016

16/200 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the cheque listing be received and filed.

Carried

9) PUBLIC WORKS REPORT – None

10) FIRE DEPARTMENT REPORT – None

11) BYLAWS/POLICIES – None

12) COUNCIL REPORTS

(a) Mayor Lightfoot

Mayor Lightfoot attended a TNRD meeting in Kamloops on July 15th, Also a Riverfest meeting later on that evening. Only one more meeting until the River Fest event! Mayor Lightfoot relayed the message that the stage will have to be picked up on the Wednesday prior to the event.

July 18th Mayor Lightfoot attended two potential CAO interviews.

July 20th Mayor Lightfoot attended the Water Committee Meeting.

July 22nd Mayor Lightfoot and Councillor Hay had a meeting with MP Jati Sidhu.

(b) Councillor Callewaert-Haugen

Councillor Callewaert-Haugen also attended July 14, 2016 River Festival Meeting.

(c) Councillor Hay

Councillor Hay thanked staff for posting the BC Hydro information on the community bulletin boards.

He also extended his gratitude to the Public Works for their great job of weed eating the town.

Councillor Hay also attended the potential CAO interviews on July 18, 2016.

Councillor Hay asked about the next water committee meeting date. After a brief discussion it was decided to have the next meeting at 1:30pm on Wednesday August 17, 2016.

(d) Councillor Polderman

Absent

16/201 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the Council Reports be received and filed.

Carried

13) OTHER BUSINESS

(a) CAO, Lonny Miller – Public access to Defibrillation Program

16/201 Moved, Seconded by Councillors Hay/Callewaert-Haugen that Council supports a grant request to Heart & Stroke Foundation for an Automated External Defibrillator.

Carried

(b) CAO, Lonny Miller – Statement of Financial Information Report for the Fiscal Year 2015

16/202 Moved, Seconded by Councillors Hay/Callewaert-Haugen that Statement of Financial Information for Fiscal year 2015 be postponed and staff is to provide clarity of several amounts and reporting requirements and bring the revised SOFI back for Council to review and approve.

Carried

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

- (a) Swimming Pool/ Battlefield Fund Raiser - July 29, 2016 @ 9:00am
- (b) Last Day before cut off for Village of Lytton Taxes - July 29, 2016
- (c) Receive Nominations for By-Election - July 26 - August 8, 2016
- (d) UBCM Convention September 26 - 30, 2016

15) IN-CAMERA MEETING

16/203 Moved, Seconded by Councillor Hay that in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public and that Council move into In-Camera at 7:34pm.

Carried

16) RISE AND REPORT

16/204 Moved, seconded by Councillors Hay/Callewaert-Haugen that;

- 1. Josiah Douglas Macleod's application for membership with the Lytton Fire Department has been approved; and
- 2. That Staff is directed to post the required public notices for the 2015 Annual Report and bring the public comments and the 2015 Annual Report to the August 22, 2016 Regular Meeting of Council for approval.

Carried

17) ADJOURNMENT

16/205 Moved by Councillor Hay that the meeting adjourn at 8:27pm. **Carried**

Mayor Jessoa Lightfoot

Corporate Officer Lonny Miller