

Regular Meeting of Council
Monday, July 24, 2006 at 7:00p.m.

**Minutes of the Regular Meeting of the Council held at the Village Council Chambers,
380 Main Street, Lytton, BC**

PRESENT:

Deputy Mayor McArthur
Councillor Lightfoot
Councillor MacIntyre
Administrator Dall
Financial Officer Wood

ABSENT:

Mayor O'Connor
Councillor McKay

PUBLIC:

Peggy Chute
Charlene Dunston

GUESTS/DELEGATION:

Vancouver Coast & Mountains Tourism, Kevan Ridgeway

1. ORDER:

Deputy Mayor McArthur called the regular meeting of Council to order at 7:00 p.m.

2. AGENDA

171-06 “Moved that the agenda for the July 24, 2006 Regular Meeting of Council be approved as presented.”

CARRIED Unanimously

Lightfoot/MacIntyre

3. MINUTES:

172-06 “Moved that the minutes of the July 10, 2006 Regular Meeting of Council be adopted, as presented.”

CARRIED Unanimously

Lightfoot/MacIntyre

4. BUSINESS ARISING FROM PREVIOUS MINUTES:

5. DELEGATIONS: Vancouver Coast & Mountains – Kevan Ridgeway

Deputy Mayor McArthur welcomed Kevan Ridgeway to Council.

Mr. Ridgeway presented to Council Vancouver Coast & Mountain's key business strategy and tourism statistics. Their statistics show that every \$1.00 spent on marketing with their organization equates to \$36.00 of visitor spending.

Mr. Ridgeway explained that Vancouver Coast & Mountains and BC Tourism provides free marketing evaluations and long-term sustainable tourism plans for municipalities, including Lytton and/or tourism organizations in their area. Currently, the Fraser Canyon Strategic Group is submitting an Expression of Interest (EOI) for this marketing evaluation. This information can then be used to market the area with available grant funding of up to \$20,000 (must be matched).

Mr. Ridgeway told Council that Vancouver Coast & Mountains produce 200,000 travel guides every year with 50% distributed to BC tourism outlets and 50% distributed outside of BC. This is for the areas of:

- Sunshine Coast (Gibsons, Sechelt to Lund)
- Sea to Sky Country (Horseshoe Bay, Squamish, Whistler, Pemberton up to Lillooet)
- Mighty Fraser Country (begins at Langley, Abbotsford, Chillwack, Harrison, Hope, Lytton Manning Park and north to Lillooet)
- Greater Vancouver

7:30 p.m. Kevan Ridgeway left the Council Chambers.

6. ADMINISTRATIVE MATTERS:

a) Correspondence

- a) July 5, 2006 – UBCM Forum for Villages & Small Communities

Council members have the opportunity to submit topics to be discussed at the Forum for Villages & Small Communities portion of the 2006 UBCM convention. The deadline for submissions is August 31, 2006.

- b) July 6, 2006 – UBCM Senior Housing & Support Services Conference

For Council's information.

- c) July 6, 2006 – UBCM Commentary on Competition Council Report

For Council's information.

- d) July 6, 2006 – UBCM New Revised UBCM Act

For Council's information.

- e) July 6, 2006 – Squamish-Lillooet Regional District Bill 30 request support

The Squamish-Lillooet Regional District has allocated \$30,000 towards a public awareness campaign for the amendment to the Utilities Commission Act by Bill 30. They are asking for Council to provide a financial contribution to this campaign.

Council advised administration that no action is required.

f) July 13, 2006 – OMMA Train Whistle Practice/OMMA Name Change

Okanagan Mainline Municipal Association is asking members to provide information on their communities train whistle practices and any agreements that they may have. Council asked administration to respond that no agreements are in place at this time, but to please provide a copy of the feedback they receive from other communities.

OMMA is also considering a name change to be more representative of the membership and they are asking for suggestions.

7:45 pm Peggy Chute and Charlene Duncan left the Council Chambers

g) July 13, 2006 – First Responders Agreement signed and active

The Lytton Volunteer Fire Department First Responders agreement is signed off and effective as of Friday July 14, 2006. The boundaries include:

Highway 1: South to the TNRD Boundary (Jackass Mountain

Highway 1: North East up to and including Nicomen

Highway 12: 30 km North (TNRD boundary)

West Side: 30 km North & 10 km South

h) July 13, 2006 – Vancouver Island Regional Library request support

The Vancouver Island Regional Library is asking for all municipalities to request the Provincial Government increase the Library Operating Grant. Council advised that no response is necessary as the TNRD should be the requesting party.

i) July 10, 2006 – Ministry of Transportation response to speed limit increase on Highway 1

The letter of support sent to the Ministry of Transportation to have the speed limit increased to 100 km/h on Highway 1 from Cache Creek to the top of Deadman Hill has been denied due to safety issues.

j) July 14, 2006 – Ministry of Community Services – Small Communities Grant

The Small Communities grant funding has been confirmed for 2006 – 2009 as follows:

2006 - \$180,303
2007 - \$214,326
2008 - \$248,349
2009 - \$282,373

b) Correspondence for Information – as per attached listing.

The Correspondence List July 6, 2006 to July 19, 2006 was received for information.

c) Administrator Reports

a) Lease Agreement – Lytton & District TV Association

Council asked that a remuneration amount of \$1.00 be included in the Lease agreement with the Lytton & District TV Association to rent a portion of the civic office computer room and a space for an antenna mast on the roof on the building.

173-06 “Moved that the CAO and Mayor be authorized to sign the lease agreement with the Lytton & District TV Society for rental of the Village Office Computer Room and antenna space on the roof of the Village Office for the purpose of providing the Lytton area with an ISP with a rental fee of \$1.00 for a one year period.”

CARRIED Unanimously

Lightfoot/MacIntyre

b) EPCOR letter and email dated July 10, 2006 re: WWTP contract

EPCOR sent a letter stating that they have submitted the final requirements for the WWTP and they consider the contract complete. Administrator Dall responded by email stating the upon installation of the bin sensors and surge protector and the copy of the original presentation/proposal outlining the budget figures for the project , the contract will be complete.

The final payment of \$50,557.50 due to EPCOR will be held until completion of the above and receipt of payment from EPCOR for the Village’s final invoice for operating costs.

d) Financial Officer Report: none

e) Public Works Report: none

f) Fire Department Report: none

7. BYLAWS & POLICIES

8. COUNCIL REPORTS

Councillor McArthur:

- reported that CBC TV, Global TV and CBC Radio were filming and interviewing residents in Lytton for their news programs, and it went well.
- reported that the Fire Department water truck is almost complete.

Councillor Lightfoot: - nothing to report

Councillor MacIntyre:

- reported that she attended the Chamber of Commerce meeting and Charlene Duncan has been hired to provide marketing support for the Visitors Information Centre. The Chamber of Commerce wine and cheese party will be held on Friday September 29 at 7:00 p.m.

9. CALENDAR OF EVENTS

Received for information.

10. MOTION TO GO IN CAMERA

174-06 “Moved to go in camera as per Open Meetings Section 90(1) (e) Land Issue at 8:25 p.m.”

CARRIED Unanimously

Lightfoot/MacIntyre

11. ADJOURNMENT

175-06 “Moved that the regular meeting of Council be adjourned at 8:38 p.m.”

CARRIED Unanimously

MacIntyre/Lightfoot

DEPUTY MAYOR

CORPORATE OFFICER