

Regular Meeting of Council
Monday, July 23, 2007 at 7:00p.m.
Minutes of the Regular Meeting of the Council held at the Village Council
Chambers, 380 Main Street, Lytton, BC

PRESENT:

Mayor O'Connor
Councillor Lightfoot
Councillor MacIntyre
Councillor McKay
Finance/Corporate Officer Wood

ABSENT:

Councillor McArthur

PUBLIC:

GUESTS/DELEGATION:

Bill Melanson
David Harrison
Olive Harrison

1. ORDER:

Mayor O'Connor called the regular meeting of Council to order at 7:03 p.m.

2. AGENDA

140-07 "Moved that the agenda for the July 23, 2007 Regular Meeting of Council be approved as amended."

CARRIED Unanimously

Lightfoot/MacIntyre

Additions to the agenda include:

- Mayor O'Connor – in-camera – personnel issue per division – open meetings section 90(1)(c)

3. MINUTES:

141-07 "Moved that the minutes of the July 9, 2007 Regular Meeting of Council be adopted as presented."

CARRIED Unanimously

Lightfoot/MacIntyre

4. DELEGATIONS:

- i. Bill Melanson, RCMP**

Mr. Melanson provided the quarterly statistics to Council. Liquor offences are on the rise as the RCMP increased their foot patrols. Issuing fines is only effective if the individual has a driver's license and/or vehicle registration as unpaid fines are transferred to these for payment.

Mr. Melanson stated that the replacement for Constable Thoms' will begin work the second week of August.

Mayor O'Connor asked if there were any continuing issues that Council could assist the RCMP with. Mr. Melanson replied that there was nothing, but if an issue should arise, he would approach Council.

Council thanked Bill Melanson for coming.

7:15 pm Bill Melanson left the Council Chambers

5. BUSINESS ARISING FROM PREVIOUS MINUTES:

6. ADMINISTRATIVE MATTERS:

a) Correspondence

i. Jul 11, 2007 – Gold Trail Newsletter July 2007

For Council's information.

ii. Jul 11, 2007 – Lytton Ferry Service – current letters

BCGEU, VSA and the Provincial Government met to discuss the Ferry issues. They have reached an agreement whereas BCGEU will operate the Ferry with regular hours for a two week trial period and VSA management will do the essential services elsewhere so union members will not have to do it. They are waiting for the province to appoint Vince Reddy as a mediator to make recommendations on 3 subjects:

1. negotiating an adequate agreement
2. successful future negotiations
3. creating a successful tendering process and how it impacts the collective bargaining process

If everyone continues in good faith the union has agreed it will continue the arrangement after the two week trial period.

b) Correspondence for Information – as per attached listing.

The Correspondence List July 05, 2007 to July 18, 2007 was received for information.

- c) **Administrator Reports: none**
- d) **Financial/Corporate Officer Report:**

- i. **LFN Outstanding Water Bills**

To date, the LFN portion of the 2007 water bills is outstanding for a total of \$19,932.80 along with the residential bills dated 2006 and prior for \$6,583.16. A letter has been sent requesting assistance in receiving these payments.

- ii. **Development Variance 03-07**

IHA has applied for another development variance for the Health Centre. This application is as a result of the subdivision applications which is to subdivide the IHA property to separate the assisted living portion of the Health Centre from the Hospital portion.

142-07 “Moved that the intent to authorize the issuance of Development Variance Permit 03-07, 531 Main Street, to permit a zero side-yard setback for both proposed lots A & B, which will enable two building to be connected along the property line with a shared rated party wall, to allow for only one water service to the building where two are required, and to reduce the required parking stalls from 17 to 13 stalls.”

CARRIED Unanimously

MacIntyre/McKay

- iii. **UBCM – Small Talk Forum And Minister’s Meetings**

The UBCM convention is approaching and cabinet minister meetings must be scheduled. Council requested a meeting with Ambulance to discuss stand by pay. Administration will supply Council with the history of this issue as well as what the current situation with Boston Bar and their ambulance service.

Council requested a meeting with the Minister responsible for Town’s for Tomorrow Grant (Community Services) to discuss the financing for the water system. Administration will do a financial report on the well project and where we are to date. Councillor McKay will email INAC to discuss funding from INAC for the water project.

Administration will write a letter to Lytton First Nation Chief Spinks regarding the current St. Bartholomew’s Hospital and any land claims they may have. Then the Village will contact the Lytton Hospital Advisory Committee’s Marie Heaster to initiate the process of the future of the hospital and land.

- iv. **Suncatcher Crafts – proposed patio**

As requested by Council, Suncatcher Crafts has submitted a drawing and material list for the proposed patio.

143-07 “Moved to authorize Suncatcher Crafts to begin construction of the patio based on the drawing and materials list submitted after signing a two year renewable lease agreement.”

CARRIED Unanimously

Lightfoot/MacIntyre

v. Oath of Office – Donna Kildaw

144-07 “Moved that Donna Kildaw be appointed Chief Administrative Officer, Corporate Officer and Approving Officer.”

CARRIED Unanimously

MacIntyre/Lightfoot

145-07 “Moved that there be two signatures required on all cheques and that they be one of either Mayor O’Connor, Councillor McArthur, Councillor Lightfoot, Councillor McKay, or Councillor MacIntyre and one of either Chief Administrative Officer Kildaw or Financial Officer Wood.”

CARRIED Unanimously

Lightfoot/MacIntyre

Donna Kildaw stated her oath of office as Chief Administrative Officer and Corporate Officer.

e) Public Works Report:

i. Water Reservoir Update

In order to reduce the water lost through the over flow at the reservoir, the public works department adjusted the float control valve, installed a needle valve on the altitude valve so the valve would close in 5 minutes instead of 30 minutes. They also changed the float control so it shuts down about 6 inches from the overflow, which results in 5000 gallons less water, but no overflow and therefore accurate meter readings.

Installation of a zone meter on the output of the reservoir must be done during the well project.

f) Fire Department Report:

i. Month end report June 2007

A meeting will be scheduled with the fire department, Council and administration to introduce new staff and discuss recruitment. A meeting will also be scheduled with LFN’s Jim Brown and Rita McKay along with the Mayor, Fire Chief and CAO to discuss the recruitment for the future LFN fire departments to be located at 2 mile and on the west side.

146-07 “Moved to authorize the payment of \$278.00 to Lytton Fire-Rescue for the month of June 2007.”

CARRIED Unanimously

Lightfoot/MacIntyre

7. BYLAWS & POLICIES

8. COUNCIL REPORTS

Councillor McArthur: absent

Councillor Lightfoot: nothing to report

Councillor McKay:

- reported that she missed the SD74 Administrator’s meeting and asked for an update. The meeting topic was the School Connections program and the administrators are attempting to develop a project that is a benefit to all of the communities in SD74. A workshop will be scheduled in the fall to discuss project ideas.
- reported that the water and sewer upgrade for IR 18 should be starting this week Administration will write a letter to Civic Engineering’s Dale Karst and LFN requesting that a zone meter be installed on both IR17 & IR18.

Councillor MacIntyre: nothing to report

Mayor O’Connor:

- reported that he gave welcoming comments at the LFN Ambassador’s event this past weekend and the event was very successful.

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9. CALENDAR OF EVENTS

10. IN CAMERA

147-07 “Moved to go in-camera as per Division 3 – Open meetings section 90(1)(c) – Personnel issue at 8:35 p.m.”

CARRIED Unanimously

Lightfoot/McKay

11. ADJOURNMENT

148-07 “Moved that the regular meeting of Council be adjourned at 8:53 p.m.”

CARRIED Unanimously

McKay/MacIntyre

MAYOR

CORPORATE OFFICER