



**Village of Lytton
Minutes
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm July 11, 2016**

PRESENT: Mayor Jessoa Lightfoot (absent with notice)
Councillor Tiffany Callewaert-Haugen
Councillor Ian Hay
Councillor Jan Polderman

STAFF: Lonny Miller, Interim CAO
Annette Turley, Admin. Assistant

PUBLIC: Peggy Chute, Huntley Smith,

1) **CALL TO ORDER** – Deputy Mayor, Councillor Hay at 7:00 pm

2) **ADOPTION OF AGENDA**

Addition of late items:

5) (b) Councillor Hay - UBCM

9) (a) Public Works Report

14)(a) Water Committee Meeting Date of July 20, 2016 @ 1:30pm.

16/183 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that the agenda be adopted as amended.

Carried

3) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Council Meeting June 27, 2016

16/184 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that item (a) be adopted as amended. (On page four in Councillor Polderman's report: "fire truck" be changed to *first responder truck*).

Carried

4) **DELEGATIONS** - None

5) **ADMINISTRATIVE MATTERS**

(a) Lonny Miller, Interim CAO - Deputy Chief Election Officer

16/185 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that Josephine Johnson be appointed as the Deputy Chief Elections Officer for the 2016 Bi-Election at a contracted hourly rate of \$25.00, for approximately 50 hours with all employee related costs included.

Carried

6) **CORRESPONDENCE FOR INFORMATION**

a) **Action Items:**

i. UBCM - Stronger Together UBCM 2016 Registration

ii. Ministry of Community, Sport and Cultural Development - UBCM Convention provincial appointment book

iii. Dag Sharman, BC Hydro - UBCM Convention

Council directed staff to postpone items i. through to iii. until the regular Council Meeting July 25, 2016.

- iv. BC Utilities Commission - Request for Comment on Residential Inclining Block Electricity Rates

16/186 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that staff post on the Village's website and community bulletin boards the information from BC Utilities Commission regarding residential inclining block electricity rates.

Carried

- v. Rosalin Miles, Lytton First Nation - New Relationship Trust Direct Support Application

Councillor Hay will pass this information on to Mayor Lightfoot

- vi. Mayor Jonathan Cote, City of New Westminster - Request of Support of a Resolution regarding Tenant Evictions through Renovations.

No action taken on item vi.

- vii. Nlaka7kapmx Child and family Services Society - Request for Donations for Annual Family Culture Camp at Pasulko Lake July 19-21, 2016.

16/187 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that the Village of Lytton donate two books of 10 pool swimming pass tickets for the Nlaka7apmx Child & Family Services Culture Camp Event.

Carried

- viii. Mayor Marg Lampman, District of Lillooet - Passenger Rail Service

Council directed staff to postpone this item until the next regular July 25, 2016 Council meeting.

- ix. School District No. 74 (Gold Trail) - Board of Education Thank you letter

No action taken on item ix.

- b) **Information Items** - None
- c) **Correspondence Log** - None
- d) **Outgoing Correspondence** - None

16/188 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that the above noted correspondence be received and filed.

Carried

7) ADMINISTRATIVE REPORTS – None

8) TREASURER/CORPORATE OFFICER REPORT

- (a) Cheque listing for Council June 23 - July 8, 2016.

16/189 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that the cheque listing be received and filed for information.

Carried

- (b) Lonny Miller, Interim CAO - June 30, 2016 Financial Reports

Council requested going forward to receive financial reports quarterly.

(c) Margaret Stewart, Financial Consultant - Statement of Financial Information for 2015

16/190 Moved, Seconded by Councillors Callewaert-Haugen/Polderman that the items (b) & (c) be received and filed.

Carried

9) PUBLIC WORKS REPORT

(a) Public Works Lead Hand, Austin Doyle – June Monthly Report

16/191 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that the Public Works Report be received and filed for information.

Carried

10) FIRE DEPARTMENT REPORT – None

11) BYLAWS/POLICIES – None

12) COUNCIL REPORTS

(a) Mayor Lightfoot

CAO search - The shortlisted candidates were interviewed the last week of June. The top selections will have second interviews shortly.

July 6th – Mayor Lightfoot met with SD# 74 with other community leaders. Attendance was low. The terms of reference for the subcommittee were discussed; the sub committee is to establish terms at their first meeting. It is hoped the subcommittee can meet in late summer and a public meeting will be held in the fall.

July 6th - Council had a water committee meeting. Good discussion was had and areas requiring clarification were identified.

Mayor Lightfoot thanked staff for finding the personnel to get the pool open and running a full schedule throughout the summer. Many positive comments have been received.

An invitation from MP Sidhu to meet with him on July 22 has been received by council. ((Could council please confirm their availability and preferred time) I am available that day))

(b) Councillor Callewaert-Haugen

Nothing to report

(c) Councillor Hay

Councillor Hay attended the July 6, 2016 Water Committee Meeting and commended staff for putting together a very difficult agenda and being able to speak to all areas of it. Most importantly, a lot of time was spent going through the Master Water Plan page by page.

Councillor Hay expressed his appreciation to staff for taking the time and proving Council with documentation regarding varying aspects of the Water Project.

Councillor Hay is still requesting a copy of the grant document between the Village and the Green Municipal Fund that was signed sometime in 2006.

Councillor Hay requested an itemized expenditure list for the water project and if it can be added to the next water meeting agenda.

Councillor Hay expressed his gratitude for receiving financial statements.

(d) Councillor Polderman

Councillor Polderman attended some of the CAO interviews and the Water Committee Meeting on July 6, 2016.

16/192 Moved, Seconded by Councillors Callewaert-Haugen/Polderman that the Council Reports be received and filed.

Carried

13) OTHER BUSINESS - None

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

(a) Next Water Committee Meeting July 20, 2016 @ 1:30pm

15) IN-CAMERA MEETING

16/193 Moved, Seconded by Councillors Polderman/Callewaert-Haugen that in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 7:40 pm.

Carried

RISE AND REPORT – CAO Interviews

16/194 Moved, Seconded by Councillors Callewaert-Haugen/Polderman that final interview candidates be offered an interview by Skype or a face to face interview and the Village will provide up to \$500.00 per candidate for travel expenses supported by receipts.

16) ADJOURNMENT

16/195 Moved by Councillor Polderman that the meeting adjourn at 7:54pm.

Mayor Jessoa Lightfoot

Corporate Officer Lonny Miller