



**Village of Lytton  
Minutes – Regular Council Meeting  
Council Chamber, 380 Main Street, Lytton, BC  
7:00 p.m. – Wednesday July 10, 2019**

**IN ATTENDANCE:**

**Council:** Deputy Mayor Callewaert-Haugen, Councillor Hay, Councillor Murray, Councillor Cranmer-Underhill;

**Absent with Notice:** Mayor Polderman

**Staff:** Water Project Coordinator Lonny Miller, CAO Rebecca Anderson

**Public:** Mr. Huntley Smith, Mrs. Peggy Chute

1) **CALL TO ORDER** - Deputy Mayor Callewaert-Haugen called the meeting to order at 7:08 pm.

2) **ADOPTION OF AGENDA**

**19-193 Moved, Seconded** by Councillors Hay, Murray THAT the agenda be adopted as amended to record that Deputy Mayor Callewaert-Haugen would be calling the meeting to order in Mayor Polderman's absence. **CARRIED**

3) **ADDITION OF LATE ITEMS**

- Additional information for Item 7(a) – E-mail from Dr. Charles Hoffa with further information on the Lytton Community Health Visioning Meeting.

4) **DELEGATIONS** - None

5) **PUBLIC COMMENT** – Peggy Chute commented that she was very excited that the Village's Public Works crew were working on the swimming pool. She is looking forward to the opening of the pool for this season.

6) **ADOPTION OF MINUTES**

(a) Adoption of Minutes of the Regular Council Meeting held Wed. June 26, 2019

**19-194 Moved, Seconded** by Councillor Hay, Murray THAT the Minutes of the regular Council meeting held on Wednesday June 26, 2019 be postponed to the July 14, meeting. **CARRIED**

7) **BUSINESS ARISING**

(a) Lytton Community Health Visioning Meeting - Invitation to Mayor and Council received July 8, 2019 and email dated July 9, 2019 from Dr. Hoffa discussing the meeting agenda and thoughts on who should be attending the meeting on behalf of the community.

CAO Anderson reviewed the correspondence. Mayor Polderman will attend the meeting. If anyone has any thoughts or concerns, they should inform Mayor Polderman or CAO Anderson.

(b) Future Community to Community (C2C) Forum events - Councillor Cranmer-Underhill reviewed her suggestions for topics of discussion regarding:

- i. The tradition of land acknowledgement in Native communities
- ii. Commencing the next C2C Forum event with Lytton First Nations with a circle and a facilitator, for building trust and towards achieving truth and reconciliation

Council agreed in principle to making a statement to further the Truth and Reconciliation process and expressed a need for clarity on the wording, specifically regarding which First Nation land is the Village of Lytton on and is to be acknowledged and whether it should include language of acknowledging traditional territory or include that it is "unceded territory" and the possible legal impact of this wording. Councillor Cranmer-Underhill will gather further information about this issue.

**19-195 Moved, Seconded** by Councillors Callewaert-Haugen, Murray that this matter be postponed to the July 24<sup>th</sup> Council meeting. **CARRIED**

(c) 2019 UBCM Convention-September 23-27, 2019

CAO Anderson reviewed the UBCM program, registration details and fees, the hotel room reservations and charges, and provided Council with a Revenue & Expense Report for Council attendance at conferences and conventions to the date of June 5, 2019. Mayor Polderman has invited Chief Webster to attend. Mayor Polderman, Councillors Callewaert-Haugen, Murray, and Cranmer-Underhill will be attending and will provide info on what events, workshops and dinners etc. they wish to attend to CAO Anderson, and staff will make the reservations and payment.

Regarding the scheduling of meetings with the Premier and/or Cabinet Ministers, government staff, agencies, etc. CAO Anderson reviewed with Council the letters from Premier Horgan and the Minister of Municipal Affairs and Housing, Selina Robinson, both dated June 10, 2019 and the e-mail from the UBCM Convention Coordinator and the 2019 Provincial Appointment Book. Councillor Murray wishes to speak to BC Hydro representatives about EV charging stations. Councillor Callewaert-Haugen wishes to speak to the Ministry regarding speed limits on Main St. (Hwy 12); and Councillor Hay seeks that members of Council schedule a meeting to speak to CN representatives regarding repairs to the embankment between Fraser Street residences and the CN property below.

(d) Kumsheen K-12 Conversion

CAO Anderson reviewed the development plan dated June 16, 2019. The Village Engineer, Dan Mundall needs more information and is not yet ready to report to Council. Staff want to speak with Ministry of Transportation about parking and lighting and have a meeting scheduled for July 16, 2019 in Lytton.

**19-196 Moved, Seconded** by Councillor Hay, Deputy Mayor Callewaert-Haugen THAT Council wait for report from the Village engineer before making a decision on the Development Plan for the Kumsheen K-12 School Conversion. **CARRIED**

**8) REPORTS FROM STAFF**

(a) Chief Administrative Officer - Verbal report by CAO Anderson

CAO Anderson talked about staff shortages in the office. Symone Curry has been hired for the Reception position commencing July 8, 2019 and Sam Walters has been hired as a temporary finance clerk to start on Monday July 15, 2019. The CAO will also continue searching for an experienced Chief Financial Officer.

CAO Anderson thanked Peggy Chute and other community members for assisting with the search for qualified pool staff. She has hired three life guards (Amber Wilber, Tanner Wilber, John McTaggart) for the 2019 summer season.

- (b) Chief Financial Officer - None
- (c) Corporate Officer - none
- (d) Economic Development Officer - none
- (e) Public Works - none
- (f) Fire Rescue - none
- (g) Water Project Coordinator

Mr. Miller reviewed his Water Capital Project Report dated July 10, 2019 and updated council on the further progress of today. He explained the major deficiencies and what needed to happen to make the system operational. He also discussed the sink hole that occurred along the watermain crossings of Highway #1 and the risks of another sinkhole developing where the new line crosses under CP Rail and Highway #1, and explained the proposed Ground Penetrating Radar survey of the crossings to ensure that there are no further voids under these two major transportation infrastructure systems. Miller also briefly discussed the total costs of the Groundwater Development Project to date and that further payments will be held until the system is properly completed.

**19-197 Moved, Seconded** by Deputy Mayor Callewaert-Haugen and Councillor Murray THAT the Water Project Update Report dated July 10; 2019 be received for information and filed; AND THAT WSP Engineering Change Order No.8 in the amount of \$3,945 for lost time during pre-commissioning be approved; AND THAT \$3,945 to recover the cost for lost time during pre-commissioning be charged back to Timbre on the next progress payment. **CARRIED**

- (h) Engineering Consultant - none

**9) BYLAWS, POLICIES & RESOLUTIONS - None**

**10) CORRESPONDENCE**

- (a) Incoming correspondence for action - none

- (b) Incoming correspondence for information

- i. Letter dated June 14, 2019 from UBCM Programs Officer re Completion of FireSmart Project (SWPI-876: Lytton Fire Smart, 2018)
- ii. Letter dated June 20, 2019 from the Assistant Water Manager of the Cascades Natural Resource District re 2019 Drought Conditions
- iii. Letter dated June 26, 2019 from MP Jati Sidhu re thank you for hospitality

- (c) Incoming correspondence list

- (d) Outgoing correspondence list

**19-198 Moved, Seconded** by Deputy Mayor Callewaert-Haugen and Councillor Hay THAT Council receive the above correspondence for information and filing. **CARRIED**

**11) REPORT FROM MAYOR – none due to absence.**

**12) REPORT FROM COUNCILLORS**

- (a) Report from Councillor Tiffany Callewaert-Haugen - None
- (b) Report from Councillor Paula Cranmer-Underhill - None
- (c) Report from Councillor Hay:

Councillor Hay thanked Councillor Murray for a good job last week coordinating the 2 Rivers Remix festival.

- (d) Report from Councillor Gordon Murray.

Councillor Murray reported that he attended the 2 River Remix and the LyttonNet grant presentation last week.

**19-199 Moved, Seconded** by Deputy Mayor Callewaert-Haugen and Councillor Hay  
**THAT Council accepts the Mayor and Councillors reports to Council as presented. CARRIED**

**13) REPORTS FROM COMMITTEES OF COUNCIL & COMMISSIONS**

- (a) Age-friendly Seniors Housing Committee - Committee Chairman, Councillor Hay

Councillor Hay advised that he will provide a report at next regular meeting.

- (b) Economic Development Working Group - Councillor Gordon Murray

Councillor Murray that he will report at the next regular meeting and that he had invited Robert Richards of ComCom Services to be on the economic development working group.

- (c) Emergency Centre Committee - Mayor Polderman - absent

- (d) Emergency Preparedness Working Group - Mayor Polderman - absent

- (e) FireSmart Board - Mayor Polderman - absent

- (f) Gold Country Communities Society- Councillor Cranmer-Underhill - Nothing to report

Councillor Cranmer-Underhill advised that she will provide a report at the next meeting.

- (g) Land Use Advisory Committee - Mayor Polderman - absent

- (h) LFN & Village of Lytton Joint Working Group on Agriculture - Councillor Murray - Nothing to report

- (i) Lytton Museum & Archives Commission - Councillor Hay

Councillor Hay reported that he had finished the Commissions contract and amendments bylaw and hoped to bring them to Council for review maybe next meeting.

- (j) Lytton Recreation Commission - Councillor Cranmer-Underhill - Nothing to report

- (k) NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee -Councillor Murray- Nothing to report

- (l) nkshAytKn Caring for our Children Committee - Councillor Cranmer-Underhill - Nothing to report
- (m) TNRD Board- Mayor Polderman - absent
- (n) Volunteer Appreciation Committee - Councillor Callewaert-Haugen

CAO Anderson suggested that Councillor Callewaert-Haugen and she meet and make a list of possible candidates.

**19-200 Moved, Seconded** by Deputy Mayor Callewaert-Haugen, Councillor Hay THAT Council accepts the above Committee Reports as presented. **CARRIED**

#### 14) NEW BUSINESS

##### (a) Speeding concerns on Lytton's Main Street - Councillor Callewaert-Haugen

- i. Councillor Callewaert-Haugen discussed the issue of speeding vehicles on Main Street (Highway 12) and the need for action. She noted that RCMP Sgt. Curtis Davis had sent an email providing recent statistics from speed monitoring that was done by members of the Lytton RCMP. Councillor Callewaert-Haugen feels that the speed monitoring that was completed was not a sufficient period of time. She has noted numerous vehicles and transport trucks doing an excessive speed on Main Street. She has created an on-line petition and wants to speak to the Minister of Transportation at the UBCM Convention in September about what actions the Province can take. She is concerned because there is a daycare and two schools located on the Highway and kids walk or ride bicycles to school each day, and when there is a closure of the Coquihalla Highway, we experience a major increase of traffic through our community and she fears that the excessive speed through town is a major risk and safety issue.

Council discussed the issue and CAO Anderson and Councillor Callewaert-Haugen agreed to prepare notes for a presentation to the Minister at the 2019 UBCM Convention.

#### 15) CALENDAR OF EVENTS:

- Registration opens for UBCM 2019 Convention – Tuesday, July 2<sup>nd</sup>
- Niha'7kapmx Child and Family Services Society's Culture and Traditions Family Camp – July 16-18, 2019 at Pasulko Lake
- School District 74 Board of Education Meeting – September 3, 2019 at the School District Office in Ashcroft
- Gold County Geocaching Event in Lytton – September 21<sup>st</sup>
- UBCM 2019 Convention – Sept. 23-27, 2019 at Vancouver Convention Centre
- Cariboo Chilcotin Coast Tourism Association AGM & Conference – November 1-3, 2019, Barkerville Historic Town & Park

#### 16) IN-CAMERA

**19-201 Moved, Seconded** by Deputy Mayor Callewaert-Haugen, Councillor Hay THAT Lonny Miller stay for the In-Camera meeting to take minutes. **CARRIED**

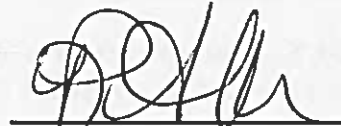
**19-202 Moved, Seconded** by Deputy Mayor Callewaert-Haugen, Councillor Cranmer-Underhill THAT in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:26 pm. **CARRIED**

17) RISE AND REPORT - nothing to report

18) ADJOURNMENT

19-203 Moved, Seconded by Councillor Hay and Deputy Mayor Callewaert-Haugen THAT the meeting adjourn at 8:56 pm. **CARRIED**

  
\_\_\_\_\_  
Mayor Jan Polderman

  
\_\_\_\_\_  
Corporate Officer/CAO Rebecca Anderson