



MINUTES

of the Village of Lytton Regular Council Meeting held
at the Council Chambers, 380 Main Street, Lytton, BC
at 7:00 p.m. Monday, July 9, 2012

PRESENT: Acting Mayor Jim Steer
Councillor Denise MacIntyre
Councillor Trisha Thorpe

CAO, Enid Keir, two members of the public

Regrets - Mayor Lightfoot and Councillor Austen

1) **CALL TO ORDER** - Acting Mayor Jim Steer called the meeting to order at 7:02 pm

2) **ADDITION OF LATE ITEMS** - there were no late items

3) **ADOPTION OF AGENDA**

12/209 - Moved, seconded by Councillors Thorpe/MacIntyre that the agenda be adopted as presented

Carried

4) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Meeting of June 25, 2012

12/210 - Moved, seconded by Councillors MacIntyre/Thorpe that the Minutes of the Regular Meeting of June 11, 2012 be adopted as presented

Carried

(b) Minutes of the Special Meeting of June 26, 2012

12/210(a) Moved, seconded by Councillors Thorpe/MacIntyre that the Minutes of the Special Council Meeting of June 26th be adopted as presented

Carried

5) **DELEGATIONS** - there were no delegations

6) **ADMINISTRATIVE MATTERS** - reports are provided at the 2nd meeting of each month.

7) **CORRESPONDENCE FOR INFORMATION**

(a) Letter from Community Minister Ida Chong - small community grant allocation

(b) Letter from Community Minister Ida Chong - village water upgrade extension

- (c) **Letter from the Minister of State for Multiculturalism** - NESIKA awards
- (d) **Letter from Gold Country** - letter of thanks for financial support

12/211 - **Moved, seconded** by Councillors MacIntyre/Thorpe that Information items be received.

Carried

8) **BYLAWS and POLICY**

(a) **Policy #3001** - (Public Works) **Water Restriction Policy**

12/212 - **Moved, seconded** by Councillors MacIntyre/Thorpe that Policy #3001, 2012 be adopted as presented

Carried

(b) **Policy #2001** (Public Safety) **Confined Space Policy**

12/213 - **Moved, seconded** by Councillors Thorpe/MacIntyre that Policy #2001, 2012 be adopted as amended (expanded confined space list)

Carried

(c) **Bylaw No. 559-1, 2012 - Fees and Charges Amending Bylaw**

12/214 - **Moved, seconded** by Councillors Thorpe/MacIntyre that Fees and Charges Amending Bylaw 559-1, 2012 be reconsidered and Adopted.

Carried

12/215 - **Moved, seconded** by Councillors MacIntyre/Thorpe that staff credit the accounts of owners who have paid water and sewer fees for vacant lots.

Carried

9) **COUNCIL REPORTS**

(a) **Mayor Jessoa Lightfoot (absent)**

- Personnel
- Sub Regional Government (First Nations)
- TNRD
- NDIR
- Housing Select Committee t
- Economic Development Select Committee

(b) **Councillor Rob Austen (absent)**

- Recreation - enquiries regarding a youth park at hobo hollow.
- Fire Department -
- Parks - Trees and irrigation are completed at the municipal office.

(c) **Councillor Denise MacIntyre**

- Public Works - trees on main street have been pruned and look better. Noted that the broken sidewalk is from a school bus crossing the sidewalk.
- Recreation Commission- nothing to report
- Fire Hall Select Committee - no meeting yet.

(d) **Councillor Jim Steer**

- Museum Commission (liaison) - working with staff on the finance issues (almost done)
- Chamber of Commerce (liaison) - nothing to report at this time.
- Fire Hall Select Committee - have not met yet.

Councillor Steer recommended that the security codes be changed at every election and major change in personnel to ensure access is not provided to persons not authorized. The CAO will prepare a policy for Council's consideration.

(e) Councillor Tricia Thorpe

- Gold Country Liaison - 6 launch dates in 6 different locations, Lytton launch will be at River Fest on August 31st. at the Lytton Caboose Park at 2p.m. Councillor Thorpe requested they be provided with pins for the delegate packages.
- Housing Select Committee - nothing to report.
- Economic Development Select Committee - Shop local bingo is up and running. Questioned why the pool was closed on Saturday, and relayed a message from the Mayor that she noted a tree problem by the post office.

12/216 - Moved, seconded by Councillors Thorpe/MacIntyre that Council reports be received

Carried

10) NEW BUSINESS

(a) Rob and Lauren Austen - request to use a portion of an unused lane.

12/217- Moved, seconded by Councillors Thorpe/MacIntyre that the Village offer to rent the property in question - conditional that there is no contravention of the Municipal Bylaws as to permitted uses, and that they do not interfere with the private property on adjacent lots 2 and 6

Carried

(b) Niha'7lapms Child and Family Services Society - request for monetary donation.

12/218 - Moved, seconded by Councillors Thorpe/MacIntyre that the Village donate two books of pool passes with a letter of explanation that the Village has very limited funds to donate and that they have already donated to them earlier this year.

Carried

The acting Treasurer will make entry adjustments to the GL accounts correcting errors that resulted in these accounts being overspent.

(c) CN Eco Connections (tree grant)

12/219 - Moved, seconded by Councillors MacIntyre/Thorpe that Council authorize Lauren Austen to apply for this funding for the purpose of improving the Hobo Hollow for future recreational use, including irrigation.

Carried

(d) Wildfire Management Branch - request for pool discount

12/220- Moved, seconded by Councillors Thorpe/MacIntyre that Council donate 3 books of 10 pool passes to them for this year, and that staff prepare an amendment to the Fees and Charges Bylaw to address discounts for the pool.

Carried

11. UNFINISHED BUSINESS

- (a) **Request from Richard Swan** - letter has been sent.
- (b) **Chamber of Commerce** - Lease agreement/Fee for service agreement - proposal was presented to the Chamber. Their executive will review it over the summer.
- (c) **Caboose repairs** - Request for quotes have been placed in Lytton, Lillooet and Ashcroft
- (d) **Hyak, Kumsheen and Fraser River Rafting** - HYAK has been sent the agreements for the land and take out. Land lease is the same as 2011, take out will \$1.00/person.
- (e) **Museum Commission** - Councillor Steer and staff are dealing with the issues.
- (f) **Huntley and Sharon Smith** - Letter requesting a meeting has been sent.

12. IN-CAMERA MEETING

12/221 - Moved, seconded by Councillors MacIntyre/Thorpe that this portion of the meeting be closed to the public in accordance with Sec. 90 (1) (c) of the Community Charter (employee relations) Time recorded was 8:08 pm.

Carried

13. ITEMS BROUGHT FORWARD FROM IN-CAMERA

12/222 - Moved, seconded by Councillors Thorpe/MacIntyre that Council move back into the Regular Meeting at 8:46 pm.

12/223 - Moved, seconded by Councillors MacIntyre/Thorpe that the employment agreement for Enid Keir be approved, and that she be appointed and sworn in as the CFO at the August 27th Regular Meeting.

Carried

14. ADJOURNMENT

12/224 - Moved by Councillor MacIntyre that the meeting adjourn at 8:47 pm

Acting Mayor Jim Steer

CAO