



**Village of Lytton  
Minutes  
Regular Council Meeting  
Council Chamber, 380 Main Street, Lytton, BC  
7:00 pm June 27, 2016**

**PRESENT:** Mayor Jessoa Lightfoot  
Councillor Tiffany Callewaert-Haugen  
Councillor Ian Hay  
Councillor Rob Austin (absent with notice)  
Councillor Jan Polderman

**STAFF:** Lonny Miller, Interim CAO  
Annette Turley, Admin. Assistant

**PUBLIC:** Peggy Chute, Huntley Smith, Doug Rebagliati

1) **CALL TO ORDER** – Mayor Lightfoot at 7:00 pm

2) **ADOPTION OF AGENDA**

**16/173 Moved, Seconded** by Councillors Callewaert-Haugen/Polderman that the agenda be adopted with the following amendments: addition of item 13) (a) Councillor Rob Austin – Resignation, and Move Delegation – Doug Rebagliati from item 4) to be item 13) (b).

**Carried**

3) **ADOPTION OF MINUTES**

- (a) Minutes of the Regular Council Meeting May 9, 2016
- (b) Minutes of the Special Council Meeting May 11, 2016
- (c) Minutes of the Special Council Meeting May 19, 2016
- (d) Minutes of the Special Council Meeting June 13, 2016
- (e) Minutes of the Special Council Meeting June 20, 2016

**16/174 Moved, Seconded** by Councillors Callewaert-Haugen/Hay that items (a) – (e) be adopted as presented.

**Carried**

4) **DELEGATIONS**

Doug Rebagliati – Moved to item 13) (b)

5) **ADMINISTRATIVE MATTERS**

(a) Request for support – Royal Canadian Legion Branch # 162

**16/175 Moved, Seconded** by Councillors Polderman/Callewaert-Haugen that the Village of Lytton supports the application to Western Economic Diversification Canada from the Royal Canadian Legion – Lytton Branch # 162 for a grant of \$55,000.00.

**Carried**

(b) Request for Support - Updated Community Wildfire Protection Plan

**16/176 Moved, Seconded** by Councillors Callewaert-Haugen that Council adopts and implements the Community Wildfire Protection Plan completed in June, 2016. In addition, Mayor and Council do hereby agree to support the implementation of the recommendations of the Community Wildfire Protection Plan, in the effort to become a fire-resilient community and

protect the safety of its residents.

**Carried**

(c) CAO, Miller – Water Committee agenda and meeting date - for discussion

Council directed staff to arrange the next Water Committee Meeting for Wednesday July 6, 2016 at 2:00pm, and to include the following topics: Master Water Plan, Green Municipal Fund, Downtown Well and Utility fund deficit.

**6) CORRESPONDENCE FOR INFORMATION**

**a) Action Items:**

- i. MLA, Jackie Tegart – Select Standing Committee on Health – Public Hearing in Kamloops
- ii. MLA, Jackie Tegart – Meet with Council to discuss UBCM

Items i. And ii. have been postponed to the July 11, 2016 Regular Council Meeting.

- iii. UBCM – 2016/17 Spring Regional Community to Community Forum – Approval in Principal

Item iii. Has been postponed to the August 8, 2016 Regular Council Meeting.

- iv. CUPW – Federal Government reviewing our public postal service – Have your say

No action taken on item iv.

**b) Information Items:**

- i. TNRD – The Current Highlights from Board of Directors Meeting June 16, 2016
- ii. Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Syrian refugee update
- iii. Emergency Management BC – Snow Survey and Water Supply Bulletin – June 15, 2016

**c) Correspondence Log - None**

**d) Outgoing Correspondence**

**16/177 Moved, Seconded** by Councillors Hay/Callewaert-Haugen that Correspondence for Information, Correspondence Log & Outgoing Mail Log be received and filed.

**Carried**

**7) ADMINISTRATIVE REPORTS – None**

**8) TREASURER/CORPORATE OFFICER REPORT**

(a) Accounts Payable Cheque Listing June 8 – June 23, 2016.

**16/178 Moved, Seconded** by Councillors Polderman/Callewaert-Haugen that the Accounts Payable Cheque Listing be received and filed.

**Carried**

**9) PUBLIC WORKS REPORT – None**

**10) FIRE DEPARTMENT REPORT – None**

**11) BYLAWS/POLICIES – None**

**12) COUNCIL REPORTS**

(a) Mayor Lightfoot

June 14<sup>th</sup> – Mayor Lightfoot attended a Northern Development Initiative Trust meeting via telephone. NDIIT has funded local programs such as two hall improvements and the battlefield baseball diamonds. Most of their 2016 funding has already been allocated, and another meeting will take place in September to discuss future funding processes.

June 15<sup>th</sup> – Mayor Lightfoot attended a Ministry of Transportation meeting in the Council Chambers regarding this past winter and current highway projects. No improvements are scheduled for highway 12 at this time.

June 16<sup>th</sup> – Mayor Lightfoot attended a Thompson Nicola Regional District Meeting.

June 17<sup>th</sup> – Mayor Lightfoot attended a morning session hosted by TNRD on the topic of understanding First Nations history.

June 22<sup>nd</sup> – Mayor Lightfoot was able to meet and get an update with Kamloops Fire Center Forest Protection Technician; Scott Rennick. Lytton's local forestry crew has grown to 30 members and that's good news considering Lytton & Lillooet areas are the driest in Canada!

Mayor Lightfoot will be attending the School District No. 74 Sub-Committee meeting on Wednesday July 6<sup>th</sup> at 11:00am.

(b) Councillor Austen  
Absent

(c) Councillor Callewaert-Haugen  
Nothing to report

(d) Councillor Hay

June 27<sup>th</sup> Councillor Hay attended the Chamber of Commerce Meeting. The O'Dwyer Park sign came up again. Councillor Hay asked staff if public works can look into fixing it.

Councillor Hay inquired about the status of the sidewalk shaving. Staff informed Mayor and Council that the contractor was contacted and will be making a trip to the Village in early July to provide a detailed map and quote. Staff will also confirm the exact amount budgeted for this project.

Councillor Hay also asked if the category "Business Arising" can be added to future agendas. Staff will look into this.

(e) Councillor Polderman

Councillor Polderman met with the Volunteer Fire Department and learned that they had received their yearly budget. Councillor Polderman inquired about whether or not fuel for the First Responder truck had been budgeted. Staff will clarify.

Councillor Polderman asked staff the length of time it would take to get a \$100,000.00 loan approved. Staff suggested 4 – 6 months should be a sufficient amount of time to allocate.

**16/179 Moved, Seconded** by Councillors Hay/Callewaert-Haugen that the Council Reports be received and filed.

**Carried**

**13) OTHER BUSINESS**

(a) Councillor Rob Austin - Resignation

**16/180 Moved, Seconded** by Councillors Hay/Polderman to accept Councillor Rob Austin's letter of resignation effective Tuesday June 28, 2016.

**Carried**

**16/181 Moved, Seconded** by Councillors Polderman/Hay that pursuant to Section 58 (1) and (2) of the Local Government Act Lonny Miller be appointed Chief Election Officer for conducting the 2016 Bi-election with power to appoint other election officials as required for the administration and conduct of the 2016 Bi-election.

**Carried**

(b) Delegation – Doug Rebagliati

Mr. Rebagliati introduced himself to Mayor and Council as he and his family were former long time residents in Lytton. He is responsible for getting the Lytton museum building fund underway. He cashed out some investments and donated \$25,000.00. In total the museum has around \$45,000.00 sitting in the bank. Mr. Rebagliati asked that this money be put into some type of short term GIC so the museum can generate more interest.

Staff said they would honor Mr. Rebagliati's request.

Mr. Rebagliati expressed his idea of opening a non-profit Society that could be called "Friends of the Museum." Then this way it could be registered with Canada Revenue Agency and shares could be put in. Mr. Rebagliati feels forming this Society would generate more money for the museum.

Mayor Lightfoot suggested that Mr. Rebagliati and the museum look into applying for funding in January 2017 from NDI and that the Village has a grant writer.

Mayor Lightfoot also stated that the community supports Mr. Rebagliati's ongoing work and support in the museum.

Councillor Polderman volunteered to be on the non-profit society if it were to get underway.

**14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST - None**

**15) IN-CAMERA MEETING**

**16/182 Moved, Seconded** by Councillors Hay/Callewaert-Haugen that in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public and that Council move into In-Camera at 8:30 pm.

**Carried**

**16) ADJOURNMENT**

**16/183 Moved** by Councillor Polderman that the meeting adjourn at 9:15pm.

**Carried**

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Mayor Jessoa Lightfoot

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Corporate Officer Lonny Miller