



Village of Lytton
Minutes of the
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm, Monday, June 22, 2015

PRESENT: Mayor Jessoa Lightfoot
Councillor Rob Austen
Councillor Tiffany Haugen
Councillor Ian Hay
Councillor Jan Polderman

STAFF: Interim Chief Administrative Officer, Lonny Miller
Administrative Clerk, Annette Turley

DELEGATIONS: None

PUBLIC: No public present

1) **CALL TO ORDER** Mayor Lightfoot called the meeting to order at 7:02pm

2) **ADDITION OF LATE ITEMS**
No late items added

3) **ADOPTION OF AGENDA**

Moved, seconded by Councillors Austen/Haugen that the agenda be adopted as presented.

Carried

4) **ADOPTION OF MINUTES**

- (a) Minutes of the Regular Meeting of June 8, 2015
- (b) Minutes of the Budget Presentation of June 8, 2015
- (c) Minutes of the Public Hearing of June 8, 2015
- (d) Minutes of the Special Meeting of June 10, 2015

Moved, seconded by Councillors Hay/Austen that the following Minutes be adopted as presented or as amended.

- Regular Meeting of June 8, 2015 be amended on page six to record under Councillor Polderman's report that there are fourteen firefighters and only seven jackets (fully certified & up to date)
- Budget Presentation of June 8, 2015 be adopted as presented
- Public Hearing of June 8, 2015 be amended to reflect Councillor Haugen as being absent.

- Special Meeting of June 10, 2015 be adopted as presented

Carried

5) DELEGATIONS

No delegations

6) PUBLIC PARTICIPATION PERIOD

No public present

7) ADMINISTRATIVE MATTERS

(a) CAO Monthly Report

CAO Miller reviewed his report and answered questions.
RE;

- 2015 Property Taxes
- June 2015 Financial statements
- 2014 audit & year end
- Office administration
- Pool
- CAO & CFO recruitment
- Major administration projects

Moved, seconded by Councillors Hay/Polderman that the CAO Monthly Report be received and filed.

Carried

8) CORRESPONDENCE FOR INFORMATION

(a) Correspondence Log

(b) Lytton Museum & Archives - General Meeting of Tuesday, May 26th, 2015 Agenda

(c) Lytton Museum & Archives - General Meeting Minutes of Tuesday, April 28th, 2015

(d) Niha'7kapmx Child & Family Services Society - 4th Annual Family Culture Camp at Pasulko July 7-9, 2015

(e) Ministry of Community, Sport and Cultural Development - Online process for requesting a meeting with Honourable Christy Clark at the upcoming annual UBCM Convention

Moved, seconded by Councillors Austen/Hay that Correspondence 8 (a) to 8 (e) be received for information and filed.

Carried

9) BYLAWS/POLICY

Councillor Haugen declared a conflict of interest and left the meeting at 7:39pm

(a) Bylaw 674, 2015 Zoning Amendment for Third time and adopted.

Moved, second by Councillors Hay/Polderman that Bylaw 674, 2015 Zoning Amendment for third reading and adoption.

Carried

Councillor Haugen returned to the meeting at 7:41pm

10) COUNCIL REPORTS

(a) Mayor Jessoa Lightfoot

- June 10th - Special Budget Meeting
- June 11th - Councillors Hay & Polderman & I attended the FCM CIPP workshop in Kamloops. Jim Brown from LFN also attended. We received word a fire had started south of town around noon. Talked with the office and got back to Lytton around 6pm. ESS had been set up at the Parish Hall and several homes had been evacuated. Shelia Maguire, Denise O'Connor and Michelle Swan were on the reception desk. I returned home and packed as our residence was on alert.
- June 12th - Cool temperatures and morning rains assisted the firefighting efforts.
- June 13th - Visited LFN and participated in the 4:00pm agency conference call and attended the public information meeting at the Memorial Hall. There was about 30 people in attendance.
- June 15th - Some of Council met with a potential CAO and then toured the community with him and his wife. I attended another agency conference call at LFN. The twice daily calls were reduced to a 4:00pm daily update for the agencies.
- June 16th - I participated in the NDIT phone meeting. One change that will affect the Village is that the Facade Improvement Program will carry over from year to year till the full amount is dispersed. Next Meeting is scheduled for September 15th. The volume of applications will determine if it is via phone or in 100 mile.
- June 17th - The Hiring Committee met to discuss position vacancies.
- June 18th - Attended the regular TNRD board meeting in Kamloops. Missed the River Fest Meeting, the next one is scheduled for July 16th.
- June 19th - Morning TNRD COW meeting. Spoke with the auditors on various aspects of Village operations to help with their budget details.
- Throughout the week I participated in numerous interviews for radio, TV & paper.
- June 22 - As of 4:00pm all evacuation alerts have been lifted.

(b) Councillor Rob Austen

- June 11th - Responded to media as Deputy Mayor Re Cisco Rd.
- June 12th - Attended community meeting regarding forest fire update.

(c) Councillor Tiffany Haugen

- Talked to Province & Vancouver Sun regarding the fire

(d) Councillor Ian Hay

- Attended FCM CIAP meeting in Kamloops
- Chamber meeting was cancelled
- Attended CAO hiring committee meeting

(e) Councillor Jan Polderman

- Attended FCM CIAP Meeting in Kamloops
- Attended CAO hiring committee meeting

Moved, seconded by Councillors Austen/Hay that Council reports be received for information.

Carried

11) NEW BUSINESS

None

12) UNFINISHED BUSINESS/BUSINESS ARISING

None

13) IN-CAMERA MEETING

Moved, seconded by Councillors Austen/Hay that in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 7:50 pm.

Carried

14) ITEMS BROUGHT FORWARD FROM IN-CAMERA

Moved, seconded by Councillors Haugen/Austen that Council move back into the Regular Meeting at 9:01 pm, and that the following items be brought forward from In-Camera.

That Council pay \$3,646.20 to Botanie Forest Services Ltd. for Payroll Deductions.

Carried

15) QUESTION PERIOD

16) ADJOURNMENT

Moved by Councillor Austen that the meeting adjourn at 9:05 pm



Mayor Jesso Lightfoot



Interim Corporate Officer Lonny Miller