

Minutes

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, June 22, 2009
at the Council Chambers, 380 Main Street, Lytton, BC

PRESENT:

Mayor Lightfoot
Cnclr Polderman
Cnclr Robertson

CAO Hay
CO Harrison

REGRETS:

Cnclr Steer
Cnclr McKay

Guests:

Pat Weekly
Peggy Chute

- 1) **REGULAR MEETING OF COUNCIL** - Call to Order 7:00 PM
- 2) **ADOPTION OF AGENDA** - June 22, 2009 - addition of in-camera between 8 & 9

Cnclr Polderman moved, and
Cnclr Robertson seconded;

09/104 "That the agenda be adopted as amended". Carried Unanimously

- 3) **ADOPTION OF MINUTES** – Minutes of Regular Council Meeting June 08, 2009

Cnclr Polderman moved, and
Cnclr Robertson seconded;

09/105 "That the minutes of the June 08 meeting be accepted as presented". Carried Unanimously

- 4) **DELEGATION** – N/A

- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES** –

- 6) **NEW BUSINESS** – **Resident' Water Charges Over the Year** – Denise Haugen, 2 curb stops installed in front of her lot but only one service connected. Some history of disparity between what she was told by Village staff and Council and what has actually happened. The CAO advised that he has offered to install second water line in lieu of refunding past payments and she has accepted. PW can install the line to finish the second connection.

Cnclr Polderman moved, and
Cnclr Robertson seconded;

09/106 “That the Village install a second water service to the shop at Village expense and forego the water/sewer charge for this year”. Carried Unanimously

- **Village of Lytton Water Conservation** and Restriction on Use – Staff memo introduced to Council to outline the basis of the amendment to the water conservation policy

**Cnclr Robertson moved, and
Cnclr Polderman seconded;**

**09/107 “That the water conservation policy 2009/0003 be adopted as amended”
Carried Unanimously**

- **Village of Lytton Travel Expense Policy** for Council Members, Officers and Employees – Amendments made to policy to reduce distance limitations for Councillors and eliminate it for employees. Provisions made for the issuance of advances, and for a per diem for overnight travel.

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

09/108 “That the matter be tabled to next meeting for changes”. Carried Unanimously

- **Expenditure Authority Policy** – Policy to set limits to extra-budgetary expenditures by Staff.

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

**09/109 “That employee expenditure authorization policy 2009/0004 be adopted”.
Carried Unanimously**

- **Village of Lytton Lease Agreements** - Some discussion. Hyak to be asked to renew lease for 1 year (old forestry)

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

09/110 “That the Village contact Hyak to renew their lease on Village property for 1 year.”

some discussion. Hyak will be advised that there will be a raise in rental next year. CAO suggested a pro-rated schedule for raft take-out, and that all leases run on fiscal year. Some discussion on raft take-out maintenance. **No vote taken**

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

09/111 “That lease agreements between Kumsheen Rafting and Hyak Rafting expire on 31 March”. Carried Unanimously

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

09/112 “That the lease agreement with Hyak Rafting be extended to 31 Mar 2010 at current rates” Carried Unanimously

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

09/113 “That lease agreement with Kumsheen Rafting be extended to 31 Mar 2010 at current rates.” Carried Unanimously

- **Public Works Vehicle** – CAO gave update to council on the activities of Lead Hand in his search for a vehicle to replace the ford ¾ ton as a main PW service truck. Cnclr Polderman added some details of his investigations into vehicle replacement. The cost of a new vehicle is not much greater than a used one. Mayor indicated preference for new vehicles. Cnclr Polderman added further details. Red dump truck has air and requires an air endorsement for driving licences, and lead hand is only employee so equipped. An increase in the amount budgeted will be required to purchase a new truck.

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

09/114 “That the budget for the purchase of a new Public Works service truck be raised to \$50,000.” Carried Unanimously

some additional discussion.

- **Gilmore Lands** – for information.

7) ADMINISTRATIVE MATTERS

a) Correspondence for Information - as per list attached.

b) Administrator Report - **LGMA Conference** – in Nanaimo. Short report. Legal issues are very common in municipal government and ours are small by comparison.

- **Pool** – report, going well, two break-ins, Village staff will ;purchase remote cameras to record activity in pool after hours. RCMP has been asked to increase patrols.

- **Economic Development Officer** – will be discussed in-camera.

- **Board of Variance Seminar** – conference Sept. 15 09, in surrey. For council’s information

- **Risk Management Visit** – MIA will be here to discuss liability risks. Keith Gibson.11 pm 24 June.

UBCM conference. - CAO updated council on upcoming conference and request for Council's issues to be forwarded to UBCM

Fireworks-Riverfest – Update on liability problems and insurance coverage.

House to be burnt – 2 mile – CAO gave update on situation. Mayor indicated that owner requires permission from the village council and LFN to burn the building.

c) **Finance/Corporate Officer Report** - **NTR**

d) **Public Works Report** - **Working on water leaks** – two major ones have been repaired – CAO explained ongoing activity
Discussion on Neptune's visit. Cnclr Polderman spoke on zone meters

e) **Fire Department Report** – The recently repaired transmission seems to be causing problems – returned to Kal Tire in Boston Bar. CO spoke on damage to shifter in rescue truck.

8) **BYLAWS/POLICIES** – **Fees & Charges Bylaw No 612, 2009**
Fourth Reading.

Cnclr Polderman moved, and
Cnclr Robertson seconded;

09/115 “That Fees and Charges Bylaw 612, 2009 be taken to fourth reading and adopted into law”. Carried Unanimously

- **Museum Commission Bylaw No 620, 2009**
First Reading

Cnclr Polderman moved, and
Cnclr Robertson seconded;

09/116 “That Museum Commission Bylaw No. 620, 2009 be taken to first reading and that bylaw be returned to the Commission for their perusal and input”. Carried Unanimously

- **Borrowing Bylaw No 621, 2009**
Reading and discussion at Meeting – no enclosure - to in-camera

- **Regulate Burning within the Village of Lytton Bylaw No 619, 2009**
First Reading – sent back to staff for rewriting.

- **Anti-Dumping Bylaw No 617, 2009**
First Reading-

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

**09/117 "That Anti-Dumping Bylaw No. 617, 2009 be taken to third reading". Carried
Unanimously**

- **Sign Bylaw No 618, 2009**
First Reading –

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

**09/118 "That Sign Bylaw No. 618, 2009 be taken to third reading". Carried
Unanimously**

Short break 8:45pm
Reconvene 8:53pm

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

**09/119 "That the meeting be adjourned to in-camera, Sec 90(1)(a) CC, personnel".
Carried Unanimously**

Regular meeting of Council adjourned to In-camera 8:53pm

Meeting reconvened 10:02PM

Motion to extend meeting past 10:00 PM made during in-camera session by Cnclr Polderman,
seconded by Cnclr Robertson.

**Cnclr Polderman moved, and
Cnclr Robertson seconded;**

**09/120 "That the Village contract an individual to be named to carry out commercial
fire inspections in the Village". Carried Unanimously**

9) CALENDAR - for information, 4th july, geocacheing, 2nd , ball game, 9am

10) COUNCIL REPORTS

Councillor McKay: absent

Councillor Polderman: geo-chaching kick off, at council chambers, details of geo-cacheing on
4 July, held meeting with CAO, Cnclr steer on future development grants.

Councillor Robertson: update on fallen sign reported at last council meeting.

Councillor Steer: absent

Mayor Lightfoot: spoke on the donation of time blocks for pool as requested by Starleigh Grass. Mayor contacted her for clarification. Starleigh will use the pool from the 20th to 30th July for 9-12 year olds.

**Cncir Polderman moved, and
Cncir Robertson seconded;**

09/121 “That, With the acceptance of the Village Recreation Director, Starleigh Grass and her group can use the pool without charge between July 20th and 30th with the understanding that they will make a \$400.00 donation to the pool”. Carried Unanimously

Discussion on the TNRD composting program

Discussion on the Village annual report

Next meeting 13 July, council may wish to have special meeting if items require discussion or action.

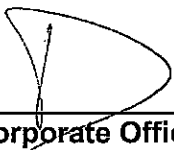
11) ADJOURNMENT

**Cncir Polderman moved, and
Cncir Robertson seconded;**

09/122 “That the meeting be adjourned”. 10:15pm



Mayor



Corporate Officer