



**Village of Lytton
Minutes
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm June 13, 2016**

PRESENT: Mayor Jessoa Lightfoot
Councillor Tiffany Callewaert-Haugen
Councillor Ian Hay
Councillor Rob Austin (absent with notice)
Councillor Jan PoOlderman (absent with notice)

STAFF: Lonny Miller, Interim CAO
Annette Turley, Admin. Assistant

PUBLIC: Peggy Chute, Margo Soper, Doreen Crozier

1) CALL TO ORDER – Mayor Lightfoot at 7:03 pm

2) ADOPTION OF AGENDA

16/158 Moved, Seconded by Councillors Callewaert-Haugen/Hay that the agenda be adopted as presented.

Carried

3) ADOPTION OF MINUTES

- (a) Minutes of the Regular Council Meeting May 9, 2016
- (b) Minutes of the Special Council Meeting May 11, 2016
- (c) Minutes of the Special Council Meeting May 19, 2016
- (d) Minutes of the Special Council Meeting June 3, 2016

16/159 Moved, Seconded by Councillors Hay/Callewaert-Haugen that item (d) Minutes of the Special Council Meeting June 3, 2016 be adopted as amended and that

- o Minutes of the Regular Council Meeting May 9, 2016
- o Minutes of the Special Council Meeting May 11, 2016
- o Minutes of the Special Council Meeting May 19, 2016

Have been tabled until the June 27, 2016 Regular Council Meeting as they need to be looked into and amended.

Carried

4) DELEGATIONS

None

5) ADMINISTRATIVE MATTERS - Appointment of Officers

Mr. Miller rose and swore on oath to execute the office of Chief Administrative Officer, Corporate Officer and Financial Officer to which he has been appointed.

6) CORRESPONDENCE FOR INFORMATION

a) Action Items:

- i. Jackie Tegart, MLA - Would like to set up a meeting with Mayor and Council regarding UBCM.

Council directed staff to present a reminder at the June 27, 2016 Regular Meeting

- ii. Social Planning & Research Council of BC - Access Awareness Day - June 4, 2016 - Building Accessibility/Creating Community.
- iii. Nlha'7kapmux Child & family Services Society - Invitation to Annual Open House June 2, 2016.

No action taken on items ii. and iii. As these items have already taken place

- iv. Peter Fassbender, Minister of Community, Sport and Cultural Development – Scheduling appointments at the next UBCM Convention.
- v. Civic Info BC – 2016 UBCM Convention meeting requests with Premier Christy Clark

No action taken on iv. And v. At this point

- vi. Community Futures – Services in your region

Council directed staff to call and clarify if this event is taking place in Lytton or Hope.

- vii. Lytton Museum & Archives – Proposed summer hours for museum
- viii. Dan Jepsen, Resource Breakfast Series Managers – 3rd Annual Breakfast Series September 27 to 30, 2016 Victoria, BC

No action taken on items vii. And viii.

b) Information Items:

- i. Child find BC - 2016 Child find "Missing Children" Posters.
- ii. Interior Health – May 12016 Community Recognition
- iii. Ministry of Finance – Real Property Contractor Outreach Project
- iv. Ministry of Community, Sport & Cultural Development – BC Drought Situation
- v. CN – CN in your Community Publication
- vi. UBCM – 2015 Asset Management Planning Program Lifecycle Practices Assessment
- vii. Kumsheen Secondary School – Commencement Ceremony June 10, 2016 at 1:00pm
- viii. UBCM – 2016 Call for nominations for UBCM Executive
- ix. Interior Health – Drinking Water Newsletter
- x. Jackie Tegart, MLA – Community Update May 2016
- xi. Ministry of Environment – Follow Up - Water Sustainability act

Councillor Hay requested that items: ix. and xi. be forwarded to the water committee. Council also suggested not putting MLA, Tegart's update into future Agenda Packages in an effort to save paper by sending forward the emails to Mayor and Council.

c) Correspondence Log

d) Outgoing Correspondence

16/160 Moved, Seconded by Councillors Callewaert-Haugen/Hay that Correspondence for Information, Correspondence Log & Outgoing Mail Log that was not directly dealt with be received and filed.

Carried

7) ADMINISTRATIVE REPORTS

(a) former CAO, Keir Gervais - Monthly Report for May

16/161 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the Monthly Report for May be received and filed.

Carried

(b) Interim CAO, Lonny Miller - Legion Request for Letter of Support

16/162 Moved, Seconded by Mayor Lightfoot and Councillor Hay that the Village of Lytton supports the application to BC Rural Dividend Program from the Royal Canadian Legion – Lytton Branch #162 for a grant of \$30,000.00 for the 2016 Lytton Legion Building Upgrade.

Carried

8) TREASURER/CORPORATE OFFICER REPORT

(a) Accounts Payable Cheque Listing May 6, 2016 – June 8, 2016.

16/163 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the Accounts Payable Cheque Listing be received and filed.

Carried

9) PUBLIC WORKS REPORT

(a) Lead Hand Public Works, Austin Doyle – May 2016 Report

Councillor Hay extended his thanks to the Public Works Department for the great work that has been done on trimming trees and bushes throughout the Village.

Council had a brief discussion on a few unsightly premises and directed staff to look into taking care of this issue.

16/164 Moved, Seconded by Councillors Hay/Callewaert-Haugen that the May Public Works report be received and filed.

Carried

10) FIRE DEPARTMENT REPORT – May monthly report

Moved, Seconded by Councillors Callewaert-Haugen/Hay that the May Fire Department report be received and filed.

Carried

11) BYLAWS/POLICIES

None

12) COUNCIL REPORTS

(a) Mayor Lightfoot

May 17th - A fire south of Lytton across from the Siska Indian reserve of the Westside of the Fraser. There was a potential for sparks to ignite areas around Siska reserve. As a proactive strategy the Lytton Volunteer Fire Department water tender was stationed on site.

May Day weekend was a great community event - the Block party, the 10 km run/walk, the horseshoes and pancake breakfast, chili contests and yard sales, the Lytton royalty participants – and of course the parade, Farmer’s Market and music. Big thanks to all who collectively created a great community celebration.

May 26th – TNRD meeting in Kamloops.

May 31st – Gold Country had its FAM Tour in the Lytton area. The group enjoyed their day here and visited several sites, which included the museum, caboose, Ken Glasgow’s metal art works. Organizers from Gold Country said it was one the best tour ever.

June 2nd - Met with RCMP Sgt. Dan King – year review, request for more foot patrol in downtown areas. Two staff members will be changing out over the next few months. The RCMP radio communication will be changed over to digital service in August.

June 6th - May Day Planning group wrap up meeting. The group was happy with this year’s event and discussed additions/changes for next year’s event. A meeting is scheduled for early October.

June 7th – I was informed that a new Lab/x-ray technician has been hired. This is good news for community healthcare.

June 9th - River fest meeting although I didn’t attend; plans are being finalized for a great two day event. Request that staff confirm with SD#74 that the stage is booked to the Village of Lytton, for the Labour Day festival.

June 10th – I attended the Kumsheen Secondary School graduation ceremony. On behalf of the Village council, staff and citizens I congratulated the seven grads and wished them success in the future.

Upcoming Ministry of transportation meeting will take place on Wednesday June 16, 2016. To review this past winter and other issues.

- (b) Councillor Austen
Absent with notice
- (c) Councillor Callewaert-Haugen
Nothing to report
- (d) Councillor Hay

Councillor Hay noted that some street lights are still out.

Councillor Hay stated that a female tripped on the sidewalk and broke her arm and inquired about when the contract is going to be awarded for the fixing of the sidewalks?

Councillor Hay attended a Chamber of Commerce meeting in May:

The position of an Economic Development Officer was brought up by Councillor Hay who inquired where the Village is on this.

The Chamber members wanted to know about the condition of the osprey sign in O'Dwyer Park, who owns the sign and can this be looked into?

The topic of "Northern Love" was brought up and the Chamber secretary mentioned she had been working with Village staff to get a website up and running. Councillor Hay inquired about the status of this project.

Councillor Hay attended the Gold Country AGM in Lillooet. It was well attended and once the minutes have been approved and adopted a copy will be sent to the Village.

Councillor Hay informed everyone that Jimmy Crowston was kind enough to spend some time cutting the bushes surrounding O'Dwyer Park. Now visitors should not have any difficulties finding openings to take pictures.

Councillor Hay suggested that a Water Committee Meeting be held soon to discuss: Zone meter instillation, completion of downtown wells, drought preparation, master water plan and overall water project funding.

Councillor Hay requested staff to provide a line item report showing the dollar percentage spent to date. This would provide Council with a true financial picture of the Villages current position. Councillor Hay requested if this could be provided for the second meeting in July.

Councillor Hay also requested a financial report on the Fuel Management Project showing finances received and spent for Council's review.

(e) Councillor Polderman
Absent with notice

16/165 Moved, Seconded by Councillors Callewaert-Haugen/Hay that the Council Reports be received and filed.

Carried

13) OTHER BUSINESS

None

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

None

15) IN-CAMERA MEETING

16/167 Moved, Seconded by Councillors Callewaert-Haugen/Hay that in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public and that Council move into In-Camera at 7:58pm.

Carried

16) ADJOURNMENT

16/168 Moved by Councillor Callewaert-Haugen that the meeting adjourn at 8:16pm.

Carried