



**Village of Lytton
MINUTES
Regular Council Meeting
Council Chamber, 380 Main Street, Lytton, BC
7:00pm Monday June 12, 2017**

IN ATTENDANCE:

Mayor Lightfoot
Councillor Hay
Councillor Smith
Councillor Callewaert-Haugen
Councillor Polderman

STAFF:

CAO, Rebecca Anderson
CFO, Margaret Stewart
Water Project Coordinator, Lonny Miller

PUBLIC: Chael Haugen

1) **CALL TO ORDER** – Mayor Lightfoot at 7:00 pm

2) **ADOPTION OF AGENDA**

17/153 Moved, Seconded by Councillors Hay/Polderman THAT the agenda be adopted with the following amendments: Late Items 6 (b) (vi) Letter from Joe Chute, Late Item 8 (b) SOFI Report. **CARRIED**

3) **ADOPTION OF MINUTES**

- (a) Minutes of the Regular Council Meeting held May 8, 2017
- (b) Minutes of the Regular Council Meeting held May 23, 2017

17/154 Moved, Seconded by Councillors Hay/Polderman THAT item (a) – Minutes of the Regular Council meeting held May 8, 2017 be tabled and item (b) – Minutes from the Regular Council Meeting held May 23, 2017 be adopted as amended. **CARRIED**

4) **DELEGATIONS** – None

5) **ADMINISTRATIVE MATTERS**

- (a) Lonny Miller, Water Project Coordinator – Project Update

Mr. Miller distributed an update on the Water Project to Mayor and Council and answered questions following a lengthily general discussion on the project.

17/155 Moved, Seconded by Councillors Hay/Polderman THAT Water Project Coordinator, Lonny Miller's report be received and filed for information. **CARRIED**

17/156 Moved, Seconded by Councillors Smith/Polderman THAT a \$3,000.00 Change Order in favour of Precision Equipment for the increased size of Well #3 pump be ratified. **CARRIED**

Opposed – Councillor Hay

17/157 Moved, Seconded by Councillors Hay/Polderman THAT the \$4,500.00 Change Order for Golder and Associates to attend the Town Hall meeting on June 6, 2017 be ratified. **CARRIED**

(b) Application submitted to Federal Gas Tax Reserve – Strategic Priorities Fund with Opus Class “C” Estimates, dated June 1, 2017

17/158 Moved, Seconded by Councillors Polderman/Smith THAT Council receive and file the Strategic Priorities Fund Application to Federal Gas Tax Reserve for information, and THAT Council approves the application as submitted on June 1, 2017. **CARRIED**

Opposed – Mayor Lightfoot

6) CORRESPONDENCE

a) Action Items:

- i. Kumsheen Secondary School – Invitation for Mayor Lightfoot to attend and be on the agenda for June 16, 2017 KSS Commencement Ceremony.

Mayor Lightfoot has already accepted invitation and will be attending.

- ii. Niha’7kapmx Child & Family Services Society – Invitation to family Culture & Traditions Camp @ Pasulko Lake, July 18-20, 2017.

17/159 Moved, Seconded by Councillors Hay/Polderman THAT two books of ten pool tickets be donated to the Niha’7kapmx Child & Family Services for their Culture Camp. **CARRIED**

- iii. BC Assessment – UBCM 2017 Convention meeting invitation
- iv. Community Futures Sun Country – Board of Directors Recruitment Package

17/160 Moved, Seconded by Councillors Hay/Polderman THAT the above correspondence be received and filed for information. **CARRIED**

b) Information Items

- i. Opus – Village of Lytton Lifecycle Practices Assessment

17/161 Moved, Seconded by Councillors Hay/Polderman THAT the above noted Opus Lifecycle Practices Assessment be tabled until the next Committee of the Whole meeting July 4, and schedule the Finance and Audit Committee of the Whole meeting for July 11, 2017 @ 10:00am. **CARRIED**

- ii. School District No. 74 – News Release Principal for Kumsheen Secondary School
- iii. Lytton & District Chamber of Commerce – Thank you letter to Village Public Works for renovations to the Visitor Centre.
- iv. Municipal Insurance Association of BC – Regional Risk Management Seminar June 19, 2017 in Lillooet, BC.
- v. BC Interior Community Foundation – Information letter and invitation to Annual Meeting June 15, 2017 in Kamloops @ 4:00pm

17/162 Moved, Seconded by Councillors Smith/Hay THAT Council approve Councillor Polderman’s expenses to attend the BC Interior Foundation’s AGM meeting in Kamloops. **CARRIED**

- vi. Resident Joe Chute – Letter to School District No. 74 RE: amalgamation of two public schools.

Council directed staff to keep in contact with Mr. Chute as to what his outcome is, and to get it on the Village website.

c) **Correspondence Log** – List attached

d) **Outgoing Mail Log** – List attached

17/163 Moved, Seconded by Councillors Polderman/Callewaert-Haugen THAT the above noted correspondence be received and filed for information.

CARRIED

7) ADMINISTRATIVE REPORTS

(a) CAO Report – Report from CAO Rebecca Anderson

CAO, Anderson distributed her report to Council and answered any questions.

17/164 Moved, Seconded by Councillors Hay/Smith THAT the CAO Report be received and filed for information.

CARRIED

8) TREASURER/CORPORATE OFFICER REPORT

(a) Cheque listing for Council May 17, 2017 – June 7, 2017

17/165 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT May 17, 2017 – June 7, 2017 Cheque Listing be received and filed for information.

CARRIED

(b) CFO, Margaret Stewart – SOFI Report

CFO, Stewart distributed to Council the Statement of Financial Information report along with a brief financial update and answered any questions.

17/166 Moved, Seconded by Councillors Callewaert-Haugen/Smith THAT Council approves the SOFI Report for the year ending 2016 as presented.

CARRIED

17/167 Moved, Seconded by Councillors Hay/Polderman THAT the meeting continue past 10:00pm.

CARRIED

9) PUBLIC WORKS REPORT – None

10) FIRE DEPARTMENT REPORT – None

11) BYLAWS/POLICIES – None

12) COUNCIL REPORTS

(a) Mayor Lightfoot

May 24th Mayor Lightfoot texted Mr. Bob Butcher, conservation worker for the area with concerns on the frequent visits of bears in the Village. He phoned later that day to advise that he had just installed a trap at the Esso station. He stated that both Lillooet and Lytton had reported numerous bears within the municipalities.

Several people talked to Mayor Lightfoot about the amalgamation of the public schools with specific worries that work had started at KSS. Rumours were that the district was embarking on a six million dollar renovation. Mayor Lightfoot contacted the local SD#74 rep and had a conversation regarding the fears expressed. She stated that she had not heard of any renovations being done and would let me know if she became aware of any work plans. Ms. Varcoe-Ryan stated that the schools would be run status quo this year, but the board still needs to address the Lytton situation and planned for community meetings this fall.

May 31st – June 5th Travelled with the TNRD to the FCM conference in Ottawa. The conference ran from June 1-4 and had over 2500 delegates from across Canada attend. During the conference attended the CN luncheon and

was able to speak with Joslyn Young the Community Affairs Lead for the British Columbia Region. Other highlights included visiting the House of Commons question period and Rideau Hall. All party leaders delivered messages to the delegates and the BC group elected their representatives to the association. This year's focus was on rural Canada. An overview of presentations is available on the FCM website.

June 6th council held a morning Committee of the Whole meeting and took a break at lunch to participate in the Fire Smart presentation of Village and LFN recognition as a Fire Smart community. A community luncheon and information table was shared. Many thanks to the organizers.

Later that evening a Town Hall meeting was held at the elementary school. The event was well attended and gave opportunity to share our plans and hear suggestions and questions on the water improvement project.

June 7th the May Day wrap-up meeting was postponed till June 22nd. The Lytton River Festival meeting was held that evening.

(b) Councillor Callewaert-Haugen

Councillor Callewaert-Haugen attended the June 6th Committee of the Whole meeting, Fire Smart presentation, and later the Town Hall Meeting.

(c) Councillor Hay

Councillor Hay reported that several residents reported to him that their water pressure has been low. Council had a brief discussion on pressure reducing valves and that could be a possibility for home owners to check the screens on them.

Councillor Hay inquired about the green bags on the trees in town. CAO Anderson explained that Public Works move them from one tree to another.

Councillor Hay spoke to the age friendly housing project: the June 20th webinar has been cancelled.

17/168 Moved, Seconded by Councillors Hay/Callewaert-Haugen THAT Sharon Smith be appointed to the Select Committee of the Age Friendly Housing. **CARRIED**

Councillor Hay reported that Public Works is doing an excellent job keeping the weeds under control on the boulevards.

(d) Councillor Polderman

Councillor Polderman reported that earlier on in the week he contacted CAO, Anderson and inquired about contractors taking water from the hydrant and he learned that Public Works was aware and the water had been paid for.

Councillor Polderman asked Pattie Amieson, Hydrologist and Engineer from Golder & Associates, at the town hall water meeting if there was a difference between the water shed protection plan and a source water protection plan. He learned that there is a difference. He also spoke with First Nations Health Authority's Environmental Health Officer, Rita Manuel, at the town hall meeting, and she told him that they pay for water testing and duplicate our test results.

Councillor Polderman inquired about the 2010 or 2011 motion regarding the fire hall, when Council paid for training. Councillor Polderman asked if Council made a motion to transfer money to pay for training to bring firefighters to required level instead of putting it into a reserve. Council Polderman would also like to know how we determine the money available to pay for a new fire hall.

(e) Councillor Smith

Councillor Smith reported that he changed the lock at the raft take out gate.

17/169 Moved, Seconded by Councillors Polderman/Hay THAT the Council Reports be received and filed. **CARRIED**

13) OTHER BUSINESS (“Business Arising”) – None

14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

- Kumsheen Secondary School Commencement Ceremony – June 16, 2017 @ 1:00pm
- Nlakapamux Nation Tribal Council – 4th Annual Aboriginal Day Picnic June 18, 2017. 11:00am @ Pasulko Lake.
- UBCM Convention – September 25-29, 2017 in Vancouver.

15) IN-CAMERA – None

16) ADJOURNMENT

17/170 Moved by Councillor Polderman THAT the meeting adjourn at 10:23pm. **CARRIED**



Mayor Jesso Lightfoot



Corporate Officer Martin Pilar