



## MINUTES

of the Village of Lytton Regular Council Meeting held  
at the Council Chambers, 380 Main Street, Lytton, BC  
at 7:00 p.m. Monday, June 11, 2012

**PRESENT:** Mayor Jessoa Lightfoot  
Councillor Rob Austen  
Councillor Denise MacIntyre  
Councillor Jim Steer  
Councillor Trisha Thorpe

CAO, two members of the public

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

(a) LFN under item 10(e)

3) **ADOPTION OF AGENDA**

**12/162 - Moved, seconded** by Councillors Thorpe/MacIntyre that the agenda be adopted as amended

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of May 28, 2012**

**12/163 - Moved, seconded** by Councillors MacIntyre/Thorpe that the Minutes of the Regular Meeting of May 28, 2012 be adopted as amended

Carried

5) **DELEGATIONS** - there were no delegations at this time.

6) **ADMINISTRATIVE MATTERS** (reports will appear on the second agenda of each month)

(a) Grant summary memo from CAO for information.

7) **CORRESPONDENCE FOR INFORMATION**

(a) **Village of Ashcroft** - health connections transit bus system info.

**12/164 - Moved, seconded** by Councillors Austen/MacIntyre that Information items be received.

Carried

8) **BYLAWS and POLICY**

a) **Policy #1004 - Driver's License Abstract**

12/165 - **Moved, seconded** by Councillors Steer/MacIntyre that Policy #1004 be adopted as presented

Carried

b) **Policy 2000 - Occupational Health and Safety (OH&S)**

12/166 - **Moved, seconded** by Councillors Austen/MacIntyre that Policy 2000 be adopted as presented.

Carried

9) **COUNCIL REPORTS**

(a) **Mayor Jessoa Lightfoot**

- Personnel - issues will be discussed In Camera
  - Sub Regional Government (First Nations) - meeting was held this morning
  - TNRD - this Thurs/Friday
  - NDIT - need to confirm meeting
  - Housing Select Committee - nothing to report
  - Economic Development Select Committee - nothing to report
- Mayor Lightfoot noted that as part of their Golden Jubilee in Lytton, the Scotia Bank has donated \$500 to the Pool, and \$500 to the museum. (send thank you letter)

(b) **Councillor Rob Austen**

- Recreation - enquiries regarding a youth park at hobo hollow.
- Fire Department -
- Parks

(c) **Councillor Denise MacIntyre** - nothing to report at this time.

- Public Works
- Recreation Commission
- Fire Hall Select Committee

(d) **Councillor Jim Steer**

- Museum Commission (liaison) - distributed the minutes and noted that he is working with staff on the finance issues.
- Chamber of Commerce (liaison) - nothing to report at this time.

(e) **Councillor Tricia Thorpe** (provided a written report)

- Gold Country Liaison - 6 launch dates in 6 different locations, Lytton launch will be at River Fest on August 31st. at the Lytton Caboose Park at 2p.m.
- Housing Select Committee - nothing to report.
- Economic Development Select Committee - Shop local bingo starts Friday and merchants are on board.

12/167 - **Moved, seconded** by Councillors Austen/MacIntyre that Council reports be received

Carried

10) **NEW BUSINESS**

**(a) ACC Journal Grad ad**

**12/168 - Moved, seconded** by Councillors Steer/Thorpe that Council approve an ad for both the ACC Journal and local Express for \$50 each. Carried

**(b) Nzen'man Child and Family Development Centre Society - invitation**

**12/169 - Moved, seconded** by Councillors Lightfoot/Austen that the Village send a letter apologizing but the letter did not arrive in time to respond. Carried

**(c) Letter from Mr. and Mrs. Bernie Fandrich - vacant property utility billing.**

**12/170 - Moved, seconded** by Councillors Thorpe/Austen that the CAO be requested to present an amending bylaw that will delete the requirement for owners to pay water and sewer fees on vacant properties. Carried

**(d) Two Rivers Community Services Society - Intent to sponsor a Flea Market adjacent to the Farmer's Market.**

The CAO was instructed to call them to clarify their intentions (requirements) and report back

**(e) Lytton First Nations (late item) - request for donations for the annual Swimming Pool/Battlefield fund raiser..**

**12/171 - Moved, seconded** by Councillors MacIntyre/Austen that the Village donate a book of 10 swimming pool tickets, and that the CAO clarify that LFN is requesting a cash donation in addition and if so, what will the funds be used for. Carried

**11. UNFINISHED BUSINESS**

**(a) Request from Richard Swan - regarding the proposal to close a portion of a road.**

Letters have been sent to adjoining property owners.

**(b) Chamber of Commerce - Lease agreement/Fee for service agreement - proposal was presented to Council.**

**12/172 - Moved, seconded** by Councillors Thorpe/Austen that the CAO forward the Fee for service agreement and lease to the Chamber for comment Carried

**(c) Caboose repairs - Mrs. Heaster is preparing final drawings for submission to the Building Inspector, and to obtain bids.**

**(d) Hyak, Kumsheen and Fraser River Rafting** Kumsheen has pulled out, Hyak will be submitting a proposal, then Fraser River will be advised.

**(e) Museum Commission - Councillor Steer and staff are dealing with the issues.**

**(f) Huntley and Sharon Smith - rezoning of old mill site.**

**12/173 - Moved, seconded** by Councillors Austen/Thorpe that the CAO arrange to meet the owners to discuss their proposal and report back.

Carried

**12. IN-CAMERA MEETING**

**12/174 - Moved, seconded** by Councillors Austen/Thorpe that this portion of the meeting be closed to the public in accordance with Sec. 90 (1) (c) of the Community Charter (employee relations). Time recorded was 7:55 pm.

Carried

**13. ITEMS BROUGHT FORWARD FROM IN-CAMERA**

**12/175 - Moved, seconded** by Councillors Austen/Steer that Council move back into the Regular Meeting at 8:53 pm

(a) no items were brought forward from in camera

**14. ADJOURNMENT**

**12/176 - Moved** by Councillor Austen that the meeting adjourn at 8:55 pm

---

Mayor

---

Corporate Officer