



## MINUTES

of the Village of Lytton Regular Council Meeting  
at the Council Chambers, 380 Main Street, Lytton, BC  
7:00 p.m. Monday, May 28, 2012

**PRESENT:** Mayor Jessoa Lightfoot  
Councillor Rob Austen  
Councillor Denise MacIntyre  
Councillor Jim Steer  
Councillor Trisha Thorpe

CAO, Delegation, and  
one member of the public

- 1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm
- 2) **ADDITION OF LATE ITEMS** - there were no late items
- 3) **ADOPTION OF AGENDA**

**12/133 - Moved, seconded** by Councillors Thorpe/Steer that the agenda be adopted as presented

Carried

- 4) **ADOPTION OF MINUTES**

- (a) **Minutes of the Regular Meeting of May 14, 2012**

**12/134 - Moved, seconded** by Councillors Austen/MacIntyre that the Minutes of the Regular Meeting of May 14, 2012 be adopted as amended (sp. of Austen, Family Days, not Fall Fair under Councillor Thorpe report, and Heaster not Hest under Housing Committee).

Carried

- (b) **Minutes of the Special Budget Meeting of Council held May 15, 2012**

**12/135 - Moved, seconded** by Councillors Thorpe/Austen that the Minutes of the Special Meeting held May 15, 2012 be adopted as presented.

- 5) **DELEGATIONS**

- (a) **Mr. Chris O'Connor** (7:06 - 7:50 pm)(presentation attached for information)

Mr. O'Connor presented his opinions of the Villages water system based on information taken from a McElhanney report from 2005. Mr. O'Connor concluded that the Village should use well

water pumped to the reservoirs as costs would be much cheaper than sand filtration, and that Council should delay any decisions in this regard.

Mr. O'Connor advised Council that if they didn't follow his advice that he would take his information public. There were no questions from Council. Mayor Lightfoot thanked him.

**6) ADMINISTRATIVE MATTERS**

**(a) CAO Report**

**(b) CFO Report**

**(c) Public Works Report**

**12/136 - Moved, seconded** by Councillors MacIntyre/Steer that Council approve the purchase of a CAT 98 inch hydraulic pickup sweeper for \$20,081 plus taxes.

Carried

Councillor Austen was recorded as opposed.

**(d) Fire Chief's Report**

**12/137 - Moved, seconded** by Councillors Steer/Austen that Council approve the April Month end Fire Department Invoice in the amount of \$622.00

Carried

**12/138 - Moved, seconded** by Councillors Steer/Austen that administrative reports be received

Carried

**7) CORRESPONDENCE FOR INFORMATION**

**(a) Sparc BC** - June 2nd is access awareness day

**(b) Northern Development Initiative Trust** - notification of funding for 2011 grant writing and EDO

**(c) BC Hydro** - Notice of smart meter installations in municipal buildings.

**12/139 - Moved, seconded** by Councillors Austen/MacIntyre that Information items be received.

Carried

**8) BYLAWS and POLICY**

**a) Policy #9001 - Purchasing Policy**

**12/140 - Moved, seconded** by Councillors MacIntyre/Austen that Policy #9001 be adopted as amended (signature line to say CAO)

Carried

**b) Policy 1003 - Personnel Policy**

**12/141 - Moved, seconded** by Councillors Austen/MacIntyre that Policy 1003 be adopted as amended (Sec. 6 include Museum, Pool and Seasonal Staff

Carried

**c) Policy 5001 - Travel and Expenses**

**12/142 - Moved, seconded** by Councillors Austen/Thorpe that the meal allowance be broken into breakfast, lunch and dinner as proposed.

Carried

**9) COUNCIL REPORTS**

**(a) Mayor Jessoa Lightfoot** - distributed a paper from the Mayor's Caucus

- Personnel - issues will be discussed In Camera
- Sub Regional Government (First Nations) - meeting June 7th.
- TNRD
- NDIT
- Housing Select Committee

**(b) Councillor Rob Austen** - nothing to report at this time.

- Recreation
- Fire Department -
- Parks -helped move some trees in the parks

**(c) Councillor Denise MacIntyre** - nothing to report at this time.

- Public Works
- Recreation Commission

**(d) Councillor Jim Steer**

- Museum Commission (liaison) - policy has been straightened out.
- Chamber of Commerce (liaison) -

**(e) Councillor Tricia Thorpe**

- Gold Country - Meeting on the 25th for the Fall Fair
- Economic Development - addressing the Village Bingo Issues, introduced a resolution

**12/143 - Moved, seconded** by Councillors Austen/MacIntyre that the Village support the bingo initiative by paying a maximum of \$300 for printing and advertising.

Carried

- Housing Select Committee

**12/144 - Moved, seconded** by Councillors Austen/MacIntyre that Council reports be received

Carried

**10) NEW BUSINESS**

**(a) (a) Niha'7kapmx Child and Family Services Society** - Invitation and - request for door prize donations for their 11th annual open house on June 7th from 10 - 2:30 pm.

**12/145 - Moved, seconded** by Councillors MacIntyre/Thorpe that Council contribute a book of 10 swimming pool tickets in support of the open house event.

Carried

**(b) School District #74-** invoice for \$324.68 (This amount will cover the deficit from last year for the "community stage")

**12/146 - Moved, seconded** by Councillors Austen/MacIntyre that the Village pay the invoice as requested.

Carried

(c) **Precise Towing** - Complaint of unsightliness and contamination at 810 Main Street. known as "the view"(attachments) Letters were sent November 17, 2010, October 19, 2010, and 19 March 2012 both to the renter (Tom Scanlan, and the owner Hsu's greenhouse in Maple Ridge.

**12/147 Moved, seconded** by Councillors Austen/Thorpe that the owners be notified by registered mail that Council intends to declare this property "a Nuisance" and "objectionable" under the authority of Sections 72 and 74 of the Community Charter if it has not been totally cleared of derelict vehicles, parts, debris, garbage and offensive weeds including the burning barrel, on or before June 30, 2012, and that, at that time, the Village will employ a contractor to clean the property. All costs incurred will be charged against the owner as taxes in arrears if unpaid.

Carried

## **11. UNFINISHED BUSINESS**

(a) **Request from Richard Swan** - regarding the proposal to close a portion of a road.

The CAO has not obtained comments from adjoining property owners, or confirmed the intended use.

(b) **Chamber of Commerce** - Lease agreement/Fee for service agreement - nothing to report at this time.

(c) **Caboose repairs** - Proposal drawings from Mrs. Heaster attached.

**12/148 Moved, seconded** by Councillors Steer/Thorpe that the CAO post for bids for option two (treated lumber) and report back to Council

**12/149 Moved, seconded** by Councillors MacIntyre/Thorpe that the CAO also post for bids for the repair of the caboose roof.

(d) **Hyak/ Kumsheen Rafting** Arrangements have been made to meet with the operators to discuss the lease.

(e) **Museum Commission** - Councillor Steer and staff are dealing with the issues.

(f) **Slow Sand Filtration** - A meeting was held in Kamloops on May 22nd with FOCUS Engineering, IHA, and Village staff to ensure that the project is in accordance with IHA 4-3-2-1 requirements. FOCUS and the Village are preparing a Gas Tax Grant Application for complimentary components such as Ultra Violet treatment, ozone, power issues, Chlorination, and SCADA monitoring.

(g) **Fire Hall Committee** - referred from the last meeting.

**12/150 Moved, seconded** by Councillors MacIntyre/Austen that the following persons be appointed to the Fire Hall Select Committee. Burt Glasgow, Braden Fandrich, Councillors Jim Steer and Denise MacIntyre, Gordon Ablett, and Greg Seward.

Carried

(h) **Economic Development Committee** - referred from the last meeting (to address the multi use building priority, Downtown Revitalization and other ED issues)

**12/151**      **Moved, seconded** by Councillors Steer/MacIntyre that the following persons be appointed to the Economic Development Select Committee Lorna Fandrich, Braden Fandrich, Denise Haugen, Councillor Trisha Thorpe, and Mayor Jessoa Lightfoot.

Carried

**12. IN-CAMERA MEETING**

**12/152**      **Moved, seconded** by Councillors Austen/Steer that this portion of the meeting be closed to the public in accordance with Sec. 90 (1) (c) of the Community Charter (employee relations). Time recorded was 9:02 pm.

Carried

**13. ITEMS BROUGHT FORWARD FROM IN-CAMERA**

**12/153**      **Moved, seconded** by Councillors Austen/Steer that Council move back into the Regular Meeting at 9:57 pm

(a) Any items brought forward from the In Camera Meeting.

Enid Keir will assume the role of Chief Financial Officer when Mr. Harrison retires in July. The CAO will post for a replacement Accounting/Administrative Clerk.

**14. ADJOURNMENT**

**12/154**      **Moved** by Councillor Steer that the meeting adjourn at 10:02 pm

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Mayor

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Corporate Officer