

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday,
May 12, 2008 at the Council Chambers 380 Main Street, Lytton BC

PRESENT:

Mayor O'Connor
Cnclr McKay
Cnclr Lightfoot
Cnclr MacIntyre
Cnclr McArthur
CAO Hay
CFO Harrison
Dale Karst, McElhanney Engineers
Peggy Chute

1. **REGULAR MEETING OF COUNCIL** - Call to Order by Mayor at 7:11 pm
2. **ADOPTION OF AGENDA** – May 12, 2008 Three items added; 7,a,v. Museum worker, 7,a,vi. closing of 4th Street, 7,a,vii, transportation community planning grant, 8 g. Transportation grant. Agenda adopted as amended.

3. **ADOPTION OF MINUTES**

April 28, 2008 – Village of Lytton Regular Meeting Some discussion on wording of minutes. Minutes adopted as amended

4. **DELEGATION – MCELHANNEY ENGINEERS** -

Mr. Dale Karst will present the concept, proposal and cost for the Pocket Park and 4th Street work

Dale Karst introduced his plan for Pocket Park and 4th Street upgrade. Some discussion on cost estimates, decorative intersections, available irrigation for plants along 4th Street, positioning and design of stairs above Pocket Park.

104.08 “moved that Village move to the design phase of 4th St. without the geotechnical investigation and incorporate a phased-in design depending on finance.” McArthur/McKay some discussion carried.

Some discussion on water system upgrade, on the problems with the possible relocation of the reservoir above IR18, and on its distance from the water source. Dale Karst will prepare a proposal on completing 2 wells and reservoir, with a March 2010 completion date.

Dale Karst thanked by Mayor and left meeting 8:10pm

5. **BUSINESS ARISING FROM PREVIOUS MINUTES** - none
6. **NEW BUSINESS** – none
7. **ADMINISTRATIVE MATTERS**
 - a) **Correspondence**

i. **BUILDING GOVERNANCE CAPACITY PILOT PROJECT PROGRAM FOR SHARED LOCAL GOVERNMENTS & FIRST NATIONS** Email sent to Administrative Officer LFN regarding getting together and discussing this and if to present findings to our Councils. Some discussion.

ii. **STEIN VALLEY NLAKEPAMUX SCHOOL** – School Book donation. discussion.

105.08 “moved that the Village donate \$60.00 to cover advertising costs in the year books of Stein Valley and Kumsheen schools” Lightfoot/MacIntyre carried

iii. **HIGHWAY MAINTENANCE SPECIFICATIONS** - Letter from the Mayor of Burnaby introducing a resolution regarding enhanced monitoring and reporting procedures – Draft resolution Attached Some discussion on contractual obligations of highway contractors and the resolution from Burnaby.

106.08 “moved that Village endorse BGEU resolution” Lightfoot/MacIntyre. Moved that this motion be tabled pending receiving further information McArthur McKay Carried

iv. **ARTHRITIS AWARENESS MONTH – SEPTEMBER 2008** - Request from the Mayor of the City of North Vancouver to proclaim Sep 2008 as Arthritis Awareness Month. some discussion

v. **Museum Worker.** Added to agenda.

107.08 “moved that village make \$2700 available to hire an adult for the Museum” Lightfoot/McArthur. discussion carried

vi. **4th St. closing** - Lytton Days

108.08 “moved that closing of 4th St. be permitted for the Friday and Monday of the May Long Weekend.” McArthur/Lightfoot carried

viii. **Build Environment and active transportation community planning grant.** Some discussion

b) **Correspondence for information** –April 11th to April 24th, 2008
as per attached list. rec'd for info

c) **Chief Administrative Officer Report**

i. **MR & MRS HELKENBERG OFFER OF PURCHASE OF 1ST STREET END AT FRASER STREET AND LANE BEHIND 142 FRASER STREET AND STREET END** - for resolution some discussion.

109.08 “moved that the Village enter into an agreement for the purchase of that portion of 1st Street which is west of its intersection with Fraser St. and that portion of West Lane which lies to the west of Lot 1, Block 24, Sec. 1, Twmsp 15, Rnge 27, W6, bearing the residential addresses of 124 Fraser St., for one payment of \$6,318.06 for both parcels of land” McArthur/MacIntyre some discussion carried

ii. **LYTTON WATER AND STORAGE COMPLETION PROJECT 9448 (GMF Funding Grant\Loan)** - Information and course of action required (Memo was not available at cutoff date for the Agenda – Memo will be forwarded to Mayor and Councilors prior to Regular Meeting.) some discussion on requirements and for a check on TNRD's requirement for the loan guarantee.

110.08 “move to take loan bylaw to 3rd reading.” McArthur/MacIntyre carried.

iii. **BID ON SEVERAL LENGTHS OF PIPE IN PUBLIC WORKS DEPARTMENT YARD** - for resolution some discussion.

111.08 “moved that the pipe be sold to Mr. Richard Forrest for the sum of \$150.00” McArthur/Lightfoot carried

iv. **GRIEVANCE HEARING** - To be held on 26 May 2008 Regular Council Meeting (this portion will be In Camera). Some discussion. CAO will check on need for council to be present. for info.

Break 8:47pm reconvened at 8:55pm

- d) **Finance/Corporate Officer CHEQUE & REVENUE REPORT** - Information only.
some discussion
- e) **Public Works Report** some discussion.
- f) **Fire Department Report** some discussion.

8. BYLAWS/POLICIES

- a) **Cat Regulation Bylaw No. 598, 2008**
For Adoption.
112.08 “moved that Cat Regulation Bylaw No. 598,2008 be adopted.”
Lightfoot/MacIntyre carried
- b) **Financial Plan – 2008-2012 Bylaw No. 599, 2008**
For Adoption
113.08 “moved that 2008-2012 Financial Plan Bylaw No. 599,2008 be adopted”
McArthur/McKay some discussion carried
- c) **Municipal, Regional District and Hospital Rates – Bylaw No. 602, 2008**
For Adoption
114.08 “moved that Municipal, Regional District and Hospital Rates Bylaw No. 602,2008 be adopted” McArthur/MacIntyre carried
- d) **A Bylaw to Amend the Village of Lytton Fees and Charges Bylaw No. 604, 2008**
First Reading

115.08 "Moved that the Bylaw to amend the Village of Lytton Fees and Charges Bylaw No. 604,2008 be given 1st reading: Lightfoot/McArthur some discussion carried

- e) **A Bylaw to Amend the Village of Lytton Zoning Bylaw No. 605, 2008**
First Reading some discussion. No motion was made.
- f) **Loan Bylaw for GMF Loan for Water & Storage Completion Project 9448**
First Reading -
116.08 "moved that the bylaw be given 3rd reading and also moved that the term be 20 yrs" Lightfoot/McArthur carried
- g) **planning grant - bike path. \$25,000.00 for planning.**

117.08 "moved that the Village submit and application for the grant"
McArthur/MacIntyre some discussion carried

9. COUNCIL REPORTS

Cnclr. McArthur: no report

Cnclr Lightfoot: Some details of TNRD meeting. some discussion.

Cnclr. McKay: Some details of Chief Spinks' meeting with Health Canada regarding Wellness Centre and Recreation Centre. Some discussion

Cnclr. MacIntyre: Report on museum including problems with the furnace and the artifacts at Waste Water Treatment Plant that belong to the museum. This matter was referred to the CAO for follow-up.

Mayor O'Connor: Asked for a motion amending the allotment to the Hope Pipe Band. "Moved that the Village increase the allotment to the Hope Pipe Band to \$350.00"
McArthur/Lightfoot carried

The Mayor asked for council support mayor going to Montreal for FCM meeting.

118.08 "moved that Council approve \$600.00 to fund Mayor's change in itinerary"
McArthur/Lightfoot carried

9:50pm Cnclr Lightfoot and Cnclr McKay left meeting

9. CALENDAR OF EVENTS

10. ADJOURNMENT

119.08 "Moved that Meeting be adjourned" McArthur/MacIntyre Carried
Meeting adjourned at 9:51 pm



MAYOR



CORPORATE OFFICER