



**Village of Lytton
Regular Council Meeting
MINUTES
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm – Wednesday, April 25, 2018**

IN ATTENDANCE:

Deputy Mayor Callewaert-Haugen
Councillor Hay
Councillor Polderman

ABSENT WITH NOTICE:

Mayor Lightfoot
Councillor Smith

STAFF:

CAO Rebecca Anderson, CFO Margaret Stewart

1) **CALL TO ORDER** – Mayor Lightfoot at 7:00 pm

2) **ADOPTION OF AGENDA**

18-128 Moved, Seconded by Councillors Hay, Polderman THAT the agenda be adopted as presented. **CARRIED**

3) **ADDITION OF LATE ITEMS** - None

4) **DELEGATIONS** – None

5) **PUBLIC COMMENT** – None

6) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Council Meeting of March 28, 2018

18-129 Moved, Seconded by Councillors Hay, Poldrman THAT the Minutes of the Regular Council Meeting of March 28, 2018 be postponed to the next Council meeting. **CARRIED**

7) **BUSINESS ARISING**

(a) Chief Election Officer – Declaration of Office signed by CAO Anderson and notarized.

(b) New Pathways to Gold – Chief Cexp'nthIEm Memorial Precinct Restoration Project Backgrounder and draft press release re event held in Lytton on April 14th

8) **REPORTS FROM STAFF**

(a) CAO Report – verbal report by CAO Anderson

CAO Anderson attended with a BCWS team at the property located at 155 South Main Street and continues working on the terms of the new lease agreement. She attended with CFO

Stewart at an Elections Workshop hosted by LGMA in Kelowna on April 12th. On April 13th, she participated in a CAO's Network Session featuring a presentation by George Cuff. She joined the Pre-construction Meeting held with Timbro on April 13th, where a construction schedule was presented for the Groundwater Development Project. Work continues with the lawyers on negotiating changes to the contract with Timbro. Also on April 13th, CAO Anderson attended a FireSmart Board Meeting. She continues working closely with the Public Works staff to address scheduling and other human resources issues. On April 18th, she participated in a meeting with LFN and ISC regarding the Partnership Agreement between the Village and LFN. She joined Council for three Special Council meetings held April 11th, 20th and 23rd.

(b) CFO Report – verbal report by CFO Margaret Stewart

CFO Stewart drafted the Tax Rate Bylaw and the Financial Plan Bylaw. The 2017 Audit is finished. The assessments are all balanced in our system and staff are ready to run the tax notices. She submitted claims amounting to \$282,966.50 to the Green Municipal Fund administrators, who require one week to review and then will let us know which claims are accepted and payable to us.

(c) Corporate Officer – No report

(d) Economic Development Officer – No report.

(e) Public Works – None

(f) Lytton Fire Rescue – None

(g) Water Project Coordinator

18-130 Moved, Seconded by Councillors Hay, Polderman THAT the report by Water Project Coordinator Lonny Miller be postponed to the next meeting. **CARRIED**

18-131 Moved, Seconded by Councillors Polderman, Hay, THAT Council accepts the reports by staff. **CARRIED**

9) **BYLAWS, POLICIES & RESOLUTIONS**

(a) Bylaw No. 693, 2018 Building Regulations Bylaw – 2nd & 3rd Reading

18-132 Moved, Seconded by Councillors Polderman, Hay THAT Bylaw #693, 2018 Building Regulations Bylaw has been given second and third reading. **CARRIED**

(b) Bylaw No. 694, 2018 Financial Plan 2018-2022 – final reading and adoption

18-133 Moved, Seconded by Councillors Hay, Polderman THAT Bylaw #694, 2018 Financial Plan 2018-2022 has been given final reading and adoption. **CARRIED**

(c) Bylaw No. 695, 2018 Property Tax Rates Bylaw – 1st, 2nd and 3rd readings

18-134 Moved, Seconded by Councillors Hay, Polderman THAT Bylaw #695, 2018 Property Tax Rates Bylaw has been given 1st, 2nd and 3rd readings. **CARRIED**

10) CORRESPONDENCE

(a) Incoming Correspondence for Action

- i. Kanaka Bar Indian Band – Seeking funding for 9th annual Lytton River Run/Walk event

18-135 Moved, Seconded by Councillors Polderman, Hay THAT the Village of Lytton contribute \$150 to the Kanaka Bar Indian Band for the annual Lytton River Run/Walk.

CARRIED

- ii. Kanaka Bar Indian Band – Street closure for 9th annual Lytton River Run/Walk event

18-136 Moved, Seconded by Councillors Polderman, Hay THAT Council approves the request for road closure on May 20th from 7:30 a.m. until 12:00 noon, to close 1st, 2nd, 3rd and 4th Streets from Main to Fraser, and a portion of Fraser Street on either side of the intersection of 4th Street and Fraser Street.

CARRIED

(b) Correspondence for Information

- i. BC Road Builders – 2018 Strategic Work plan & brochure's that are all available for viewing in the Council Chambers.
- ii. David Chong – Letter & donation to nkshAytkn Caring for our Children Committee
- iii. UBCM – Strategic Wildfire Prevention Initiative – Approval of 2018 FireSmart Planning & Activities Grant of \$10,000.00
- iv. Two Rivers Community Services Society – appreciation letter for the support received from the Village at the Annual Cemetery Clean-up event
- v. Gold Country – 3rd Annual Tourism Symposium in Cache Creek May 25th & 26th, 2018
- vi. Community futures – Support available for rural business impacted by the 2017 wildfires

- (c) **Correspondence List** – List provided to Council.

- (c) **Outgoing Correspondence** – List provided to Council.

18-137 Moved, Seconded by Councillors Polderman, Hay THAT Council receive the above-noted correspondence for information and filing.

CARRIED

11) REPORT FROM MAYOR – None

12) COUNCIL REPORTS

- (a) Deputy Mayor Callewaert-Haugen – She attended two of the Special Council meetings, the ones held April 20th and 23rd.

- (b) Councillor Hay

Councillor Hay attended Joe Chute's memorial service. He also joined Councillor Polderman in visiting the site of the water intake impound. He attended all three Special Council Meetings held during the past two weeks.

- (c) Councillor Polderman

Councillor Polderman walked with Councillor Hay to the water intake impound. He attended Joe Chute's memorial service. He also attended the three Special Council Meetings.

13) **REPORTS FROM COMMITTEES OF COUNCIL & COMMISSIONS**

- (a) The Age-friendly Seniors Housing Committee – Councillor Hay (Committee Chair) reported that the next meeting of the Committee is scheduled for May 14, 2018.
- (b) DL225 Land Advisory Committee – Councillor Hay reported that he received a written response via e-mail from the Provincial Government.

18-138 Moved, Seconded by Councillors Hay, Polderman THAT Council accept the Reports of the Councillors, and the Reports from Committees of Council. **CARRIED**

14) **NEW BUSINESS** - none

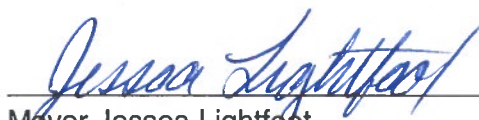
15) **CALENDAR OF EVENTS**

- April 21, 2018 – Dinner & Chinese Auction fundraiser for L.E.S. feasibility study 5:00pm @ L.E.S. Gym
- April 23, 2018 – Special Council meeting 3:30pm
- April 24-27, 2018 – SILGA convention in Revelstoke
- May 3, 2018 – NNTC Tribal Council & BC Hydro Open House @ Memorial hall 10:30-1:30
- May 4, 2018 – Gold Country Community Society Regular AGM @ 10:30am
- May 18 & 19, 2018 Two Rivers Remix
- May 20, 2018 – Lytton River Run/Walk event
- May 25 & 26 – 3rd annual Gold Country Tourism Symposium in Cache Creek
- May 30, 2018 – Building a Health Community @ Memorial hall 9:00-4:00
- Nominations for Candidates: September 4 – 14, 2018
- Election Date October 20, 2018

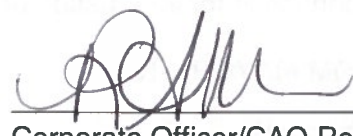
16) **IN-CAMERA MEETING** – None

17) **ADJOURNMENT**

18-139 Moved, Seconded by Councillors Polderman, Hay THAT the meeting adjourn at 7:40 p.m. **CARRIED**



Mayor Jesso Lightfoot



Corporate Officer/CAO Rebecca Anderson