

Regular Meeting of Council
Monday, April 24, 2006 at 7:00p.m.

**Minutes of the Regular Meeting of the Council held at the Village Council Chambers,
380 Main Street, Lytton, BC**

PRESENT:

Mayor O'Connor
Deputy Mayor McArthur
Cnclr. Lightfoot
Cnclr. MacIntyre
Cnclr. McKay
Administrator Dall
Financial Officer Wood

ABSENT:

GUESTS/DELEGATION:

1. ORDER:

Mayor O'Connor called the regular meeting of Council to order at 7:05 p.m.

2. OATH OF OFFICE: Susan Wood

Mayor O'Connor requested Susan Wood to read the Oath of Office and sign the document.

3. AGENDA

104-06 "the agenda for the April 24, 2006 Regular Meeting of Council be approved as amended"

CARRIED Unanimously

McKay/MacIntyre

The item added to the agenda was concerns from a resident about excess traffic on Alonzo Way and Station Road since the closure of 5th Street was referred to Councillor McKay's reports.

4. MINUTES:

105-06 "the minutes of the April 10, 2006 Regular Meeting of Council be adopted"

CARRIED Unanimously

MacIntyre/Lightfoot

5. DELEGATIONS: RCMP Quarterly Report - No representative from the RCMP however did have some concerns with the report regarding charges related to collisions. Staff to bring back clarification of the reported section to the next Council meeting.

6. BUSINESS ARISING FROM PREVIOUS MINUTES:

7. **ADMINISTRATIVE MATTERS:**

a) **Correspondence**

- a) Apr 10 - Two Rivers Farmers Market - Request for Street Closures for 2006

Councillor Lightfoot declared a conflict of Interest as she is currently a member of the executive for the Two Rivers Farmers Market and left the room.

Council reviewed the request for the 2006 4th Street Road Closures and approved

106-06 “that the road closures for 4th Street be approved for 2006 for the following dates”

The Spring Jumble Sale - Friday April 28 from 10 am to 5 pm

The May Day Market - May 22

Regular Market Fridays - June 16 to October 6, from 9 am to 5 pm

River Festival - September 2, 2006

CARRIED Unanimously

McArthur/MacIntyre

- b) Apr 17 - Hell’s Gate - Invitation to Attend Opening - April 28, 2006

Councillor McKay will be attending on behalf of Council

- c) Apr 17 - Murdy & McAllister - Reply to Conflict of Interest Material Received and Filed

- d) Apr 17 - Ministry of Community Services - WWTP #3575 - Extension to March 2007

Council reviewed the report from the Ministry of Community Services and the extension is also for the water meter installation. A verbal report on the progress of the water meter installation was presented and Council has requested a policy be presented outlining how the meter readings will be done and when they will be reported to the public etc.

107-06 “Council approves the WWTP #3575 Infrastructure Agreement to be extended to March 2007 in order to complete the WWTP project and the water meter installation.”

CARRIED Unanimously

McArthur/MacIntyre

- e) Apr 17 - TNRD - West Nile Control Program 2006 - Support for Joint Funding

Council approved the support for the TNRD West Nile Control Program

108-06 “that Council supports the TNRD West Nile Control Program.

CARRIED Unanimously

McArthur/McKay

b) **Correspondence for Information – as per attached listing.**

The Correspondence List April 6, 2006 to April 19, 2006 is received.

c) Administrator Report

- a) Ministry of Community Services - Well Storage Grant Application #4045

Council reviewed the document and directed staff to review the document and identify the deliverables and conditions and also work with Civic Engineering to make sure we can satisfy the grant application. The completion does not have to be completed until 2010 however a implementation plan has to be identified in advance. A meeting should be set up with all the players including Tien Sher, Cathay Canadian, Lytton First Nations and other parties to see if we can identify who would be able to assist with the funding. The option of bring the Stein Valley Water into Lytton should not be ignored during this process. Ministry of Community Services should be contacted to see if the grant funding can be changed should the Stein Valley Water project become viable. The results should be returned to Council before the end of June, 2006 so we can meet the deadlines of the agreement.

- b) Development Variance Permit - Sandra Lamberton - 260 Fraser Street

Council reviewed the documents and permit provided by staff and agreed to allow the approval of the Development Variance Permit #DVP 06-01

109-06 “that Council approves the Development Variance Permit DVP 06-01 to allow the change to reduce the frontage set back on 260 Fraser Street from 6m to 3m.”

CARRIED Unanimously

MacIntyre/Lightfoot

- c) Financial Officer/Deputy Corporate Officer Position

Council reviewed the recommendation from the Administrator and the following resolutions were approved.

110-06 “that Susan Wood be appointed to the Financial Officer position for the Village of Lytton effective April 24, 2006 at a salary of \$51,500.00 per annum plus travel expenses not to exceed \$2000.00.”

CARRIED Unanimously

McArthur/McKay

111-06 “that Thomas Dall be appointed the Chief Administrative Officer/Corporate Officer effective April 24, 2006.”

CARRIED Unanimously

McArthur/McKay

112-06 “that there be two signatures required on all cheques and that they be one of either the Mayor O’Connor, Cnclr. McArthur, Cnclr. Lightfoot, Cnclr. McKay, Cnclr. MacIntyre and one of either Chief Administrator Dall or the Financial Officer Wood effective April 24, 2006.”

CARRIED Unanimously

McArthur/McKay

- d) Financial Officer Report: No Report**

- e) Public Works Report: No Report**

f) Fire Rescue Report

a) Lytton Fire-Rescue Tanker Truck

Council reviewed the request to have a new tank put on the Tanker Truck. Lytton Fire-Rescue had the truck taken to Kal Tire in Boston Bar for an inspection and the Truck is in good shape other than the tank.

The cost of a new deck and a tank would not be more than \$10,000.00

Council requested staff to make sure the upgrade is viable and that

Councillor McArthur be advised on the progress of the project.

113-06 “Council approves the upgrade of the Tanker Truck by having a new deck and tank put on the truck at a cost of no more than \$10,000.00 and the 2006 Budget be amended for the expenditure.”

CARRIED Unanimously

McArthur/Lightfoot

8. BYLAWS & POLICIES

a) Bylaw No. 584, 2006 Municipal, Regional District and Hospital Tax Rates

114-06 “that Council approves the first three readings of Bylaw No. 584, 2006 Municipal, Regional District and Hospital Tax Rates and to have a public meeting prior to the final reading of the bylaw.”

CARRIED Unanimously

McArthur/MacIntyre

b) Bylaw No. 585, 2006: 2006 - 2010 Financial Plan

There needs to be some changes to the budget to reflect the proper amounts for each tax classification and to amend the budget to reflect the tanker truck upgrade.

115-06 “that Council approves the first three readings of Bylaw No. 585, 2006 - 2006 - 2010 Financial Plan with the amendments to the municipal tax rates and the increase in the Fire Protection budget for the upgrade to the tanker truck for \$10,000.00 and to have a public meeting prior to the final reading of the bylaw.”

CARRIED Unanimously

McArthur/McKay

c) First Responder Operational Guidelines

116-06 “that Council approves the First Responder Operational Guidelines covering the operational boundaries #2.04.01 and the First Responder Program guidelines #3.01.01.”

CARRIED Unanimously

McArthur/Lightfoot

9. COUNCIL REPORTS

Cnclr. McArthur

Nothing to report

Cnclr. Lightfoot:

Nothing to report

Cnclr. McKay:

Councillor McKay indicated she had been approached by a concerned resident on the amount of extra traffic on Alonzo Way and Station Road and if there was any way to put some speed bumps or signage to slow down the increased traffic on the road because of the closure of the portion of 5th Street for the new Medical Facility. Council advised staff to prepare a report on the options available to slow the traffic down in the area.

Cnclr. MacIntyre:

Nothing to report

Mayor O'Connor:

Nothing to report

10. CALENDAR OF EVENTS

Received for information.

Prior to adjournment there was general discussion on the upcoming EPCOR meeting and that we need to outline the problems with the WWTP and have them ready for the meeting.

Council also discussed the need for a water meter at the weather station as they have water running for the operation of the weather station equipment. Staff will check into this.

11. ADJOURNMENT

117-06 “the regular meeting of Council be adjourned at 9:00 p.m.”

CARRIED Unanimously

McArthur/MacIntyre

MAYOR

CORPORATE OFFICER