



MINUTES

of the Village of Lytton Regular Council Meeting
at the Council Chambers, 380 Main Street, Lytton, BC
7:00 p.m. Monday, April 23rd, 2012

PRESENT: Mayor Jessoa Lightfoot
Councillor Rob Austen
Councillor Denise MacIntyre
Councillor Trisha Thorpe

CAO Bob Lafleur, and one member of the public

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS** - there were no late items

3) **ADOPTION OF AGENDA**

12/79 - **Moved, seconded** by Councillors Steer/Thorpe that the agenda be adopted as presented

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of April 10, 2012**

12/80 - **Moved, seconded** by Councillors Austen/Thorpe that the Minutes of the Regular Meeting of April 10, 2012 be adopted as amended (seconded for resolution 12/68)

Carried

5) **DELEGATIONS** - there were no delegations

6) **ADMINISTRATIVE MATTERS**

- (a) Administrators Report
- (b) Treasurers Report
- (c) Public Works Report
- (d) Fire Department Report

12/81 - **Moved, seconded** by Councillors MacIntyre/Thorpe that administrative reports be received

Carried

7) CORRESPONDENCE FOR INFORMATION

(a) Thank you letter from St. Bartholomew's Health Care Auxiliary

CAO was requested to refer this item on unfinished business on the next agenda as there was a request for additional funds for a Vital Sign Monitor.

(b) **Hans Knakst Tsitxw** Haven House Society - walk for prevention of violence against women. Mayor Lightfoot and Councillors Thorpe and MacIntyre will attend.

(c) **Village posting for summer students**/pool and museum workers

12/82 - **Moved, seconded** by Councillors Steer;/Austen that correspondence be received.

Carried

8) **BYLAWS/POLICY** - Council is undertaking a policy review

9) **COUNCIL REPORTS**

(a) Mayor Jessoa Lightfoot

- **Personnel** - nothing to report
- **Sub Regional Government** (First Nations) - renewed initiative on Councils priorities
- **TNRD** - Attended Board Meeting last week. provided information to CAO on fringe area policy. There is an EDO workshop on June 20th perhaps CAO can attend. Sitting on the water commission, attended a Directors workshop.
- **NDIT**- expected a conference call that did not happen, CAO will follow up.

(b) Councillor Rob Austen

- **Recreation**
- **Fire Department** - attended a meeting with Brian Baxter (service contractor) and discussed servicing and replacement and preventative maintenance concerns and options.
- **Parks** -

(c) **Councillor Denise MacIntyre** - nothing to report at this time.

- **Public Works**
- **Recreation Commission**

(d) Councillor Jim Steer

- **Museum Commission** (liaison) - nothing to report
- **Chamber of Commerce** (liaison) - Village web site requires updating. minutes can be added in PDF as soon as they are adopted by Council.

(e) Councillor Tricia Thorpe

- **Gold Country** - Meeting tomorrow in Cache Creek. Re-doing the web site
- **Economic Development** - attended a River Fest Meeting

12/83 - **Moved, seconded** by Councillors Steer/MacIntyre that Council reports be received

Carried

10) **OTHER (NEW) BUSINESS**

(a) Letter from Mr. Richard Swan re proposed road closure.

12/84 - Moved, seconded by Councillors Thorpe/MacIntyre that this item be referred to staff for a report and recommendations.

Carried

(b) Invoice from BC Grape Growers - re request for balance of funds per resolution 137/07

12/85 - Moved, seconded by Councillors Austen/Thorpe that the CAO provide the letter of request in addition to the invoice.

Carried

(c) Letter from Mr. Paul Son (Lytton Market) requesting an extension of his liquor store hours to include 7 days per week.

12/86 - Moved, seconded by Councillors Thorpe/Austen that Council approve the request subject to the approval of the RCMP and Lytton First Nations.

Carried

CAO was requested to ask the RCMP to attend and present regular reports as has been done in the past.

(d) Council's 3 year plan - for adoption

12/87 - Moved, seconded by Councillors Thorpe/Austen that Council's 3 year plan be adopted as presented

Carried

(e) Notice from UBCM regarding the 2012 intake for Gas Tax Grant. Request for permission to prepare an application as the deadline is May 31st.

12/88 - Moved, seconded by Councillors Steer/Thorpe that the CAO and Mrs. Lauren Austen be authorized to prepare a funding application for consideration.

Carried

(f) Letter from the Village of Clinton inviting Council to their western parade.

12/89 - Moved, seconded by Councillors MacIntyre/Austen that Council sent their regrets.

Carried

(g) Strategic Community Investment Fund (Small Community Grant) notification

Council agreed that the COTW will meet next Monday (April 30th) at 10AM to address grant and funding issues

(h) Letter from the Chamber of Commerce - approval for leasehold improvements.

12/90 - Moved, seconded by Councillors Austen/Steer that Council approve the work as indicated.

Carried

CAO will report back regarding a lease agreement with the Chamber.

(i) Letter from ShchEma-Mee-ktk (Fraser/Thompson Indian Services Society) requesting the use of ball and soccer equipment.

12/91 - Moved, seconded by Councillors MacIntyre/Austen that the Village of Lytton permit the FTISS to use the Villages Soccer and baseball equipment for the months of May thru July conditional on a letter of understanding that any damaged or lost items be replaced.

Carried

11) UNFINISHED BUSINESS

(a) Fire Inspections - CAO advises that another quote is incoming and he will report later.

(b) Caboose Repairs - CAO advises that the TNRD Building Inspector requires a permit and design as the platform is an assembly occupancy. He recommends a concrete slab.

Council agreed that the CAO contact Marie Heaster for design assistance and that a period wood platform resembling a loading dock be used as the basis for a new tender.

(c) National Public Works Week - Public Works manager requested no resolution be passed.

(d) Community Wildfire Protection Program - resolution request

12/92 - Moved, seconded by Councillors Steer/Thorpe that Council support the Community Wild Fire protection program in principle.

Carried

12) IN CAMERA MEETING

12/93 - Moved, seconded by Councillors MacIntyre/Austen that Council move the meeting to In-Camera in accordance with Sec. 90 (1) (c) of the Community Charter (Labor) at 8:45 pm.

Carried

12/94 - Moved, seconded by Councillors MacIntyre/Austen that Council move to the Regular Meeting at 8:58 pm.

Carried

13) ITEMS BROUGHT FORWARD FROM IN CAMERA

(a) CUPE collective Agreement - adoption and ratification

12/95 - Moved, seconded by Councillors Lightfoot/Thorpe that Council adopt and ratify the Collective Agreement as submitted.

Carried

14) ADJOURNMENT

12/96 - Moved by Councillor Steer that the meeting adjourn at 9:00 pm

Mayor Jessoa Lightfoot

CAO