

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday,
April 14, 2008 at the Council Chambers 380 Main Street, Lytton BC

PRESENT:

Mayor O'Connor
Cnclr McArthur
Cnclr McKay
Cnclr Lightfoot
Cnclr MacIntyre
Incoming CAO Hay
Outgoing CAO Madigan
CFO Harrison
Auditor Mike Freeman, MNP, Hope
Paddy Harrington, Kamloops Foundation

1. **REGULAR MEETING OF COUNCIL** - Meeting called to Order 7:26pm by Mayor O'Connor
2. **ADOPTION OF AGENDA** – April 14, 2008. Item 8.g added.

68-08 “Moved that agenda be adopted as amended”. Lightfoot/McArthur carried
3. **ADOPTION OF MINUTES** - March 25, 2008 Correction required in motion 66-08.

69-08 “Moved that minutes be adopted as amended”. Lightfoot/McArthur carried
4. **DELEGATION** – Paddy Harrington, Kamloops Foundation Mr. Harrington spoke briefly on the Foundation and the Village of Lytton’s contributions to it, the origin of the funds and the purposes for which the money may be used.. He outlined the current value of the two funds and presented the interest cheque for 2007 to Mayor O'Connor. Some discussion followed concerning the raising of future funds for purposes such as this, of donations from residents, of partnership with LFN to access money from INAC, and donations from local businesses. A short discussion of the proposed Spintlum park ensued. Questions were asked by Mike Freeman regarding ownership of funds and their inclusion in future financial statements in footnotes. Mayor O'Connor thanked Mr. Harrington for his presentation. Mr. Harrington left the meeting at 8:00PM
5. **BUSINESS ARISING FROM PREVIOUS MINUTES** – none
6. **NEW BUSINESS** – audit.

70-08 “Moved that financial statements be accepted as presented”. Lightfoot/MacIntyre carried.

The documents were signed by Mayor O'Connor and Acting CAO Madigan.

7. ADMINISTRATIVE MATTERS

a) Correspondence

- i. **Lytton First Nation** - response to Coroner's Inquest Some discussion.
- ii. **Village of Clinton** -- 2008 Parade May 24, 2008 - Some discussion on involvement from the Village. Mayor O'Connor will be going, Cnclr Lightfoot possibly also. Some discussion on the creation of a float. Cnclr McKay will check on possible involvement of the Young Ambassadors, and with Chief Byron Spinks on his possible involvement.
- iii. **Two Rivers Farmers' Market** -- 4th Street closures --

71-08 "Moved that (a) 4th St. be closed 2008-04-25, 9:00 am to 5:00 pm, (b) that 4th St. be closed 2008-05-19, 9:00 am to 4:00 pm, (c) that 4th St. or an alternative Street be closed on Fridays, 2008-06-13 to 2008-10-10, for the regular Farmer's Market". McArthur/McKay Carried

- iv. **Two Rivers Farmers Market** -- Waiver of photocopy charges

72-08 "Moved that photocopy costs incurred by the Farmer's Market be waived to a maximum of \$200.00". McArthur/McKay carried

- v. **Northern Trust** -- Board decision on economic activities that take place outside of the Northern trust legislated boundaries. For Info. Some discussion on reason for board's decision, and some background information. The request to NDIT had been made by New Pathways to Gold with the Intent to create a corridor through the Fraser Canyon from Hope to Barkerville.
- vi. **TNRD** -- Municipal Backyard Compost Offerings -- a notice advising the public of this offer has been placed on the notice boards. Some discussion on the lack of information in the pamphlet, particularly on actual practice re: worms and smell. Cnclr Lightfoot will address the issue with TNRD
- vii. **Interior Health** -- Lytton Health Centre update -- for information - some discussion on short sightedness of decision re: geo thermal.
- viii. **Lytton First Nation** -- proposed CN Footbridge -- for information -- discussion on how west side people will get across if bridge not available.
- ix. **Municipal Insurance Association** -- for information -
- x. **Lytton First Nation** -- Naming of the Lytton Bridge -- for information
- xi. **Ministry of Community Services** -- 2008 Financial Plan requirements Staff will ensure that these requirements are met.
- xii. **TNRD; Financial Statements** -- available in the office

- b) **Correspondence for information** -- March 20th to April 10th, 2008
as per attached list. "

**73-08 "Moved that the correspondence list be accepted for information"
Lightfoot/McArthur carried**

break @ 8:22 reconvened 8:31

c) Chief Administrative Officer Report

- i. **131 3rd Street (50' x 50' Lot)** -- request for Development Variance Permit.

74-08 “Moved that a Development Variance Permit be approved for a Variance in Building lot size and building size, and that the building be of permanent construction on a permanent foundation” Lightfoot/McKay some discussion. carried

- ii. **Boundary Expansion** – authorize staff to proceed – Some discussion. LFN, Siska and Nicomen Bands have offered to support boundary expansion by the Village, for fire protection issues will be more easily resolved, Property tax revenue will come to the village, not the Provincial Government.

75-08 “Moved that staff obtain grant funding to prepare a Boundary Expansion proposal for Council’s consideration, including service costs and recovery, and set out the process for consultation.” McArthur/McKay carried

- iii. **Oath of Office** – Ian Hay

76-08“ Moved that Ian Hay be appointed to the position of Chief Administrative Officer and Deputy Corporate Officer in accordance with the Officers and Employees Bylaw no. 570, the Community Charter and the terms and conditions contained in his contract with the Village of Lytton, which shall be duly signed by both parties and an oath of office shall be sworn”. Lightfoot/MacIntyre carried

The Oath of Office document was read by CAO Hay and then was signed by CAO Hay and Mayor O'Connor.

- iv. **Change of Signing Officer** –

77-08 “Moved that signing authority for Joyce Madigan be cancelled and Ian Hay, the Chief Administrative Officer, be given this signing authority” MacIntyre/McArthur carried

- v. **Appointment of Approving Officer** – Some discussion on contract extension with outgoing CAO.

78-08 “Moved that Joyce Madigan be appointed under contract as Approving Officer until new CAO feels comfortable with the responsibilities of the position” MacIntyre/Lightfoot carried

- vi. **Spintlum park** - proposal for design services. Some discussion. The Village needs an accurate surveyed plan of proposed park to take to potential donators. Some discussion. The administrator will determine if we need separate study by outside agency.

79-08 “Moved that the Council authorize the spending of up to \$5400.00 for LA West for design preparations for Spintlum Park” MacIntyre/ Lightfoot carried

- d) **Finance/Corporate Officer**

- i. **Payment of Accounts** – March, 2008 for information -

ii. **Revenue and Expense Report as at March 31, 2008** for information

- e) **Public Works Report – None**
- f) **Fire Department Report - None**

8. BYLAWS/POLICIES

- a) **Fees & Charges Amendment Bylaw No. 597, 2008**
4th reading and final adoption

80-08 “moved that Fees & Charges Bylaw No.597, 2008 be given 4th reading and adopted as presented” Lightfoot/McKay carried

- b) **Cat Regulation Bylaw No. 598, 2008 –**
3rd reading - discussion on definition of residence. Suggested amendments to read that cats caught in traps cannot be freed except by authorized persons and that traps cannot be tampered with. Some discussion on a “trap and neuter” program.

81-08 “Moved that wording of the Cat Regulation Bylaw No. 298,2008 be changed from three cats to five neutered/spayed cats McArthur/Lightfoot some discussion. carried.

82-08 “Moved that Council give 3rd reading with amendment to the Cat Regulation Bylaw” Lightfoot/McArthur carried.

- c) **Financial Plan – 2008-2012 Bylaw No. 599, 2008**

83-08 “Moved to give Financial Plan bylaw No. 599,2008 first and second reading. McArthur/Lightfoot Carried

CFO will make necessary changes.

- d) **Noise and Nuisance Control Bylaw No. 600, 2008 – 1st, 2nd and 3rd readings**
84-08 “Moved to take Noise and Nuisance Control Bylaw No. 600,2008 to 2nd reading”. Lightfoot/MacIntyre carried.

- e) **Village of Lytton Council Remuneration and Expenses Bylaw No. 601, 2008**
1st, 2nd and 3rd readings

85-08 “Moved that Council Remuneration and Expense Bylaw No. 601,2008 be given 1st, 2nd and 3rd reading”. McArthur/MacIntyre carried

- f) **Policy #1003 – Travel Expenses policy for Council Members, Officers and Employees – Approve**

86-08 “Moved that Policy #1003 as amended be adopted”. McArthur/Lightfoot carried

g) Property Tax Rates Bylaw No. 602,2008 – for approval

87-08 “Moved that Property Tax Rate Bylaw No. 602,2008 be given first and second reading”. McArthur/McKay carried

Some discussion on the Split Tax concept. CFO will prepare paper for council on subject for next meeting.

9. COUNCIL REPORTS

Cnclr. McArthur: Indicated that concerns had been expressed to him by residents over 6pm meeting time for public meetings relating to the difficulty of attending due to time conflicts. Some Discussion.

Cnclr Lightfoot: Gold Country Communities society – request for \$1,000.00 funding; Meeting Minutes, April 2, 2008 for information – Some discussion – Matter was held over to next meeting of Council to seek clarification on letter.

Cnclr. McKay: A cabinet meeting will be held at the LFN Band Office 15 April 08 and the Village well project is to be discussed. The \$567,443.00 contribution from INAC was discussed. Mayor O'Connor and CAO Hay will attend. The CAO will draw up the most current estimate of water project for the next council meeting. LFN will also host an information session April 22 2008 from 1-4 PM to display programs and services. It will be held at the Memorial Hall.

Cnclr Lightfoot left the meeting at 9:49pm

Cnclr McKay left the meeting at 9:52pm

Cnclr. MacIntyre: Chamber of Commerce Meeting – Tuesday, April 8, 2008 – AGM will be held April 30 2008. There will also be a Pizza Night at the Hall. There were concerns expressed about the unsightliness of the Hardware Store on Main St. The Mayor will speak to Chief Spinks. Concerns were also raised on the condition of the paving on Highway 1. Mayor O'Connor will investigate.

Mayor O'Connor: No Report


9. CALENDAR OF EVENTS

10. IN-CAMERA No In-camera meeting

11. ADJOURNMENT

88-08 “moved that meeting be adjourned”. MacIntyre/McArthur carried.

Council Meeting closed 10:03 PM



MAYOR



CORPORATE OFFICER