

## MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, April 12, 2010  
at the Council Chambers, 380 Main Street, Lytton, BC

### PRESENT:

Mayor Lightfoot  
Cnclr Steer  
Cnclr Polderman  
Cnclr McKay

CAO Hay  
CO Harrison

- 1) **REGULAR MEETING OF COUNCIL** - Call to Order 7:17 pm
- 2) **ADOPTION OF AGENDA** - April 12, 2010, Additions, Admin Report, First Annual Spring Fling, Financial /Corporate Officer Report, addition of recreation Commission Bylaw.

**Cnclr Steer moved, and  
Cnclr McKay seconded;**

**10/58 "That the agenda be adopted as amended." Carried Unanimously**

- 3) **ADOPTION OF MINUTES** – Minutes of Regular Council Meeting 22 March, 2010 corrections as noted

**Cnclr Steer moved, and  
Cnclr Polderman seconded;**

**10/59 "That the minutes be adopted as amended." Carried unanimously**

- 4) **DELEGATION** –
- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES** -
- 6) **NEW BUSINESS**

### **Water Project – Dan Mundall.**

CAO spoke on correspondence received from McElhenney. Dan Mundall spoke on contents of the correspondence. Filtration plant will be required in the future to counter turbidity in water from Lytton Creek during spring freshet. Three options for filtration were offered. Mr. Mundall expanded on systems for Council. Some discussion. Mr. Mundall expressed the opinion that slow sand filtration system could be the best system for the Village because of the low maintenance requirements. He suggested the Village look at ozone or UV in the short term as a second treatment system. Ozonation will combat taste and smell problems in the water caused by organics. Cnclr McKay suggested Council tour the filtration plant on the Stein. May 5 suggested as a possible date for the meeting with IHA. CAO will organize a trip to view the Stein plant. Some questions to Mr. Mundall from Council on filtration systems vis-à-vis submissions for funding. Staff maintenance requirements upon completion is a very important factor.

discussion

### **Volunteer Clean-Up – Some**

**Cnclr Polderman moved, and  
Cnclr Steer seconded;**

**10/60 “That the 25<sup>th</sup> of April, 2010 be designated as Volunteer Clean-Up day for the Village of Lytton and the support of Public Works be designated through the CAO and Public Works Lead Hand.” Carried Unanimously**

- **Removal of Payphone at Lytton tourist Info Center.** -

Some discussion – CAO will contact Telus in this regard and ask about cell phone service.

- **Ashcroft Rodeo Parade** - For information. Some discussion, some Council Members will try to attend, some discussion on the entrance of a float.

- **Farmer's Market Requests** –

**Cnclr Steer moved, and  
Cnclr Polderman seconded;**

**10/61 “That: 1. Forth Street be closed to vehicle traffic on; a) Friday, 30 April 2010 from 9:00 am to 4:00 pm; b) Monday 24 May 2010 from 9:00 am until 4:00 pm, c) Fridays from 11 June to 8 October 2010 from 9:00 am to 5:00 pm. 2. That a donation of \$250.00 worth of photocopying be made to the Farmer’s Market.” Carried Unanimously**

- **“Prevention of Violence against Women Week” Walk**  
for information, some discussion,  
Mayor will attend the walk.

- **Street Closure** – some discussion

**Cnclr McKay moved, and  
Cnclr Polderman seconded;**

**10/62 “That Fraser Street be closed from 3<sup>rd</sup> Street to 5<sup>th</sup> Street on both sides from 1:00 pm to 4:00 pm on 31 May 2010, with local access allowed.” Carried Unanimously**

## **7) ADMINISTRATIVE MATTERS**

**a) Correspondence for Information** -

**b) Administrator Report** - **Boundary Expansion** – The Ministry of Community and Rural Development has updated the 2002 Municipal Boundary Extension Criteria. It has been replaced by the following two documents: 1) the Municipal Boundary Extension Process Guide, and 2) The Municipal Boundary Extension Policies Guide. The CAO spoke on the subject. The guides will be available for Council..

- **Old Hospital Site** – CAO spoke on subject. Some discussion. Mayor spoke on the issue. Some discussion of consequences of ownership due to the deficiencies in the building.

- **Volunteer Dinner** – Legion is booked, invitations have been sent out. Mayor mentioned that food bank volunteers were not included in the invitation list.

- **Signage – Health Center** – CAO spoke on issue. Some discussion. Signs will be placed at the rear of the building designating a time sensitive loading zone.

- **Museum Furnace** - CAO outlined conversation with Rod Bate, electrician, who offered information

- **CDT/JOB report** – Update by CAO on subject.

- **First Annual Spring Fling** – Stein Valley School looking for donations for door prizes. CAO will take care of issue.

c) **Finance/Corporate Officer Report** - **Draft Budget** – Some questions. Council Members with questions will meet with CFO Thursday 15 April.

- **Financial Report** – Some questions.

- **Cheque Listing** – for information

- **Bylaw to amend Burning Bylaw 566, 2002** – for second reading

**CncI Steer moved, and  
CncI McKay seconded;**

**10/63 “That Bylaw 566, 2009 receive second reading.” Carried Unanimously**

- **Rec. Commission Bylaw** – for information

d) **Economic Development Officer** - **Report** – Some discussion

- **Gold Country Communities Society Geocaching Program** – for information, some discussion on request for \$3000.00 donation. EDO will investigate and provide a report to Council.

e) **Public Works Report** - **Test holes near reservoir, lights fixed on Fraser,**  
CAO updated Council on these issues.

f) **Fire Department Report** - **Month of March 2010 Report** – some discussion, the  
report requires clarification, it will go back to FD.

8) **CALENDAR OF EVENTS** **for information**

9) **COUNCIL REPORTS**

**Councillor McKay:** no report, questions on updates for special projects.

**Councillor Polderman:** some questions on availability of office equipment for FD.

**Councillor Robertson:** absent.

**Councillor Steer:** Active board member from Lytton is needed for Community Features.  
Museum renovations to allow wheel chair access to back yard at museum. At completion of  
the work, museum assets at WWTP will be moved to the museum. Financial statement for  
the Chamber of Commerce for 2009 entered for information, to be filed. Some discussion  
on out-of-town vendors paying the same fee as local businesses without providing any  
revenues for the community.

**Mayor Lightfoot:** **March 23<sup>rd</sup>**, received a cheque from the RCMP Foundation to fund a  
wilderness camp experience for local youth, **March 25<sup>th</sup>**, literacy meeting, at month end a visit  
was made to Hobo Hollow accompanied by CAO and several members of Council re: bike  
park, spike with CN foreman on additional fill in Hobo Hollow.

10) **IN-CAMERA** – Community Charter Section 90 (e)

**Cnclr McKay moved, and  
Cnclr Polderman seconded;**

**10/64 “That the meeting adjourn to an in-camera session.” Carried Unanimously**

11) **ADJOURNMENT 9:54 pm**

**Cnclr Steer moved, and  
Cnclr Polderman seconded;**

**10/65 “That the meeting be adjourned.”**

  
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**Mayor**

  
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**Corporate Officer**