



**Village of Lytton  
MINUTES  
Regular Council Meeting  
Council Chamber, 380 Main Street, Lytton, BC  
7:00pm Tuesday February 14, 2017**

**IN ATTENDANCE:**

Mayor Lightfoot  
Councillor Callewaert-Haugen  
Councillor Hay  
Councillor Polderman  
Councillor Smith

**STAFF:**

CAO, Rebecca Anderson  
Admin Clerk, Annette Turley

**PUBLIC:** None

1) **CALL TO ORDER** – Mayor Lightfoot at 7:03 pm

2) **ADOPTION OF AGENDA**

Late items:

- 6) e) Scott Rennick letter
- 13) b) Committee of the Whole
- 13) c) Sale of old fire truck

**17/33 Moved, Seconded** by Councillors Callewaert-Haugen/Smith THAT the agenda be adopted as amended with the above noted late items: 6) e) Scott Rennick Letter, 13) b) Committee of the Whole, 13) c) Sale of the old fire truck.

**CARRIED**

3) **ADOPTION OF MINUTES**

a) Minutes of the Regular Council Meeting January 23, 2017

**17/34 Moved, Seconded** by Councillors Hay/Polderman THAT item (a) be adopted as amended.

**CARRIED**

4) **DELEGATIONS** – None

5) **ADMINISTRATIVE MATTERS** - None

6) **CORRESPONDENCE**

a) **Action Items:**

- i. SILGA – Convention, Call for Nominations – No action taken
- ii. Lytton Museum & Archives - Museum Curator

**17/35 Moved, Seconded** by Councillors Hay/Polderman THAT Council approve Marie Heaster as curator for the Lytton Museum & Archives for the 2017 year.

**CARRIED**

- iii. Jan Polderman - requesting a position on the Interior Foundation Board (formerly known as Kamloops Foundation) – to be put on the next Committee of the Whole meeting.

- iv. BC Association of Farmer's Markets - positive results of Market Nutrition Coupon Program (FMNCP) in Lytton last year
- v. Lytton Creek Gully Burn, 2017 – Letter to Scott Rennick, Forest Protection Technician.

**17/36 Moved, Seconded** by Councillors Hay/Callewaert-Haugen THAT Council approve the proposed Lytton Creek Gully Burn, as prescribed to the FireSmart Board at their meeting held February 8, 2017. **CARRIED**

**17/37 Moved, Seconded** by Councillor Smith/Callewaert-Haugen that staff provide a letter of support to Minister Lake and to BC Association of Farmer's Markets. **CARRIED**

- vi. Gold Rush Trail - Invitation to join Gold Rush Trail Gamification & Edutainment Initiative.

Council directed staff to bring this back to Council on the second meeting in March once the EDO/CO is on staff.

- vii. West Coast Environmental Law - We must hold fossil fuel companies responsible for climate change. – No action taken
- viii. Two Rivers Farmers Market - motion of support of Northern Development Initiative Trust grant application for the Lytton Block Party

**17/38 Moved, Seconded** by Councillors Hay/Callewaert-Haugen THAT the Village of Lytton supports the application to Northern Development Initiative Trust from the Two Rivers Farmers Market Association for a grant of up to \$2,500.00 for the 4<sup>th</sup> Annual Block Party from the Cariboo-Chilcotin/Lillooet Region.

**CARRIED**

**b) Information Items**

- i. UBCM - Completion of Fuel Management Project (SWPI-494: Polygon 4 Operational Treatment, 2015)
- ii. BC Hydro - LED Rate Options
- iii. Civic Info - supply & delivery of WTP equipment bid has been posted
- iv. UBCM - Completion of 2016 Firesmart Project (SWPI-585: Loring Way)
- v. NDIT - 2017 Business Facade Improvement Program
- vi. SILGA - 2017 AGM & Convention April 25 - 28, 2017

**17/39 Moved, Seconded** by Councillors Hay/Smith THAT Council approve Mayor Lightfoot attend the SILGA Convention from April 25 – 28, 2017. **CARRIED**

- c) **Correspondence Log** – List attached  
Council Directed staff to add the Canadian Postmaster and Association letter to the next Council meeting.

- d) **Outgoing Mail Log** – List and some letters attached

**17/40 Moved, Seconded** by Councillors Hay/Polderman THAT the above noted correspondence be received and filed. **CARRIED**

**7) ADMINISTRATIVE REPORTS**

- (a) CAO Report

CAO Rebecca Anderson gave her report and answered Council's questions.

**17/41 Moved, Seconded** by Councillors Hay/Callewaert-Haugen THAT the CAO report to Council be received and filed. **CARRIED**

**8) TREASURER/CORPORATE OFFICER REPORT**

(a) Cheque listing for Council January

**17/42 Moved, Seconded** by Councillors Callewaert-Haugen/Hay THAT the cheque listing for Council be received and filed. **CARRIED**

**9) PUBLIC WORKS REPORT - None**

**10) FIRE DEPARTMENT REPORT – None**

**11) BYLAWS/POLICIES**

(a) Fees & Charges Bylaw No. 689, 2017

**17/43 Moved, Seconded** by Councillors Hay/Smith THAT the Village of Lytton Fees & Charges Bylaw No. 689, 2017 be read a third time. **CARRIED**

Opposed Councillor Polderman

**12) COUNCIL REPORTS**

(a) Mayor Lightfoot

January 26, 2017 Mayor Lightfoot attended the MTSA meeting with LFN at the Village Chambers

January 28, 2017 Mayor Lightfoot attended the annual Chamber of Commerce dinner and gave a brief update on activities within the Village.

February 2, 2017 Mayor Lightfoot enjoyed the workshop with Gordon MacIntosh and felt that Council came away with new skills and better organization.

February 8, 2017 Mayor Lightfoot met with the FireSmart planning group and discussed 2017 plans.

(b) Councillor Callewaert-Haugen

Councillor Callewaert-Haugen also attended the Chamber of Commerce dinner.

(c) Councillor Hay

Councillor Hay commended Public works for their hard work on removing all the fast accumulating snow.

Councillor Hay also attended the Gordon MacIntosh session.

(d) Councillor Polderman

Councillor Polderman met with CAO Rebecca to talk about the website and minutes that went missing (modified January 2016/2017)

Councillor Polderman also attended the MTSA meeting with LFN.

(e) Councillor Smith

Councillor Smith enjoyed the workshop with Gordon MacIntosh and also attended the Chamber of Commerce annual dinner.

**17/44 Moved, Seconded** by Councillors Callewaert-Haugen/Polderman THAT the Council Reports be received and filed. **CARRIED**

### 13) OTHER BUSINESS

#### a) Mayor Lightfoot - Committee Appointments

After some brief discussion Mayor Lightfoot requested that the Committee Appointments be brought to the next Committee of the Whole meeting.

#### b) Committee of the Whole

Council decided that the first Committee of the Whole meeting be held at 2:00pm March 1, 2017 @ Village Council Chambers.

#### c) Sale of the Old Fire Truck

After a brief discussion Council decided to add the Sale of the Old Fire Truck to the next Committee of the Whole meeting.

### 14) CALENDAR OF EVENTS/OUTSTANDING ITEMS LIST

- Museum "Tea & Talk" Wednesday February 15, 2017 @ 1:30pm - 3:00pm.
- VOL Budget Meeting Thursday February 16, 2017 @ 6:00pm
- Rebecca Anderson Away - Training (MATI & CAO Forum) February 17-24, 2017
- Budget Meeting Thursday March 16, 2017 @ 6:00pm
- TRCSS AGM Thursday April 11, 2017 4:30pm @ Parish Hall
- SILGA AGM & Convention April 25-28, 2017 @ sun peaks

### 15) IN-CAMERA

**17/45 Moved** by Councillor Polderman THAT in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:45 pm **CARRIED**

### 16) ADJOURNMENT

**17/46 Moved** by Mayor Lightfoot THAT the meeting adjourn at 9:45 pm.



Mayor Jessoa Lightfoot



Corporate Officer Rebecca Anderson