



## MINUTES

of the Village of Lytton Regular Council Meeting held  
at the Council Chambers, 380 Main Street, Lytton, BC  
at 7:00 p.m. Tuesday, February 12, 2013

**PRESENT:** Mayor Jessoa Lightfoot  
Councillor Denise MacIntyre  
Councillor Tricia Thorpe  
Councillor Jim Steer  
Councillor Rob Austen  
CAO and CFO

### Regrets:

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

Idle No More Letter

3) **ADOPTION OF AGENDA**

13/034 - **Moved, seconded** by Councillors Austen/MacIntyre that the agenda be adopted as amended.

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of January 28, 2013**

13/035 - **Moved, seconded** by Councillors Thorpe/MacIntyre that the Minutes of the Regular Meeting of January 28th, 2013 be adopted as amended.

Carried

(b) **Minutes of the COTW Meeting February 4, 2013**

13/036 - **Moved, Seconded** by Councillors Thorpe/Austen that the Minutes of the Committee of the Whole Meeting of February 4, 2013 be adopted as presented.

Carried

(c) **Minutes of the Economic Development Select Committee Meeting of January 31, 2013**

13/037 - **Moved, Seconded** by Councillors Lightfoot/Steer that the Minutes of the Economic Development Select Committee Meeting of January 31, 2013 be received for information.

Carried

5) **DELEGATIONS** - There are no delegations at this time.

**6) ADMINISTRATIVE MATTERS**

(a) Acting CAO let Council know of two New businesses in town. All in One Business Solutions and Two Rivers Fitness Centre.

**7) CORRESPONDENCE FOR INFORMATION**

(a) **Email from Service Canada** - re discontinuing operations in Lytton as of April 1, 2013

**13/038 - Moved, Seconded** by Councillors Thorpe/Lightfoot that letters be written to Service Canada, Mark Strahl MLA, and SILGA regarding the discontinuation of services in Lytton.

Carried

**13/039 - Moved, Seconded** by Councillors Thorpe/Austen that Whereas Service Canada is cutting back or eliminating services in small rural communities; and Whereas rural residents are being left without access to Service Canada: Therefore Be It Resolved that UBCM lobby both the Provincial and Federal Government to ensure that minimum levels of access be provided in all rural communities.

Carried

(b) **Letter from TNRD** - re 2013 Fire Protection Agreement

Received as information. No action required

(c) **Letter from BC Hydro** - re MGS Conservation rates

Received as information. No action required

(d) **Letter from Restorative Program**

Write a letter and send Grant-In Aid package.

(e) **Letter from Honours and Awards**

Received as information. No action required

(f) **Letter from BC Hydro** - re Smart Meters

Received as information. No action required

(g) **Letter from Idle No More Committee** - re Protest scheduled on February 16th on Hwy 1

Received as information. No action required

**13/040 - Moved, seconded** by Councillors Steer/MacIntyre that 7b, 7c, 7f, and 7g be received for information.

Carried

**8) BYLAWS and POLICY**

(a) **Fees and Charges Bylaw No. 659-2, 2013**

**13/041 - Moved, seconded** by Councillors Steer/Austen that Fees and Charges Bylaw No. 659-2, 2013 be given the First Two Readings as amended.

Carried

## 9) COUNCIL REPORTS

### (a) Mayor Jessoa Lightfoot

- Personnel - Welcomed new CAO
- Sub Regional Government - nothing to report
- TNRD - 2000 Web Portal (on agenda)
- NDIT - Discussion regarding grant writer

Councillor Thorpe exited Council Chambers at 8:35 pm

Councillor Thorpe returned to Council Chambers at 8:45 pm

- Housing Select Committee - nothing to report
- Economic Development Select Committee - nothing to report

**13/042 - Moved, Seconded** by Councillors Austen/Steer to proceed with Grant Writer (NDIT)

### (b) Councillor Rob Austen

- Recreation - nothing to report
- Fire Department Liaison and Select Committee - met on Feb 7th. Brief discussion on new firehall
- Parks - looking at irrigation, creating a Garden club, 145 Main Street - outdoor hose running all the time

### (c) Councillor Denise MacIntyre - no report

- Public Works Liaison - measuring sidewalks for repair
- Recreation Commission - tabled until March after the Committee Open House
- Fire Hall Select Committee - nothing to report

### (d) Councillor Jim Steer - Absent

- Museum Commission - presented minutes
- Chamber of Commerce - nothing to report
- Fire Hall Select Committee - nothing to report

### (e) Councillor Tricia Thorpe

- Gold Country Liaison - March 6th AGM. Three businesses on Poker Run, Lyl' Towne Deli, Suncatchers, Kumsheen Rafting
- Housing Select Committee - meeting in February
- Economic Development Select Committee - email - Feb 21st CMHC webinar

**13/043 - Moved, seconded** by Councillors MacIntyre/Thorpe that Council reports be received for information.

Carried

## 10. NEW BUSINESS

### (a) Karen Mellor - Formal Appointment as CAO, and Corporate Officer

**13/044 - Moved, seconded** by Councillors Lightfoot/Austen that Karen Mellor be formally appointed as the Chief Administrator for the Village of Lytton in accordance with Officers and Employees Bylaw No. 570, that she further be appointed as Corporate Officer, and that she be appointed as signing officer for the Village.

Carried

**(b) Appoint Museum Executives** as per Bylaw 620, 2009

**13/045 - Moved, seconded** by Councillors Steer/Austen that the following be appointed to the Museum Commission. Peter Heaster, Chair. Joe Chute, Vice-Chair. Irene Steer, Secretary. Jo Johnson, Treasurer.

Carried

## **11. UNFINISHED BUSINESS**

**(a) Chamber of Commerce - Lease agreement and fee for service agreement** - They have met with the CFO and are checking on insurance costs.

## **12. IN-CAMERA MEETING -**

**13. ITEMS BROUGHT FORWARD FROM IN-CAMERA** - none

## **14. ADJOURNMENT**

**13/046- Moved** by Councillor Austen that the meeting adjourn at 9:25 pm

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Mayor Jessa Lightfoot

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Corporate Officer