

Regular Meeting of Council
Monday, February 12, 2007 at 7:00p.m.

**Minutes of the Regular Meeting of the Council held at the Village Council Chambers,
380 Main Street, Lytton, BC**

PRESENT:

Mayor O'Connor
Councillor Lightfoot
Councillor MacIntyre
Councillor McArthur
Councillor McKay
Administrator Dall
Finance/Corporate Officer Wood

ABSENT:

PUBLIC:

Peggy Chute

GUESTS/DELEGATION:

1. ORDER:

Mayor O'Connor called the regular meeting of Council to order at 7:02 p.m.

2. AGENDA

016-07 "Moved that the agenda for the February 12, 2007 Regular Meeting of Council be approved as amended."

CARRIED Unanimously

Lightfoot/MacIntyre

Additions to the agenda include:

- Mayor O'Connor 2008 Celebration Meeting

3. MINUTES:

017-07 "Moved that the minutes of the January 22, 2007 Regular Meeting of Council be adopted, as presented."

CARRIED Unanimously

Lightfoot/MacIntyre

4. BUSINESS ARISING FROM PREVIOUS MINUTES: none

5. DELEGATIONS:

6. ADMINISTRATIVE MATTERS:

a) Correspondence

i. Jan 18, 2007 – UBCM – RCMP Community Performance Plan

The RCMP intends to undertake Community Performance Plans for each local government and focuses on ongoing communication and consultation between the community, elected representatives and the RCMP.

ii. Jan 18, 2007 – MFA – AGM March 14 & 15, 2007

For Council's information.

iii. Jan 22, 2007– Gov't of Canada – Celebrate Canada 2007 grants

The grant information will be forwarded to the Chamber of Commerce to apply if they choose.

iv. Jan 23, 2007 – Lytton Elementary School – request donation

Lytton Elementary School's annual Fun Fair will be held on March 1, 2007 and they are seeking sponsors and donations.

v. Jan 31, 2007 – TNRD Search & Rescue funding

The TNRD has approved the provision of capital and operating funds to qualified Search and Rescue teams in the Thompson-Nicola Regional District. The Village is requesting the grant requirements of:

- minimum of 10 members certified for ground search and rescue
 - minimum of one member certified as a ground search and rescue and
 - be a registered society,
- be waived for newly formed groups.

7:10 Peggy Chute entered the Council Chambers

vi. Feb 02, 2007 – Anglican Parish of Lytton – request assistance for siding

As a result of a verbal agreement that may have taken place with the Anglican Church and the Village, the church is requesting assistance with the cost of the siding on the Parish Hall. Administration will respond stating that if the procedure using the Downtown Revite Façade program was used, this request may have been accepted.

vii. Feb 05, 2007 – LAWS – minutes February 1, 2007

For Council's information.

viii. Feb 05, 2007 – TNRD – request to attend Council meeting Feb 26, 2007

The TNRD has requested a meeting with Council on February 26 to discuss the TNRD's role, budget issues and services in and around the Lytton Community. Administration will attempt to arrange the meeting starting in the afternoon starting at 3:00 p.m.

b) Correspondence for Information – as per attached listing.

The Correspondence List January 18, 2007 to February 8, 2007 was received for information.

c) Administrator Reports

i. Pins, Photocopies & Faxes

The Village 'Hot Spot' pins require re-ordering and the cost for 3000 pins is \$1,140 plus GST and shipping. Currently, there is no charge for public or non-profit organizations for the pins and it is recommended that the Fees & Charges Bylaw be updated to include a charge to cover some of the costs. The Chamber sells the pins for \$2.75 and gives some of them away to visitors. The Village will not include pins on the Fees and Charges Bylaw at this time.

The Village has the new photocopier and the old one is available. The Visitor's Centre or another non profit group may have a use for this piece of equipment as it still has some low volume functionality.

Photocopies and faxes charges have been update and/or added to the Fees & Charges Bylaw to recover costs associated.

018-07 “Moved that 3000 Hot Spot pins be purchased at the cost of \$0.38/each plus GST and shipping.”

CARRIED Unanimously

McArthur/MacKay

019-07 “Moved that the fax charge of \$1.00 per copy and photocopier charge of \$0.25 per black and white copy and \$0.50 per color copy be charged to all parties.”

CARRIED Unanimously

Lightfoot/MacIntyre

020-07 “Moved that the Ricoh photocopier be loaned free of charge to the Visitor's Center or another non profit group with the understanding that they are responsible for maintenance and operating costs and it be made available to the Village should it be required.”

CARRIED Unanimously

Lightfoot/MacKay

021-07 “Moved that first second and third readings be given to the Fees and Charges Bylaw 591, 2007 amending the Fees and Charges Bylaw 580, 2005 with the recommendations presented and an amendment of no charges for the hotspot pins.”

CARRIED Unanimously

McArthur/Lightfoot

ii. Vendor Parking

A vendor, who previously has set up business in the IHA lot on Main Street has once again requested a business license. The vendor does not have the land owner’s permission to set up on this property and therefore, was looking for alternatives. The location of 5th and Main Street was requested.

Council discussed the merits of vendors as well as issues having them on the streets versus on private property. Council requested that the Public Market Bylaw 439, 1994 be modified to ensure vendors are unable to set up business on any streets; they must make arrangements with private business owners if they choose to sell from their property.

022-07 “Moved that the Village owned lot at 455 Fraser Street be approved as a potential location of vendor businesses.”

CARRIED Unanimously

Lightfoot/MacIntyre

iii. Grant Application Review

The cost estimates for the grant programs currently available was reviewed.

iv. Town’s for Tomorrow application - 1st to 6th Street upgrade

023-07 “Moved that an application be submitted for the Town’s for Tomorrow grant for engineering design on 1st to 6th Streets using the gas tax money as the Village portion.”

CARRIED Unanimously

McArthur/MacIntyre

v. Town’s for Tomorrow application – Well & Storage project

The Town’s for Tomorrow grant application for the Well & Storage project has been changed to include the increased project costs. The new projected cost of the project is \$2,289,000 which changes the Village’s portion from 533,333 to 763,000. The maximum Provincial portion of this grant is 80% up to \$400,000 for each approved project. The maximum grant of \$400,000 will be applied for.

vi. BC Spirit Squares application – Pocket Park

The total cost for a Pocket Park upgrade, which may incorporate an amphitheatre concept, is \$138,225. The local First Nations communities will be invited to participate in the design of pocket park. If the grant is approved, the matching portion of the grant will be determined.

024-07 “Moved that an application for the Spirit Squares program be submitted for the entire Pocket Park project of \$138,225.”

CARRIED Unanimously

McArthur/MacIntyre

d) Financial/Corporate Officer Report:

i. Accounts Payable December 2006 & January 2007

025-07 “Moved that accounts payable for December 2006 and January 2007 of \$40,614.94 be approved as presented.”

CARRIED Unanimously

Lightfoot/McArthur

ii. Auditor 2007

As a result of the implementation of capital tangible assets, it is recommended that the current auditors Meyers, Norris, Penny, LLP be retained for the years 2007-2009. Communities have the option to appoint auditors for more than one year.

026-07 “Moved to appoint Meyers Norris Penny LLP as the Village auditors for 2007, 2008 and 2009.”

CARRIED Unanimously

Lightfoot/MacKay

iii. Plotting & Road Closure reserve – change of name

At the January 31, 2007 budget review meeting Council suggested changing the “Plotting and Road Closure” reserve name to become more descriptive and encompassing.

027-07 “Moved that the ‘Plotting and Road Closure’ reserve be renamed to ‘Engineering, Design & Planning’ reserve”.

CARRIED Unanimously

McArthur/Lightfoot

iv. Hyak lease agreement 2007-2008

028-07 “Moved that the Mayor and Corporate Officer be authorized to sign the Hyak lease agreement for May 14, 2007 – May 11, 2008.”

CARRIED Unanimously

McArthur/MacIntyre

v. Kumsheen & Hyak launching facilities agreement 2007-2009

The rates on the Kumsheen and Hyak launching facilities agreement have been changed to reflect similar arrangements between the companies. The agreements will be sent to the companies for their consideration and with the commitment from the Village that any surplus will be reinvested to improve the takeout area.

029-07 “Moved that the Mayor and Corporate Officer be authorized to sign the Hyak and Kumsheen launching facilities agreement as presented for 2007-2009.”

CARRIED Unanimously

MacIntyre/MacKay

e) Public Works Report: none

f) Fire Department Report:

030-07 “Moved to authorize the payment of \$416.00 to Lytton Fire-Rescue for the month of January 2007.”

CARRIED Unanimously

McArthur/MacIntyre

031-07 “Moved to approve the recruitment of new member Monica Hunter into the fire department.”

CARRIED Unanimously

McArthur/MacIntyre

7. BYLAWS & POLICIES

8. COUNCIL REPORTS

Councillor McArthur: nothing to report

Councillor Lightfoot:

- reported that she attended the Conversation on Health in Kamloops and people are concerned with privatizing health care and seniors housing.

Councillor McKay:

- reported that she attended the 2008 celebration meeting and their was excitement in the air.

Councillor MacIntyre: nothing to report

Mayor O’Connor:

- reported that the 2008 meeting was very successful and it was well attended. Attendees should receive copies of minutes and materials from the meeting shortly. What do we do next? The consensus of the meeting was not to create new social infrastructure, but to build on what already exists. It was recommended that the Spirit Committees be used to organize the 2008 events. Lytton will revitalize their Spirit Committee to plan for 2008 and it can then carry the forward to 2010 plans if they

choose to do so. The 2008 concept is to use the marketing opportunities created by the Province to build the tourist economy for historical tourism. Councillor MacKay will recommend members from Lytton First Nation for the Spirit Committee.

- reported that radon is naturally occurring in this area and there is a link to cancer. Radon is a radio active odorless and colorless gas that can move from the soil into buildings. The Village had some radon detectors in local houses and businesses in the past and administration will look into doing this again.

9. CALENDAR OF EVENTS

10. IN CAMERA

11. ADJOURNMENT

032-07 “Moved that the regular meeting of Council be adjourned at 9:00 p.m.”

CARRIED Unanimously

Lightfoot /MacIntyre

MAYOR

CORPORATE OFFICER