

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, February 09, 2009
at the Council Chambers, 380 Main Street, Lytton, BC

PRESENT:

Mayor Lightfoot
Cnclr Steer
Cnclr McKay
Cnclr Robertson
Cnclr Polderman

CAO Hay
Corp. Off. Harrison

Guests:

Pat Weekley
Sgt. Zol, RCMP

1) **REGULAR MEETING OF COUNCIL** - Call to Order at 7:00 pm

2) **ADOPTION OF AGENDA** - February 09, 2009 -

Cnclr McKay Moved,
Cnclr Robertson Seconded;

09/21 "That the Agenda be adopted as presented." Carried Unanimously

3) **ADOPTION OF MINUTES** – Minutes of Regular Council Meeting 26 January 2009 Changes; capital S on Steer, change to motion on Strategic Planning.

Cnclr Steer Moved,
Cnclr Polderman seconded;

09/22 "That Minutes be adopted as amended" Carried Unanimously

4) **DELEGATION** – Nil

5) **BUSINESS ARISING FROM PREVIOUS MINUTES** – Volunteer Recognition Dinner - Some discussion on date for dinner at Parish Hall. Some discussion on catering costs, some discussion on invitees: past council, fire, ambulance, volunteers from museum. Info centre, internet society, Womens Aux, Health Care Aux, Council will study on subject and bring suggestions to next meeting.

6) **NEW BUSINESS** – Spring Clean-up - Some discussion.

Cnclr Polderman moved;
Cnclr McKay seconded;

09/23 "That spring cleanup for the Village occur on the 6th and 20th of April." Carried Unanimously

- **TNRD Building Inspector** - CAO addressed Council on cost. Some discussion

Cnclr Steer moved;
Cnclr Polderman seconded;

09/24 "That the Village sign the contract with TNRD for Building Inspector Services, subject to pre-inspection by Village legal staff." Carried Unanimously

- **Operation CLEAN SWEEP** - some discussion.

- **National Public Works Week** - some discussion

Cnclr McKay moved;
Cnclr Robertson seconded;

09/25 "That we declare May 17-23 as National Public Works Week, to be celebrated annually" Carried Unanimously

- **Building Inspector Standard** – Request for Letter of Support some discussion - council agreed to pass on issue no resolution was made
- **Lone Worker Monitoring** - CAO addressed Council, some discussion

Cnclr Steer moved;
Cnclr Polderman seconded;

09/26 "That Staff be directed to sign the contract with The Commissionaires." Carried Unanimously

- **Change to Closing Date for Water & Sewer Payment** - Some Discussion.

Cnclr Steer moved;
Cnclr Polderman seconded;

09/27 "That the date for the final payment of the annual water and sewer fee be moved to November 30 from December 31." Cnclr's McKay, Steer, Polderman For; Cnclr Robertson Against. Carried

- **Auction of Village Belongings** - CAO explained process to Council.

Cnclr Polderman moved;
Cnclr Roberston seconded;

09/28 "That staff proceed with arrangements for the auction." Carried Unanimously

- **Gold Country Membership** - Some discussion, Mayor gave short explanation of society and its value. Produces colour brochure with blurb on each community in Gold Country Area, explaining virtues and attractions of each. Cnclr McKay asked that Council invite Gold Country to address council before agreeing to pay the fee.

Cnclr Polderman moved;
Cnclr McKay seconded;

09/29 "That Staff ask a representative from Gold Country to address council if this can be accomplished prior to the publishing deadline." Carried Unanimously

Adjourned for short break 7:50pm
Reconvened 7:55pm

7) ADMINISTRATIVE MATTERS

- a) **Correspondence for Information** - as per list attached. - some discussion
- b) **Administrator Report**
 - **Update (verbal) on the status of the Pocket Park project** - CAO addressed Council on current status. Completion date has been extended to 30 June 09.
 - **Elected Officials Training Seminar SILGA Communities – Kelowna** - Information
 - **LGMA - 2009 Annual CAO Forum** - for information
 - **Maintenance of Pocket Park Stairway** - Short discussion on costs of keeping stairs clear to prevent liability issues.
- c) **Finance/Corporate Officer Report** - **Cheque Listing** - some discussion
 - **Financial Report** – December 2008 – some discussion

At this point in the meeting, members of the RCMP entered the chambers and advised the CAO and Council that a leak in the Village water system had occurred this evening at 7th and Main. The CAO left the meeting to attend to the matter. The CAO returned after a brief period and the meeting continued.

d) **Public Works Report** - None

e) **Fire Department Report** – None

8) **BYLAWS/POLICIES – Cemetery Bylaw** - Some errors found. The errors will be corrected and the bylaw be returned for next meeting for Council's consideration.

9) **IN-CAMERA** – Pursuant to the Community Charter Division 3 – Open Meetings Section 90 (1) (g) & (i) Legal Issues, (h) Administrative Tribunal.

Cnclr McKay moved;
Cnclr Steer seconded;

09/30 “That meeting adjourn to in-camera pursuant to sec. 90 CC, legal” Carried Unanimously

Meeting adjourned to in-camera at 8:45pm

Regular meeting reconvened 8:57pm

10) **COUNCIL REPORTS**

Councillor McKay: Spoke on meeting with Fire dept, training in FD, request for an increase in stipend to volunteers, need for an update of map of service area, need for repeaters for radio system, Emergency planning and related issues, Meeting at LFN at 10am on 16 Feb Training Session at LFN on 19 Feb for Emergency Preparedness. Will involve RCMP, ambulance, first

responders, Some discussion followed. Cnclr Polderman related an incident involving the 911 service and unfamiliarity of their staff with our area.

Councillor Polderman: Advised Council that 18 Feb. was the next NDIT meeting. Also that he will be away from the 21st to the 29th of March. He will stop in Niagara on the Lake, ON on way to Rochester, NY, to look at the way that community has remade itself, to see if any of their methods could be used here.

Councillor Robertson: Related the details of his meeting with the CAO and the PW lead hand on Employee Safety. In his opinion the meeting went well. It is their intention to have safety meetings once every two months. The CAO, in conjunction with the Lead Hand, will use the information to formulate a program for PW. On a separate issue, Cnclr Robertson advised Council that he had been informed by a member of the Village that there is a problem with persons drinking alcohol at the small park overlooking the Fraser River at the south end of Fraser Street and some vandalism has occurred to vehicles at the site.. Some discussion on remedy. Staff will attend to the problem.

Councillor Steer: Updated Council on the residing of the Museum and the repainting of the tourist picture taking signs at the Caboose.

Mayor Lightfoot: Related details of the meeting with the Chamber of Commerce. She gave an overview of the questions and discussions at the meeting between member of Chamber and Village Council; Questions on airport land sold by village, etc., Christmas lights, gardens, Hospital meeting. Outlined also the meeting with IHA and the information presented by IHA, an update on current status of new health centre; some delays are expected. The Old hospital will be turned over "as is". There was some discussion among Council Members on this aspect. Some discussion on turn-over date. Asbestos abatement not on table as far as IHA is concerned. Response from Village required in 45 days after proposed turn-over date. The Mayor suggested a public meeting be held regarding the hospital turn-over. The Highway Dept. may close highway access to building when hospital closes, making the site unusable. Village must examine situation very closely to make sure we do not have future difficulties and unwanted or onerous obligations. Cnclr McKay suggested we should attempt to find answers to existing problems before we have a public meeting so that we may answer questions that the public may ask. Mayor suggested we pay for a facility report prior to taking action. Cnclr Steer suggested we have to know about highway access first. CAO will investigate. Discussion on visiting Skuppah water system, and Stein water treatment plant.

11) CALENDAR OF EVENTS

12) ADJOURNMENT

Cnclr Polderman moved;
Cnclr Robertson seconded;

09/31 "That meeting adjourn." Carried Unanimously

Regular Meeting of Council adjourned at 9:45 pm


MAYOR


CORPORATE OFFICER