



**Village of Lytton**  
**DRAFT Minutes – Regular Council Meeting**  
**Council Chamber, 380 Main Street, Lytton, BC**  
**7:00 pm – Wednesday January 29, 2020**

**IN ATTENDANCE:**

**Council:** Mayor Polderman, Councillor Hay, Councillor Murray

**Absent with notice:** Councillor Callewaert-Haugen, Councillor Cranmer-Underhill

**Staff:** CAO Anderson; CFO Bidwell

**Public:** Peggy Chute, Curtis Davis, Bernie Fandrich, Lilliane Graie, Huntley Smith

1) **CALL TO ORDER** – Mayor Polderman called the meeting to order at 7:00 p.m.

2) **ADDITION OF LATE ITEMS**

- Item 6(a) – copies of the draft minutes were circulated;
- Item 7(a) – copies were circulated of the CAO's Report to Council dated January 29, 2020 re Groundwater Development Project Update to December 31, 2019;
- Item 8(a) – KSS Building Renovations and Development – copies were circulated of the Approval with Conditions for Building Permit No. BP105814;
- Item 10(b)(iv) – Kanaka Bar Indian Band's Community to Community (C2C) Forum – E-mail dated January 26, 2020 from MLA Tegart was provided to Council.

3) **ADOPTION OF AGENDA**

**20-007 Moved, Seconded** THAT the agenda be adopted as amended to include the addition of late items 8(a) (KSS Building Renovations and Development) and 10(b)(iv) (E-mail dated January 26, 2020 from MLA Tegart). **CARRIED**

4) **DELEGATIONS** – None.

5) **PUBLIC COMMENT** – None.

6) **ADOPTION OF MINUTES**

a) Minutes of the regular Council meeting held January 15, 2020

**20-008 Moved, Seconded** THAT the minutes of the regular Council meeting held on Wednesday, January 15, 2020 be adopted as presented. **CARRIED**

7) **BUSINESS ARISING**

a) Groundwater Development Project – CAO's Report to Council dated January 29, 2020.

**20-009 Moved, Seconded** THAT the CAO's Report to Council dated January 29, 2020 re the Groundwater Development Project Update to December 31, 2019 be postponed to the next Council meeting scheduled for February 12, 2020. **CARRIED**

b) Council Appointments to Committees, Commissions, Working Groups & Council Liaison to Community Committees or Groups

i) Deputy Mayor Appointments

**20-010 Moved, Seconded** THAT the appointment of Deputy Mayor is as follows:  
January 1 to March 31, 2020 – Councillor Hay;  
April 1 to June 30, 2020 – Councillor Murray;  
July 1 to September 30, 2020 – Councillor Callewaert-Haugen; and  
October 1 to December 31, 2020 – Councillor Cranmer-Underhill.

**CARRIED**

ii) TNRD Board of Directors

**20-011 Moved, Seconded** THAT Mayor Polderman is appointed as Council's Representative to the TNRD Board of Directors, Councillor Callewaert-Haugen is appointed as the alternate, and Councillor Hay is appointed as the second alternate.

**CARRIED**

iii) NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee

**20-012 Moved, Seconded** THAT Council appoints Councillor Murray as the Council representative to the NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee, and appoints Councillor Cranmer-Underhill as the alternate.

**CARRIED**

iv) Lytton Museum & Archives Commission

**20-013 Moved, Seconded** THAT Council appoints Councillor Hay as the Council representative to the Lytton Museum & Archives Commission and Mayor Polderman as the alternate.

**CARRIED**

v) Age-friendly Seniors Housing Committee

**2020-014 Moved, Seconded** THAT Council hereby dissolves the Age-friendly Seniors Housing select committee.

**CARRIED**

vi) Economic Development Working Group

**2020-015 Moved, Seconded** THAT Council appoints Councillor Murray as the Council representative to the Economic Development Working Group and Councillor Cranmer-Underhill as the alternate.

**CARRIED**

vii) Gold Country Communities Society Board of Directors

**20-016 Moved, Seconded** THAT Council appoints Councillor Murray as the Council representative to the Gold Country Communities Society Board of Directors and Councillor Cranmer-Underhill as the alternate.

**CARRIED**

viii) Volunteer Appreciation Working Group

**20-017 Moved, Seconded** THAT Council appoints Mayor Polderman as the Council representative to the Volunteer Appreciation Working Group and

Councillor Cranmer-Underhill as the alternate.

**CARRIED**

- ix) LFN/VoL Joint Working Group on Agriculture

**20-018 Moved, Seconded** THAT Council appoints Councillor Gordon Murray as the Council representative to the LFN & Village of Lytton Joint Working Group on Agriculture, and Councillor Cranmer-Underhill as the alternate. **CARRIED**

- x) Land Use Advisory Committee

**20-019 Moved, Seconded** THAT Council appoints Mayor Polderman as the Council representative to the Land Use Advisory Committee and Councillor Murray as the alternate. **CARRIED**

- xi) Council Procedures Committee

**20-020 Moved, Seconded** THAT Council hereby establishes a Council Procedures Committee and appoints Mayor Polderman and Councillor Hay as Council's representatives to the Committee. **CARRIED**

**8) REPORTS FROM STAFF**

- a) Chief Administrative Officer – no report.

- b) Chief Financial Officer

- i) BC Assessment 2020 Roll Information – CFO's Report to Council dated January 26, 2020

Council reviewed the report. No action.

- ii) Council Meeting Schedule for Proposed Five-year Financial Plan 2020-2024 (Budget)

Council reviewed the proposed meeting schedule and suggested minor adjustments to the meeting dates. No action.

- c) Corporate Officer – no report
- d) Economic Development Officer – no report
- e) Public Works – no report
- f) Lytton Fire Rescue – no report
- g) Water Project Coordinator – no report
- h) Engineering Consultant – no report

**9) BYLAWS, POLICIES & RESOLUTIONS – None**

**10) CORRESPONDENCE**

- a) Incoming Correspondence for Action – None
- b) Incoming correspondence for information
  - i) Letter dated January 13, 2020 from Minister of Education, Rob Fleming
  - ii) Invitation received January 21, 2020 to the 54<sup>th</sup> Annual BC Leadership Prayer Breakfast
  - iii) Copy of a letter dated January 22, 2020 from the Village of Canal Flats to the Canadian Union of Postal Workers re Council resolution in support of adding postal banking at Canada Post
  - iv) E-mail from MLA Tegart re Kanaka Bar Community to Community (C2C) Forum scheduled for March 12, 2020, 9:00 a.m. to 3:30 p.m.
- c) Incoming correspondence list – provided to Council for their review.
- d) Outgoing correspondence list – provided to Council for their review.

**11) REPORT FROM MAYOR –**

Mayor Polderman chaired the Community to Community (C2C) Forum held January 28, 2020 regarding the fire protection services provided by the Village of Lytton's Fire Rescue Department. He also attended the meeting of the Lytton Museum & Archives Commission held January 28, 2020. On January 22, 2020, he attended the Committee of the Whole meeting. Mayor Polderman reminded Council that Council has not yet completed their discussion of the strategic priorities, which will continue at the February 19<sup>th</sup> Committee of the Whole meeting.

**12) COUNCIL REPORTS**

- a) Councillor Callewaert-Haugen – absent.
- b) Councillor Cranmer-Underhill – absent.
- c) Councillor Hay – Councillor Hay attended the advisory meeting regarding New Pathways to Gold's Chief Cexp'nthlEm Memorial Precinct Revitalization Project. He also attended the Lytton Primary Health Care Visioning Meeting held January 26, 2020. In addition, he attended the Community to Community (C2C) Forum on January 28<sup>th</sup> regarding the fire protection services provided by the Village of Lytton's Fire Rescue Department, and the meeting of the Lytton Museum & Archives Commission.
- d) Councillor Murray – no report.

**13) REPORTS ON COMMITTEES & COMMISSIONS**

- a) TNRD Board of Directors – no report
- b) NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee

Councillor Murray reported that he attended a meeting in January and there were many

interesting items discussed, but these were mainly confidential matters discussed *in camera* and cannot be reported out at this time.

c) Lytton Museum & Archives Commission

Councillor Hay reported that he attended a meeting on January 28, 2020. There was an issue under discussion regarding the museum's policies. The members of the Commission accepted the volunteer Peggy Chute to join the Executive as the Commission's secretary. Councillor Hay inquired of Council about their letter of thanks that they were to send to the Museum's outgoing executive, and about their progress with regard to having emergency lights installed at the museum.

**20-021 Moved, Seconded** THAT Council appoints Peggy Chute as Secretary of the Lytton Museum & Archives Commission. **CARRIED**

d) Economic Development Working Group

Councillor Murray reported that the meeting scheduled for January had been postponed to February 13, 2020.

e) Gold Country Communities Society Board of Directors – no report

f) Volunteer Appreciation Committee – no report

g) LFN and Village of Lytton Joint Working Group on Agriculture – no report

h) Council Procedures Committee – no report

**14) NEW BUSINESS**

a) 2020 Lytton Legion Building Upgrades – draft funding application for the NDIT Community Halls and Recreation Facilities Program

**20-022 Moved, Seconded** THAT the Village of Lytton supports the application to Northern Development Initiative Trust from the Lytton Legion (BC/Yukon Command Branch No. 162) for a grant of up to \$13,632 for the 2020 Lytton Legion Building Upgrades project from the Community Halls and Recreation Facilities Program.

**CARRIED**

**15) CALENDAR OF EVENTS**

- TNRD Legal Update Session in Kamloops – January 16, 2020
- Committee of the Whole meeting – January 22, 2020 @ 5:00 p.m.
- C2C Forum Event on Fire Protection Services – January 28, 2020 @ 12:30 p.m. at the Lytton Anglican Parish Hall
- C2C Forum Event on Sub-regional Governance – February 26, 2020 @ 12:30 p.m. at the Lytton Anglican Parish Hall
- Community to Community (C2C) Forum hosted by Kanaka Bar Indian Band re Fraser Canyon Tourism Stakeholders – March 12, 2020 from 9:00 a.m. to 3:30 p.m.

**16) IN-CAMERA MEETING**

**20-023 Moved, Seconded** THAT in accordance with Section 90(1) of the Community

Charter, this portion of the meeting is closed to the public and that Council move into an in-camera session at 7:52 p.m. **CARRIED**

Council returned to the regular Council meeting at 8:10 p.m.

17) **ADJOURNMENT**

**20-024 Moved** THAT the meeting adjourn at 8:11 p.m. **CARRIED**

  
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Mayor Polderman

  
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Corporate Officer Anderson