



MINUTES

of the Village of Lytton Regular Council Meeting held
at the Council Chambers, 380 Main Street, Lytton, BC
at 7:00 p.m. Monday, January 28, 2013

PRESENT: Mayor Jessoa Lightfoot
Councillor Denise MacIntyre
Councillor Tricia Thorpe
CAO and CFO

Regrets: Councillor Jim Steer
Councillor Rob Austen

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:04 pm

2) **ADDITION OF LATE ITEMS** - none

3) **ADOPTION OF AGENDA**

13/022 - **Moved, seconded** by Councillors Thorpe/MacIntyre that the agenda be adopted as presented.

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of January 14, 2013**

13/023 - **Moved, seconded** by Councillors Thorpe/Lightfoot that the Minutes of the Regular Meeting of January 14th, 2013 be adopted as amended.

Carried

5) **DELEGATIONS** - There are no delegations at this time.

6) **ADMINISTRATIVE MATTERS**

(a) CAO Report - Attached - CAO to call auditor and IHA - when available.

(b) CFO Report - Not available at this time.

(c) Public Works Report - Attached

(d) Fire Department Report - (September and October only)

13/024 - **Moved, seconded** by Councillors MacIntyre/Thorpe that Department Reports be received as information.

7) **CORRESPONDENCE FOR INFORMATION**

(a) **Letter from The Senate** - re Committee on Cyberbullying.

13/025 - **Moved, seconded** by Councillors Thorpe/MacIntyre that correspondence be received for information.

Carried

8) BYLAWS and POLICY

(a) Policy Update/review -

13/026 - Moved, seconded by Councillors Lightfoot/Thorpe that the Policy update information be forwarded to the new CAO, and that Council thereafter set a meeting date to discuss the priority for amendments.

Carried

9) COUNCIL REPORTS

(a) Mayor Jessoa Lightfoot

- Personnel - In-Camera regarding CAO
- Sub Regional Government
- TNRD - 2 day planning session March 13, 2013
- NDIT - Meeting was on Jan 22nd, 2013
- Housing Select Committee - meeting sometime in February
- Economic Development Select Committee - Missed last meeting
- Fees and Charges Bylaw 663 Review Committee - Meeting on February 4th, 2013

(b) Councillor Rob Austen - Absent

- Recreation
- Fire Department Liaison
- Fire Department Select Committee
- Parks
- Fees and Charges Bylaw 663 Review Committee

(c) Councillor Denise MacIntyre - no report

- Public Works Liaison
- Recreation Commission
- Fire Hall Select Committee
- Fees and Charges Bylaw 663 Review Committee

(d) Councillor Jim Steer - Absent

- Museum Commission
- Chamber of Commerce
- Fire Hall Select Committee

(e) Councillor Tricia Thorpe

- Gold Country Liaison - Poker run is being organized. Will also attend Chamber meeting in February.
- Housing Select Committee - meeting in February
- Economic Development Select Committee - Meeting January 31st, 2013 and Round Table meeting in March.
- Fees and Charges Bylaw 663 Review Committee - Meeting February 4th, 2013

13/027 - Moved, seconded by Councillors MacIntyre/Thorpe that Council reports be received for information.

Carried

10. NEW BUSINESS

(a) Acting Corporate Officer

13/028 - Moved, seconded by Councillors MacIntyre/Thorpe that in accordance with Section 148 of the Community Charter, Council appoint Enid Keir as Acting Corporate Officer until a replacement has been appointed.

Carried

(b) Letter from the TNRD - requesting the Village confirm a commitment of a minimum of \$2000 in collaborative funding (from NDIT Capacity Building allocation) in support of the TNRD Invest Thompson - Nicola we portal.

13/029 - Moved, seconded by Councillors MacIntyre/Thorpe that staff confirm the Villages participation in the Invest Thompson - Nicola web portal in the amount of \$2000.

Carried

(c) Letter from the Ashcroft Journal re Family Day

13/030 - Moved, seconded by Councillors Thorpe/MacIntyre that we decline with Thanks.

11. UNFINISHED BUSINESS

(a) Chamber of Commerce - Lease agreement and fee for service agreement - Chamber advised they will be submitting a proposal shortly.

(b) Rail Crossing/Raft Take out - It was agreed that MOT and CN would work out a proposal and then contact the Village. No word as yet. CAO has contacted CN and they advise they will look into it.

12. IN-CAMERA MEETING

13/031 - Moved, seconded by Councillors Thorpe/MacIntyre that in accordance with Sec. 90(1) (a) (personnel), this portion of the meeting is closed to the public, and that Council move into In-Camera. Time recorded was 8:05 pm.

Carried

13. ITEMS BROUGHT FORWARD FROM IN-CAMERA

13/032 - Moved, seconded by Councillor Thorpe that Council move back into the Regular Meeting at 9:13 pm and the following items be brought forward from In-Camera.

(a) Baxter Mechanical - Council agrees to acknowledge the termination of the service agreement with Baxter Mechanical and to continue to use Baxter Mechanical for equipment servicing if he is available as needed

(b) New CAO - Karen Mellor has been recruited as the new CAO.

Carried

14. ADJOURNMENT

13/033- Moved by Councillor MacIntyre that the meeting adjourn at 9:16 pm

Mayor Jessoa Lightfoot

Corporate Officer